

TOWN COUNCIL

**Minutes of a Town Council meeting
held on Tuesday 8th June 2010 at 7.15 p.m.
in the June Rennie Room, The Pump House, Faringdon**

PRESENT: Cllrs. Mrs. M.J. Barker (Town Mayor)
Dr. M.L.H. Wise (Deputy Mayor)
J. Boyle
R. Cox
K.J. Herbert (from Min. No. 95/10)
A.V. Hickmore
S. Leniec
A. Marsden
N.S. O’Keeffe
D. Price

In Attendance: D/Cllr. Mrs. A. Thomson
0 Members of Public
0 Member of the Press
The Town Clerk & Assistant Clerk

88/10 Apologies for Absence

Apologies were received from Cllrs. Mrs. J. Boulton and J.C.W. Gillman.

89/10 Minutes of last meeting : 12th May 2010

The Minutes were signed as a correct record.

90/10 Declarations of Interest

No declarations were made at this time.

91/10 Public Question Time & Public Speaking Time

No questions had been received and there were no members of public present. A report from Thames Valley Police, which had been circulated with the Agenda, was NOTED.

92/10 County Councillor’s Report

C/Cllr. Mrs. Heathcoat’s apologies were NOTED and her written report, tabled at the meeting, was also NOTED.

93/10 District Councillors’ Report

Both D/Cllr. R. Cox and Mrs. A. Thomson tabled written reports, and these were NOTED.

94/10 Chairman’s Activity Report

Cllr. Mrs. Barker tabled a written report, which was NOTED.

es
& 1st June

meeting on 1st June had been attended by a

representative from Tesco, when access to the land adjacent to Willes Close and bus access to the town centre were discussed. Cllr. Hickmore also referred to the ðOur Faringdon, Our Futureö report and asked for this to be included on the next Council Agenda for approval.

Venues : 18th May

Cllr. Price highlighted the decisions made under Min. Nos. 36/10(b) and 37/10(b).

96/10 Reports from Outside Committees

Faringdon United Charities

There were no written reports from outside Committees, but Cllr. Hickmore took the opportunity to report on recent activities by Faringdon United Charities, on which he was one of the Council's representatives. He stated that, in accordance with the Charities Act 2008, they had decided to employ a professional investment company to advise on the best return for their investments, which were approx. £250K.

Faringdon Twinning Association

Cllr. Wise reported that the recent cycle ride to Le Mele had been a great success, and the Council's gift of a glass engraved decanter had been warmly received, together with the plaque which had been made by Karen Vogt, and he passed on the best wishes from the people of Le Mele. The Council recorded a formal vote of thanks to Cllr. Wise and Mr. Tim Evans for all their hard work in organising the 20th anniversary celebrations.

97/10 Clerk's Report incl. Schedule of Payments and Action List

- The following bills required authorization for payment in the usual way.

Davis Home Centre	Maintenance items	25.05
Gold Dust Commercial	Office cleaning	299.00
Mr. T. Wheeler	Bus shelter & P/House window cleaning	75.00
VWHDC	Business Rates : C/Ex	424.00
	Business Rates : Pump House	306.00
More than IT	Computer repair and annual Kaspersky renewal	458.25
Michael's Workwear	L.S.S. Safety boots etc.	42.13
Biffa Waste Services Ltd.	Waste disposal charges	441.66
A.W. Grace & Son	Repairs to cellar flap	520.53
B&W Lift Services	Pump House lift servicing charge	179.19
WPS (Insurance Brokers)	Annual Insurance renewal fee	11,275.73
Southern Electric	Pump House electricity charges	204.03
Homeland Garden Machines	Strimmer spares	33.00
Link Direct Ltd.	Newsletter distribution	97.75
A. Cane	Pump House publicity fee	50.00
Imprest Wages A/c	Salaries for May (inc. £100 P/Cash)	11,707.27

	venues Mobile Phone	22.72
02 Online	ROS Mobile Phone	13.51
Zen Internet Ltd.	Broadband charges	49.98
Esso Fuel Card Services	Van & mower fuel	58.69
Pitney Bowes	Franking machine rental	11.68
Direct Line	Van insurance renewal	365.40
PWLB	Loan Instalment	6,254.20
TOTAL F.T.C. INVOICES		32,914.77

3. F.C. & T.I.C. Invoices

Simply Schoolwear	Stock purchases	86.90
Tourism South East	Stock purchases	178.77
A. Pagett	Stock purchases	32.55
Helen Godsell	Stock purchases	28.00
Photographic Heritage	Stock purchases	182.81
Piercing Glance	Stock purchases	900.64
<i>Agency Sales:</i>		
Root & Branch	Card sales	4.50
J. Banks	Card sales	3.24
Al Cane	Card sales	15.30
J. Wharton	Card sales	7.00
I. Brinsden	Card & print sales	82.49
A. Morris	Card sales	15.30
G. Fletcher	Card sales	5.73
Faringdon Community Bus	Ticket Sales (Weeks 4-8)	139.30
TOTAL F.C. & T.I.C. INVOICES		1,682.53

Cllr. R. Cox proposed that the bills in Sections 1-3 above be authorised for payment, seconded by Cllr. M. Wise and CARRIED. Council NOTED the actions carried out below.

