

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL
Telephone 01367 240281 www.faringdowntowncouncil.gov.uk
Clerk: Sally Thurston



**Minutes of a Recreation and Open Spaces Committee meeting held on
Wednesday 20th July 2016 at 7.15 pm in the Jubilee Room, the Pump House, Faringdon.**

PRESENT: Cllrs. Jane Boulton Chairman
Al Cane
Julie Farmer
Mark Greenwood
Andrew Marsden

In Attendance: Sally Thurston, Town Clerk

- 1/4/16 Apologies for Absence**
Cllr. Mike Wise and Carolyn Murphy, Elms Tennis Court
- 2/4/16 To Elect a Vice Chairman**
It was PROPOSED that Cllr. Mark Greenwood be elected as Vice Chair. This was SECONDED and CARRIED.
- 3/4/16 Declarations of Interest**
None were made at this time.
- 4/4/16 Minutes of Last Meeting**
The minutes from the meeting of 20th April 2016 were signed as a correct record.
- 5/4/16 Public Question Time**
None
- 6/4/16 Public Speaking Time**
None
- 7/4/16 Items for Information Only**
Members were informed that a quote had been received for improvements to Marlborough Gardens Play area. A further quote would be obtained before applying for s106 funds to be released by VWHDC.
- 8/4/16 Finance**
a) Members NOTED an end of year financial report for 2015/16
b) Members NOTED a financial report to 31/5/2016
- 9/4/16 Elms tennis court**
Members received and NOTED an update

10/4/16

Christmas Lights 2016

- a) Members considered appointment of the contractor for the 2016 display. It was PROPOSED that Faringdon Electrical be awarded the contract for the coming year on the same terms. This was AGREED.
- b) Further quotes for the updating of electrical infrastructure were being obtained. It was PROPOSED that the Christmas Lights Working Party consider these quotes, when received, and make a recommendation. This was AGREED.
- c) It was PROPOSED that Cllrs. Boulton, Cane and Greenwood be elected to the Christmas Lights Working Party. This was SECONDED and CARRIED.

11/4/16

Allotments

Members NOTED a report from the Assistant Town Clerk

12/4/16

Open Spaces

Members received and NOTED updates on the following open spaces:

- I. Tuckers Play area
- II. All Saints Church Yard
- III. Town park
- IV. Oakwood Park
- V. Lock up – Church Path Farm
Members were informed that the contents of the lockup had been transferred to the Pump House. It was PROPOSED that the lock up was now returned to the landlord. This was AGREED.
- VI. Willes Close Triangle

13/4/16

Signs

Members considered a quote for installing signs on all Town Council Parks with emergency contact details. Members were informed that a further quote was expected. It was PROPOSED the Clerk be delegated authority to order three signs up to the value of £200 plus VAT. This was SECONDED and CARRIED. Designs would be circulated before the order was placed.

14/4/16

Oakwood Park Rubber Surface

Members considered a quote for the installation of rubber surfacing on Oakwood play area. It was PROPOSED that the contractor be asked to simplify the quote. This was AGREED. Members were informed that further quotes for other contractors were expected. It was PROPOSED that this be DEFFERRED to the next meeting. This was AGREED.

15/4/16

Tree Survey

Members received and considered a completed Tree Survey and Mapping. It was PROPOSED that Leisure Services staff carry out a full review of the suggested works and report back to the next meeting highlighting the work that cannot be carried out in house, with costings. It was further PROPOSED that the Clerk contact the Tree Officer to clarify if works suggested on the Willes Close protected trees could be carried out. This was CARRIED.

16/4/16

Inspection of Play Equipment

- a. Members NOTED a report of annual inspection.
- b. Members NOTED the Tuckers Park New Play area inspection and risk Assessment

17/4/16

Church Yard

Members NOTED a letter apportioning responsibilities for maintenance of All Saints Churchyard from the PCC. It was PROPOSED that this letter be sent to the Town Council Solicitor for advice. This was AGREED.

18/4/16

CCTV

Members considered the installation of CCTV in Town Council Play Areas. It was felt that there were many ways to improve safety at the parks and CCTV was just one option. It was PROPOSED that all alternative ways to improve safety at Town Council play areas be considered at the next meeting. This was AGREED.

19/4/16

Portwell Diver

Members received a quote for cleaning the Portwell seat and sculpture. It was PROPOSED that a recommendation be made to the Finance and Audit Committee that money be released from the earmarked reserve, held to maintain the sculpture, be released for cleaning. This was AGREED.

20/4/16

Faringdon in Bloom

Members NOTED a report

21/4/16

Telephone Box Project

Members NOTED an update