

## WILTON TOWN COUNCIL

### Minutes of a Town Council meeting held on Wednesday 12<sup>th</sup> November 2008 in the Old Town Hall, Market Place, Faringdon

**PRESENT:** Cllrs. **J.C.W. Gillman** (Town Mayor)  
**Mrs. M.J. Barker** (Deputy Mayor)  
**J. Boyle**  
**R. Cox**  
**Ms J.C. Farmer**  
**A.V. Hickmore**  
**D. Hughes**  
**S. Leniec**  
**N.S. O'Keeffe**  
**D. Price**  
**Dr. M. Wise**

**In Attendance:** **11 Members of Public**  
**1 Member of the Press**  
**The Town Clerk & Assistant Clerk**

#### **164/08 Apologies for Absence**

No apologies were received.

#### **165/08 Council Vacancy : Co-option of New Member**

No candidates came forward to fill the vacancy arising from the resignation of Cllr. Mrs. S. Vinall.

#### **166/08 New Waste Collection/Recycling Arrangements**

The Council were to receive a presentation from Mr. M. Mackay on the new arrangements being introduced across the Vale in 2010. However, Mr. Mackay had sent his apologies and promised to attend the Council meeting in February 2009.

#### **167/08 Minutes of last meeting : 8<sup>th</sup> October 2008**

The Minutes were signed as a correct record.

#### **168/08 Matters Arising & Action List**

All outstanding actions had been carried out.

#### **169/08 Declarations of Interest**

No declarations were made.

#### **170/08 Public Question Time**

Eight questions had been received from residents of Fernham Gate concerning the proposal by Builders Ede to build a Neurological Centre on land adjacent to their development. Cllr. Hickmore answered the questions in his capacity as Chairman of the Planning & Highways Committee and offered the questioners a copy of his answers in writing. He also urged them to attend the next P&H Committee meeting to voice their concerns there.

present did not wish to speak further.

### 172/08 County Councillor's Report

C/Cllr. Mrs. Heathcoat had tabled a written report, which was NOTED.

### 173/08 District Councillors' Report

D/Cllr. Cox tabled a written report, which was NOTED.

### 174/08 Chairman's Activity Report

Cllr. J.C.W. Gillman gave a verbal report, which was NOTED.

### 175/08 Reports from Committees

*Planning & Highways : 7<sup>th</sup> & 28<sup>th</sup> October, 6<sup>th</sup> November*

The Minutes of the 7<sup>th</sup> & 28<sup>th</sup> October were NOTED. The Minutes of 6<sup>th</sup> November, which were not yet available, would be considered at the next Council meeting.

Cllr. Leniec asked whether the Council had been informed of the roadworks being currently undertaken in Gravel Walk, as these were causing considerable disruption. It was AGREED to request the Planning & Highways Committee to write to the County Council Highways Department pointing out that the disruption was unacceptable.

*Recreation & Open Spaces : 15<sup>th</sup> October* The Minutes were NOTED.

*Venues : 4<sup>th</sup> November* The Chairman had nothing to report and the Minutes were NOTED.

*Finance : 22<sup>nd</sup> October* The Minutes were NOTED and the decisions made under Min.

63/08 were APPROVED. Cllr. Leniec stated that the Teenage Action Group had now met and asked for the Minutes of their meeting to be available at the next Council meeting.

Following a recommendation to Council under Min. 58/08 (48/08(b) to write off a bad debt, the Clerk reported that a letter had been received inviting Council to attend a meeting of Creditors on 10<sup>th</sup> December. It was AGREED to defer any decision on this matter until after that date, and to take the letter to the Finance Committee for their further consideration.

### 176/08 Development Strategy for Faringdon

Cllr. Hickmore stated that the Strategy document had been considered by the Planning & Highways Committee and had been sent to 46 organisations in the town for their comments. Following their comments, various amendments had been made which he outlined. Cllr. Hickmore proposed adoption of the document by Council, which was seconded by Cllr. O'Keeffe and CARRIED. The Clerk was asked to send a copy of the document to the VWHDC as a matter of urgency.

### 177/08 Clerk's Report & Schedule of Payments

1. The following bills required authorization and payment.

Gold Dust Commercial	Office cleaning	276.00
	Pump House/TIC cleaning	100.00
Mr. T. Wheeler	Bus shelter cleaning	60.00
	Pump House window cleaning	15.00
Three Counties Business Machines	Photocopier charges	103.67
VWHDC	Pump House Council Tax	342.00
VWHDC	Premises Licence Fee : C/Ex	70.00
Davis Home Centre	Maintenance items	109.60

	Supply & installation of P/House rads.	352.50
	Supply of tap for C/Ex bar sink	211.50
	Supply of tap for C/Ex bar sink	184.05
Brian Miller	Repairs to roof over C/Ex bar	180.00 *
F. Church Ltd.	P/House boiler servicing charge	381.88
Faringdon Garage	Van Repairs	434.01
Cotswold Coolers	Bottled water	14.10
Kidde Fire Protection Serv.	P/House fire alarm servicing charge	83.43
Southern Electric	Electricity charges : C/Ex	259.42
	: P/House	161.76
RBS Software Solutions	Internal audit fee	403.31
Viking Direct	Stationery	194.55
Ordnance Survey	Paper Map Copying Licence Fee	64.33
Nathan Davies	Replacement of lamps ó C/Ex	100.00
Oxford City Supplies	Cleaning materials	157.18
Cotswold Surveyors	P/House insurance valuation fee	411.25
WGS Power & Lighting Ltd.	Supply of Christmas Lights	1069.08 *
RBL ó Faringdon Branch	Remembrance Day Wreath	16.50
Far. & Dist. Allotment Society	Allotment water charges 2007/08	12.24
CommuniCorp	Local Councils Update Subscription	65.00
J.C.W. Gillman	Mayor's Allowance instalment	187.50
Portwell Press	Stationery	34.08
A. Cane	Copyright Fee for Christmas cards	25.00
Faringdon Newspapers Ltd.	New Member advertising	33.61
Imprest Wages A/c	Salaries for October 2008 (inc. £200 P/Cash)	11316.06

