

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

Telephone 01367 240281

www.faringdowntowncouncil.gov.uk

Clerk: Sally Thurston



Minutes of a Town Council meeting to be held on Wednesday 6th May 2020 at 7.15pm, via video conferencing

Members of the public and press viewed the meeting via Faringdon Town Council You Tube channel:

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| | <p>Chaired by Mike Wise Cllr. Wise welcomed everyone to the Council's first virtual meeting. This meeting was utilising Microsoft Teams Video Conferencing in order to overcome the current Coronavirus restrictions. He reminded everyone that the meeting was being recorded.</p> |
| 1/5/20 | <p>Apologies for Absence Cllr Steve Leniec was unable to connect due to internet problems</p> |
| 2/5/20 Cllrs roll call: | <p>Mike Wise (Mayor) Kiera Bentley (Chair Facilities) Jane Boulton (Chair Planning) Rosalind Burns Peter Castle James Famakin Angela Finn Julie Farmer Kimberly Morgan Stephen Smith Liz Swallow Bethia Thomas</p> |
| Officers roll call: | <p>Sally Thurston, Town Clerk Marzia Sellitti, Deputy Town Clerk Jo King, Clerk's Assistant</p> |
| Min. number: | |
| 3/5/20 | <p>Minutes of last meeting It was PROPOSED that the minutes of the meeting held on Wednesday 11th March 2020 be signed as a correct record. This was SECONDED and RESOLVED.</p> |
| 4/5/20 | <p>Declarations of Interest & requests for dispensations Cllr. Mike Wise in respect of item 7/4/20 Mayors expenses Cllr. Peter Castle in respect of item 7/4/20 expenses Cllr. Kiera Bentley in respect of item 17/4/20-1, neighbour of development, Trustee of the charity that owns the land proposed for development Cllr. Bethia Thomas in respect of item 17, all planning items conflicting with duties as a District Councillor.</p> |
| 5/5/20 | <p>Public Question Time No members of public submitted questions prior to the meeting</p> |
| 6/5/20 | <p>Faringdon Town Council Annual Accounts - 1st April 2019 to 31st March 2020 a) Members received and NOTED the Annual Internal Audit Report. b) It was PROPOSED that the Annual Governance statement (section 1 of the annual return) be APPROVED. This was SECONDED and RESOLVED. c) It was PROPOSED that the Accounting Statements (section 2) be APPROVED. This was SECONDED and RESOLVED. d) Members received and NOTED reconciliation figures. Town Clerk was congratulated on facilitating an excellent audit.</p> |
| 7/5/20 | <p>Clerk's Report & Schedule of Payments</p> |

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| | Cllr. Bentley PROPOSED that the schedule of payments from March 12 th 2020 up to and including May 6 th , 2020, including those paid under delegated authority be APPROVED. This was SECONDED by Cllr. Finn and RESOLVED. |
| 8/5/20 | <p>Insurance</p> <p>a) Quotes were circulated to members prior to meeting. It was PROPOSED that WPS be selected to provide Town Council insurance. This was SECONDED and RESOLVED.</p> <p>b) It was FURTHER PROPOSED this would be for a three-year term. This was SECONDED and RESOLVED.</p> |
| | Facilities Committee Chair Cllr. Kiera Bentley took over as meeting chair |
| 9/5/20 | <p>The Place Relocation</p> <p>a) Plans were circulated prior to meeting for The Place's relocation to the Corn Exchange. It was PROPOSED that the plans for the Corn Exchange Office be approved. This was SECONDED and RESOLVED</p> <p>b) It was PROPOSED to delegate to the Town Clerk, in conjunction with Chair of Finance, Mayor and Deputy Mayor, to follow the procurement process and to call an extra meeting when all quotes were received. This was SECONDED and RESOLVED.</p> <p>c) It was PROPOSED that the Youth Service reserve and the Bloor reserve be used to fund this project in addition to funding provided by the Place Fundraising Board. This was SECONDED and RESOLVED.</p> |
| 10/5/20 | <p>20mph Speed Zone in the Town Centre</p> <p>a) Information and costs of survey, consultation and signs/road markings were circulated to members prior to the meeting.</p> <p>b) It was PROPOSED to move to survey and consultation for 20mph zone. This was SECONDED and RESOLVED</p> <p>Members requested Deputy Clerk to research other Parishes who have implemented 20mph zones.</p> |
| 11/5/20 | <p>Town Centre Benches</p> <p>a) Members received quotes prior to the meeting. After discussion, it was PROPOSED to move to public consultation with quote number 1 planters and seats from quote number 2. This was SECONDED and RESOLVED.</p> |
| 12/5/20 | <p>Painting Bursary</p> <p>a) Members received and considered £150 grant application for house improvement. It was PROPOSED to approve this grant application. This was SECONDED and RESOLVED.</p> |
| 13/5/20 | <p>Corn Exchange Old Chamber Lease</p> <p>a) Members received a request from the current tenant for a rent reduction of 50% during closure due to home working re COV-19 advice. It was PROPOSED that the council grant 50% rent relief if the tenant did not receive grants from elsewhere. This was SECONDED and RESOLVED.</p> |
| 14/5/20 | <p>Town Council Meetings</p> <p>a) It was PROPOSED that the council postpone the Annual Town Meeting scheduled for 18th May until it can meet in the normal way. This was SECONDED and RESOLVED</p> <p>b) It was PROPOSED that the council postpone the Annual Meeting of the Town Council scheduled for 14th May until it can meet in the normal way. This was SECONDED and RESOLVED.</p> <p>c) It was PROPOSED that the Council meet bimonthly until it can meet in the normal way; this is to be kept under constant review. This was SECONDED and RESOLVED. It was noted that a meeting could be called to discuss an item at anytime, giving three clear days' notice.</p> |
| 15/5/20 | <p>Delegated Authority during the COVID- 19 crisis</p> <p>a) It was PROPOSED that the Council NOTE a list of decisions taken under delegated authority this was SECONDED and AGREED.</p> <p>1. 18th March 2020 - Close all venues to members of the public until further notice</p> |

