

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

Telephone 01367 240281

[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)

Clerk: Sally Thurston



<p><b>Minutes of a Town Council meeting to be held on Wednesday 3rd June 2020 at 7.15pm, via video conferencing</b>  <b>Members of the public and press can view the meeting via Faringdon Town Council You Tube channel.</b></p>	
	<p><b>Chaired by Mike Wise</b>                  Councillor Wise welcomed everyone to the Parish Councils second virtual Town Council meeting. This meeting was utilising Microsoft Teams Video Conferencing in order to overcome the current Coronavirus restrictions. He reminded everyone that the meeting was being recorded.</p>
1/6/20	<p><b>Apologies for Absence</b>                  Cllr. Steve Leniec</p>
2/6/20 Cllrs present at roll call:	<p><b>Mike Wise (Mayor)</b>  <b>Kiera Bentley</b>  <b>Jane Boulton (Chair Planning)</b>  <b>Rosalind Burns</b>  <b>Peter Castle</b>  <b>Angela Finn</b>  <b>Lucy Martin</b>  <b>Kimberly Morgan</b>  <b>Stephen Smith</b>  <b>Liz Swallow</b>  <b>Bethia Thomas</b></p>
Officers present at roll call:	<p><b>Sally Thurston, Town Clerk</b>  <b>Marzia Sellitti, Deputy Town Clerk</b>  <b>Jo King, Town Clerk's Assistant</b></p>
Min. number: Item/meeting/year	
3/6/20	<p><b>Minutes of last meeting</b>                  Page 1 error, Julie Farmer ex Town Councillor incorrectly included on roll call. It was PROPOSED that the minutes of the meeting held on Wednesday 06th May 2020 be signed as a correct record. This was SECONDED and RESOLVED.</p>
4/6/20	<p><b>Declarations of Interest &amp; requests for dispensations</b>                  Cllr Peter Castle in respect item 6, expenses.                  Cllr Bethia Thomas in respect of item 10, all planning items.</p>
5/6/20	<p><b>Public Speaking and Question Time</b>                  One-member public submitted the following questions, which were distributed prior to the meeting to all Councillors:  <i>Will FTC make public a plan and produce/maintain a statement showing all s106/CIL monies, with their proposed use, the managing Council, and the deadline, and publish it on the website? Will FTC consider having a FTC and town group to work on the use of s106/CIL?</i>                  The Clerk has initially responded, and this will be discussed further at a future meeting.</p>
6/6/20	<p><b>Clerk's Report &amp; Schedule of Payments (appendix 1)</b>                  Cllr. Stephen Smith PROPOSED that the schedule of payments up to and including June 3rd, 2020 be APPROVED. This was SECONDED by Cllr. Mike Wise and RESOLVED.</p>
7/6/20	<p><b>Conversion of Offices in the Corn Exchange for The Place Relocation</b>                  a) Members received and considered quotes which were circulated prior to the meeting for building works. Members PROPOSED that Steele and Davis be appointed to carry out the alterations to the Corn Exchange office to provide a</p>

	<p>permanent home for the Place. This was SECONDED and RESOLVED.</p> <p>b) It was AGREED at Town Council meeting 6<sup>th</sup> May 2020 that the Youth Service reserve and the Bloor reserve be used to fund this project in addition to funding provided by the Place fundraising board and a grant from the County Councillor's priority fund.</p>
<b>8/6/20</b>	<p><b>Terrorism Insurance Cover</b> Members received prior to meeting, a quote to insure council properties against acts of terrorism. After lengthy discussion, members agreed for the Clerk to investigate further the quote from their brokers and to investigate/implement risk surveys for all Faringdon Town Council assets.</p>
<b>9/6/20</b>	<p><b>Items for Information Only</b> Although the Annual meeting has been cancelled, Faringdon Town Council will still produce their Annual report. Chairs to produce reports for their committees, submission to Town Clerk, deadline 8<sup>th</sup> June.</p>
	<p><b>Cllr Jane Boulton, Chair of the Planning and Highways Committee took over Chair</b></p>
<b>10/6/20</b>	<p><b>Planning Applications to Vale of White Horse District Council awaiting comments from Faringdon Town Council:</b> Members received and considered the following applications: a) P20/V1041/HH. Location: 4 Marines Drive Faringdon SN7 7UG Proposed work: Raise floor level over part G.F. Extend G.F. Form ramp to rear garden for disabled access. Enlarge rear bedroom for use by disabled person as home study NO OBJECTION b) P20/V1121/HH Location:34 The Pines Faringdon SN7 8AX Proposed work: Single storey front extension, two storey rear extension and internal alterations NO OBJECTION Note: - soft landscaping to be considered when designing car parking for 3 cars.</p>
	<p><b>Cllr Mike Wise closed the meeting</b></p>

**The meeting closed at 19:54 pm**

## Appendix 1

<b>CLERK'S REPORT June 2020</b>		
<b>Salaries</b>		
Salaries	Salaries	£ 11,626.37
HMRC	Tax and NI	£ 2,502.18
OCC	Pension Contributions	£ 3,809.16
<b>Bacs payments to pay</b>		
AIS	Copier Costs	£ 28.96
Biffa	Waste collection	£ 344.45
DWN	Southampton Street Plants	£ 1,002.18
WPS Hallam	Insurance	£ 6,481.24
Weaver Khan	Architect fees CEX	£ 1,484.40
Spurgeons	Monthly fee plus Additional staff member - April	£ 3,101.73
K Bartlett	Deposit refund CV-19	£ 13.92
Pauls Planters	Summer planters	£ 162.00
P Castle	Expenses	£ 18.90
Rialtas	End of year accounts plus Asset reg fee	£ 817.20
Fire Protection Shop	fire safety	£ 48.06
Leaseplan	Van lease	£ 169.48
The App Office	Yearly APP cost (£39 per month)	£ 468.00
ANLX	Website hosting	£ 22.80
<b>Direct Debits</b>		
Coop bank	Credit Card repay	£ 2.00
Barclaycard	Merchant fees	£ 21.36
VWHDC	Corn Exchange rates - June	£ 777.50
VWHDC	Phouse rates - April, May, June	£ 1,109.60
VWHDC	Elms Tennis Court Rates Annual	£ 199.60
British Gas	Capped Meter	£ 34.04
Fuel Card	Fuel	£ 55.22
CF Corporate	Copier Lease	£ 178.45
Mainstream	Telephone and Broadband	£ 205.77
<b>Total Town Council Invoices</b>		<b>£ 34,684.57</b>