ACTION LIST : 3rd June 2010

Minute No.	Details	Action
35/10 (19/10)	Verdant to be invited to a Town meeting, together with Vale officers re new waste arrangements	Clerk has spoken to Vale officers who agree to attend a meeting ó date to be agreed
39/10	Clerk to write to new Youth Worker	New youth worker currently on sick leave.
82/10	Clerk and Deputy Mayor to design badge for Deputy Mayor	Agenda item 9.6.2010 to invite all members to design a badge
83/10	Clerk to ascertain reason why	No response received yet

	Playbuilder Grant	
	l.	
	ate to District Council	(a) Letter sent 1.6.2010 (b) Request sent 1.6.2010
	explaining the importance of JET (b) Clerk to request annual statement of accounts from JEFF	

98/10 Items for Information Only

1. The Clerk reported that a public meeting would be held in the Corn Exchange on Monday 12th July at 6.30 p.m., which would be attended by officers from the Waste Management Team of VWHDC and the contractor Verdant, to present the details of the new waste collection service commencing on 4th October 2010.
2. The Clerk reported that a leak had been discovered recently in the Corn Exchange water tank, which had caused damage to the ceiling and the wash basin in the gentø toilet on the top floor above the Council Chamber. As a result, she had consulted with the Mayor, Deputy Mayor, Finance Chairman and Venues Committee Chairman in accordance with S/Order No. 77(a) and it had been agreed to replace the existing 100 gallon tank with 2 x 50 gallon tanks and to repair the damage which had been caused, for the sum of £1,500. Council NOTED this expenditure.
Cllr. Price expressed the opinion that, in light of the above, he felt that the Venues Committee's decision to remove the maintenance budget and contingency budget for the Corn Exchange was, with hindsight, ill-conceived and he would be seeking to correct this during next year's budget discussions.
3. Cllr. Wise reported on a recent meeting with SEEDA when the following four projects were discussed:
New bus for Faringdon Community Bus
Skate Park
Folly Tower
Community Infrastructure (Printed Guides, Walking & Cycling route cards)

99/10 Accounts 2009/10

To receive the following documents for approval

- (i) Annual Return (Sections 1 and 2), Supplementary Information & Working Papers
- (ii) Cash, Investment & Reserves Reconciliations as at 31.3.2010 & Working Papers
- (iii) Balance Sheet
- (iv) Income & Expenditure Account
- (iv) Trial Balance
- (v) Supporting Statement to Accounts & Asset Register

Cllr. Wise pointed out that Council had agreed to use the Mayor's Allowance to fund the gift to Mr. David Hughes, and the Clerk agreed to remove this from the S.137 list on the Supporting Statement.

It was NOTED that neither a Risk Assessment nor review of the Internal Audit had taken place during 2009/10 and it was proposed, seconded and CARRIED that Cllr. Hickmore and the Clerk be given delegated authority to carry this out as soon as possible.

above documents be APPROVED, seconded by

whether the VWHDC were in receipt of any S.106 funds for Corn Exchange and Pump House improvements.

100/10 Parish Council Precepts

Members considered the OALC's decision not to seek an amendment to legislation to allow any surplus precept monies collected by a District Council to be paid to parish councils. This was based on advice from the NALC advisor on audit and financial matters, who had stated that this would endanger the financial position of smaller councils, without the reserves of the larger councils.

Council was disappointed with the decision, which they felt was speculative and totally unacceptable. It was AGREED to delegate authority to Cllrs. Lenic and Hickmore and the Clerk to write to Mr. Ed Vaizey MP, who had already given his support to the Council's request, with a view to seeking an amendment to the legislation via the forthcoming Local Government Act amendment.

101/10 Deputy Mayor's Badge of Office

It was NOTED that Council had not formally discussed this matter, or agreed whether such a badge was required. The Clerk was asked to include an item on the next Council Agenda and, in the meantime, Cllr. Mrs. Barker was asked to contact three local artists with a view to designing a suitable badge.

102/10 Land Adjacent to Fernham Gate

Members received a plan from the Council's Solicitor who asked for confirmation that this correctly showed the extent of the land to be transferred to the Council and that a right of access on foot only will be sufficient. It was AGREED that the drawing was accurate and Council confirmed that it correctly showed the extent of the land to be transferred. The Clerk was asked to write annually to the residents of Nos. 15-17, Nos. 22 and 23 reminding them that they were required to allow access over their property to people wishing to visit the area of SSSI.

103/10 Correspondence

1. Council NOTED the response from Mr. David Buckle, Chief Executive of VWHDC, to a letter sent to him following his visit to the February Council meeting. It was also NOTED that the documentation regarding the transfer of the Corn Exchange to the Town Council had still not been received, and Cllr. Wise was delegated authority to write a letter of complaint to Mr. Buckle regarding this.