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| | <p>2. 19th March 2020 – Provide a £200 grant to the Volunteer Group in Faringdon to cover working expenses</p> <p>3. 19th March 2020 – Approve Weaver Khan to draw draft plans for the conversion of the Faringdon Newspaper Offices to a permanent location for the Place Family Project</p> <p>4. 24th March 2020 – Close play areas</p> <p>5. 25th March 2020 – Agree head of terms condition for allotment lease</p> <p>6. 26th March 2020 – Agreed end of year payments</p> <p>7. 11th April 2020 – Agree monthly pay run for April to include Salaries.</p> <p>b) It was PROPOSED that the Council delegate authority for Council and Committee decisions to the Clerk in conjunction with the Mayor, Deputy Mayor, Chair of Finance and Audit and relevant Committee Chair, until the next Council or Committee meeting, This was SECONDED and RESOLVED.</p> <p>c) It was PROPOSED that the Council delegate authority to respond to minor planning applications, until the next meeting of the Planning Committee, to the Deputy Clerk in conjunction with the Chair of Planning and Highways, Mayor and Deputy Mayor. This was SECONDED and RESOLVED.</p> <p>It was emphasised that all members of the Planning Committee will receive and be able to comment on all planning applications via the Deputy Town Clerk.</p> | | | | | | |
| 16/5/20 | <p>Items for Information Only</p> <ul style="list-style-type: none"> • County and District Reports will be sent directly as they arrive, please direct any questions to the Clerk • COVID 19 Update: the Town Clerk updated members on Faringdon Town Council staff's activities and responsibilities, including the Food Bank. Councillors thanked The Town Clerk, and all involved in the Food Bank and The Place. Councillors also congratulated the Faringdon Viral Kindness Group for their enormous/well placed organisation working hard for the Faringdon community. • VE Day Plans, details on the Faringdon Town Council website. • Community Awards – Mayor Mike Wise announced the winners from all categories. • Faringdon in Bloom, details on the Faringdon Town Council website | | | | | | |
| Cllr Mike Wise took back Chair responsibility | | | | | | | |
| 17/5/20 | <p>Planning Applications to Vale of White Horse District Council awaiting comments from Faringdon Town Council</p> <table border="1" data-bbox="379 1339 1522 2078"> <tr> <td data-bbox="379 1339 427 1845">1</td> <td data-bbox="427 1339 655 1845">P20/V0658/RM</td> <td data-bbox="655 1339 1522 1845"> <p>Proposal: Reserved Matters planning application for 190 residential dwelling, with associated infrastructure and landscaping, pursuant to Outline Planning Permission P16/V0775/O.</p> <p>Location: Land south of Highworth Road, Faringdon.</p> <p>Comment: It was highlighted that the recent engagement with the developers via virtual meeting was a successful and constructive conversation, however the councillors felt that many points in the planning proposal should be improved and sustainability should be a key priority in respect of environment protection. FTC proposed and seconded to hold an objection unless the conditions listed in the response document are met by the developer.</p> <p>OBJECT</p> </td> </tr> <tr> <td data-bbox="379 1845 427 2078">2</td> <td data-bbox="427 1845 655 2078">P20/V0838/HH</td> <td data-bbox="655 1845 1522 2078"> <p>Proposal: Proposed new gym/fitness room over existing garage.</p> <p>Location:45 Harding Close Faringdon SN7 7SJ</p> <p>Comment: The application challenges the Design Guide SPD 2015 under the Principle DG104: Consider your neighbours, which states 'Make sure proposed extensions do not intrude upon a neighbour s privacy'. The proposal would be contrary to</p> </td> </tr> </table> | 1 | P20/V0658/RM | <p>Proposal: Reserved Matters planning application for 190 residential dwelling, with associated infrastructure and landscaping, pursuant to Outline Planning Permission P16/V0775/O.</p> <p>Location: Land south of Highworth Road, Faringdon.</p> <p>Comment: It was highlighted that the recent engagement with the developers via virtual meeting was a successful and constructive conversation, however the councillors felt that many points in the planning proposal should be improved and sustainability should be a key priority in respect of environment protection. FTC proposed and seconded to hold an objection unless the conditions listed in the response document are met by the developer.</p> <p>OBJECT</p> | 2 | P20/V0838/HH | <p>Proposal: Proposed new gym/fitness room over existing garage.</p> <p>Location:45 Harding Close Faringdon SN7 7SJ</p> <p>Comment: The application challenges the Design Guide SPD 2015 under the Principle DG104: Consider your neighbours, which states 'Make sure proposed extensions do not intrude upon a neighbour s privacy'. The proposal would be contrary to</p> |
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| | | <p>policy CP37 of Part 1 of the Vale of White Horse Local Plan 2031, the provisions of the Design Guide SPD 2015 DG109, which states that Extensions that close an important gap within the street scene or lead to a terracing effect will not be accepted.”</p> <p>OBJECT</p> |
| 3 | P20/V0840/HH | <p>Proposal: Removal of existing wall, planting and fence, construction of new wall. (re-submission of application P19/V2372/HH)</p> <p>Location: 25 Rawdon Way Faringdon Oxfordshire SN7 7YT</p> <p>Comment: No significant changes to the previous application which was refused.</p> <p>OBJECT</p> |
| 4 | P20/V0855/O | <p>Proposal: Outline planning application with all matters reserved (other than access into the site) for the proposed mixed use development of up to 95 residential dwellings and business space (Use Classes B1 and B8) (totalling up to 1,350 sqm), open space, landscaping, drainage measures and all other associated works</p> <p>Location: Rogers Concrete Sands Hill Faringdon SN7 7PQ</p> <p>Comment: Concerns regarding biodiversity, loss of employment land, house design due to its proximity to the A420.</p> <p>STRONGLY OBJECT</p> |