2. Direct Debits

The following direct debits require authorization:

British Telecom	Telephone charges :		
	Office Telephone	232.27	
	Fax Line	51.84	
	T.I.C. Line	66.11	
	Hall phone	49.90	
Thames Water	Water charges :		
	C/Ex	156.18	
	P/House	21.08	
	Tucker Park Pavilion	91.98 *	

British Gas Business : The Gas Payment Plan instalments for the Corn Exchange will increase on 1<sup>st</sup> November 2008 from £530 to £566. Quarterly gas charges will continue to be submitted as and when they are received.

3. The following grants are made under S.137 of the Local Government Act 1972 and are recommended by the Finance Committee.

Joint Environmental Trust for Faringdon	£2,000
Faringdon On Line	£ 458
Faringdon First Responders	£1,350

**TOTAL F.T.C. INVOICES**

**21,905.97**

Tourism South East	Stock Purchases	133.36
Simplyicons	Stock purchases	174.09
A. Pagett	Stock purchases	80.55
Buckstop Print Services	Stock purchases	58.75
	Stock purchases	386.58
<i>Agency Sales:</i>		
The Newbury & Dist. Agricultural Society	Newbury Show tickets	916.00
Faringdon Community Bus	Ticket Sales (Weeks 28-32)	131.75
Colin Franklin	Agency Sales	14.50
<b>TOTAL F.C. &amp; T.I.C. INVOICES</b>		<b>1895.58</b>

\*These payments are partly, or wholly, reimbursable

It was proposed by Cllr. A. Hickmore, seconded by Cllr. Wise and CARRIED that the above bills be approved for payment.

#### **178/08 Previously notified Members' Questions under S/Order No. 24**

*The following questions had been received from Cllr. A. Hickmore:*

1. *What progress is being made on the Council newsletter and has a meeting been planned to consider the content?*
2. *Has contact been made with JEFF to consider their constitutional arrangements?*
1. It was NOTED that there was no progress, and Cllr. J. Gillman was asked to call a meeting of the Publicity Advisory Committee as soon as possible.
2. Cllr. Wise stated that he had raised this at the last JEFF meeting, with a view to widening their remit to include more voluntary groups. However the members felt that the existing Constitution already afforded a mechanism to widen their membership, therefore no change was necessary. Cllr. Hickmore expressed his disappointment and stated that, in his opinion, JEFF should be the conduit between both the VWHDC and Town Council and the voluntary sector, and that this was the purpose of his original Motion.

#### **179/08 Focus on Faringdon**

Cllr. Ms. Farmer gave a report on the current activities of Focus on Faringdon, and outlined their status as a Community Interest Company which would be issuing shares in the near future. She stated that it was currently supported by the Chamber of Commerce, the Retailer Group and Faringdon Area Project.

She stated that they had given considerable support to FAP to carry out the Healthcheck revision and they would be taking over the Vale's tourism website.

Cllr. Leniec asked for clarification between Focus on Faringdon and the Faringdon Area Project.

#### **180/08 Freedom of Information Act**

Members receive a model publication scheme for adoption, together with a recommendation from the Information Commissioner that the model scheme be adopted without amendment, and to become operational from 1<sup>st</sup> January 2009.

Cllr. Leniec proposed that the model scheme be adopted without amendment and that any documents, up to 10 pages in length, should be provided to the public free of charge. The

D and the Clerk was asked to complete the Information half.

### **181/08 Codes of Conduct for local authority members and employees**

Members were asked to comment on a consultation paper, available from the website [www.communities.gov.uk/publications/localgovernment/codesconductconsultation](http://www.communities.gov.uk/publications/localgovernment/codesconductconsultation). with a view to submitting responses by Wednesday 24<sup>th</sup> December 2008. Cllr. Hickmore proposed that he liaise with the Clerk on this matter, and bring back their recommended responses to the next meeting. The proposal was seconded and CARRIED.

### **182/08 County Council Bus Strategy & Transport Issues**

Council received a copy of a letter from Mr. Malcolm Leeding, President of the OALC containing an invitation to appoint a Parish Transport Representative for Faringdon and a request to carry out periodic checks on bus usage. It was proposed, seconded and CARRIED that Cllr. J. Boyle be appointed as the Parish Transport Representative.

### **183/08 Correspondence**

Cllr. Leniec drew attention to a letter he had received from the last President of the Faringdon Voluntary Information Bureau concerning the winding up of the Bureau's affairs. Following a suggestion from the Charity Commission that they be removed from their register, there was a question over the disposal of the Bureau's financial assets to be resolved. It was AGREED to refer the matter to the Finance Committee for consideration at their next meeting.