The meeting closed at 9:16 pm

Appendix 1

| CLERK'S REPORT March 26th 2020 | | |
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| Bacs payments to pay | | |
| Faringdon Electrical Services | Clear CEX Gutters inc cherry picker | £774.00 |
| S Irigoyen | Agency | £19.80 |
| L Remington | Agency | £4.95 |
| M Bradley | Agency | £51.30 |
| H Martin | Agency | £1.80 |
| FCB | Agency | £32.00 |
| A Cane | Agency | £1.98 |
| R Machant | Agency | £9.00 |
| L Martin | Agency | £26.95 |
| Fire Protection Shop | Fire Safety | £48.06 |
| SLCC | Community Gov Degree | £1,470.00 |
| Lease plan | Van Lease | £169.48 |
| S Merchant | Eye Test reimburse | £39.60 |
| D Gibbons | Agency | £18.00 |
| R Griffin | Refund OTH | £25.50 |
| AIS | Copier cost | £58.69 |
| The Little Goat Soap | Stock | £102.96 |
| Faringdon Electrical Services | Christmas Lights 2020 contract | £5,560.16 |
| Faringdon Electrical Services | Christmas lights new and repaired 2020 (agreed capital and reimbursement on £1k from Chamber) | £8,002.82 |
| Peter Castle | Expenses - training attended | £18.90 |
| M Wise | Expenses - mileage for events attended | £63.90 |
| | | £16,499.85 |