

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

Telephone 01367 240281

www.faringdowntowncouncil.gov.uk

Clerk: Sally Thurston



Minutes of a Town Council meeting to be held on Wednesday 15th July 2020 at 7.15pm, via video conferencing.	
Cllr Wise welcomed everyone to the meeting held via Microsoft Teams Video Conferencing to overcome the current Coronavirus restrictions. Members were reminded that the meeting was being recorded.	
1/7/20	Apologies for Absence Cllrs. Leniec and Thomas. D/Cllr Grant. PC Goodenough
2/7/20 Cllrs present at roll call:	Mike Wise (Mayor) Kiera Bentley Jane Boulton (Chair Planning) Rosalind Burns Peter Castle James Famakin Angela Finn Lucy Martin Kimberly Morgan Stephen Smith Liz Swallow, joined after item 3/7/20 C/Cllr Judith Heathcoat, left after item 7/7/20 Sally Thurston, Town Clerk Jo King, Town Clerk's Assistant
Min. number: Item/meeting/year	
3/7/20	Minutes of last meeting It was PROPOSED that the minutes of the meeting held on Wednesday 3rd June 2020 be signed as a correct record. This was SECONDED and RESOLVED.
4/7/20	Declarations of Interest & requests for dispensations None
5/7/20	Public Speaking and Question Time None
6/7/20	Reports from Outside Bodies Members NOTED a) Thames Valley Police report showing crimes in last 28 days
7/7/20	County Councillor's Report Members received and NOTED report from County Cllr. Judith Heathcoat. Cllr. Heathcoat highlighted items from the report and thanked Faringdon Town Council staff for all their efforts during this period.
8/7/20	District Councillors' Report Members received and NOTED report from District Cllrs. Grant and Thomas Member raised question about re-organising/merging local governments and requested further information.
9/7/20	Cumulative Chairman's Activity Report 2019 – 2020 Members received and NOTED an activity report from Town Mayor, the report showed great variety in the 123 events attended during this period. Cllr Wise highlighted that on Friday 8 th May, observing social distancing laid a wreath at the War Memorial and spoke the commemorative poem 'For the Fallen' and the Kohima Epitaph on behalf of the Town and the Royal British Legion to commemorate the 75 th anniversary of VE-day.
10/7/20	Reports from Committees Members NOTED minutes and reports of the following committee meeting, including decisions taken under delegated authority:

	a) Facilities Committee: 10 th June 2020
11/7/20	<p>Clerk's Report & Schedule of Payments Cllr. Wise PROPOSED that the schedule of payments up to and including 14th July 2020 be APPROVED. This was SECONDED by Cllr. Bentley and RESOLVED</p>
12/7/20	<p>Faringdon United Charities It was PROPOSED to elect Cllr. Stephen Smith to serve as a trustee, following the resignation of Cllr. Farmer. This was SECONDED and RESOLVED.</p>
13/7/20	<p>Conversion of Offices in the Corn Exchange for The Place Relocation Members received and NOTED an update. Members were informed that renovations have gone very well and had finished ahead of schedule.</p>
14/7/20	<p>Corona Virus Impact</p> <p>a) Reopening of play parks Following an online councillor poll play parks were opened on Friday 10th July. Members were sent guidance and risk assessment prior to the meeting. It was PROPOSED to reopen play parks, with constant monitoring this was SECONDED and RESOLVED.</p> <p>b) To consider the reopening of venues The government has permitted the opening of public venues following strict guidelines. Members considered the following: <u>Information Centre / Town Council Reception</u> Opened for business on 9th July, mornings only, with strict measures in place, Members NOTED measures and risk assessments <u>Corn Exchange</u> It was PROPOSED to prepare for opening for hire 15th September 2020 this was SECONDED and RESOLVED. Clerk confirmed that it has priority as an emergency centre <u>Pump House</u> Members NOTED as the Jubilee Room is currently being utilised as a food bank to enable foodbank staff and volunteers to socially distance. It was PROPOSED that it remain closed and to be reviewed on the 9th September. This was SECONDED and RESOLVED. <u>Old Town Hall</u> Members informed that room is a very small space, social distancing is difficult for all but very small groups. Hire is £8 per hour deep cleaning between hirers is not viable. It was PROPOSED to remain closed and to be reviewed on the 9th September. This was SECONDED and RESOLVED. <u>Foodbank</u> Working well from the Jubilee Room. Still being operated by council staff, however, an exit plan has been formulated and the volunteers will take over operation from 14th September.</p> <p>c) Options to make the Town Centre safer</p> <ol style="list-style-type: none"> Members received and considered safer streets proposals. It was PROPOSED that temporary traffic restrictions in the Market Square be removed from the proposals. This was SECONDED and RESOLVED. It was FURTHER PROPOSED to put consult the public and seek viability from OCC regarding temporary traffic restrictions in the Market Square. This was SECONDED and RESOLVED. It was PROPOSED that all other measures in the proposal be put forward to OCC for consideration. This was SECONDED and RESOLVED. OCC are proposing the installation of bicycle racks in Faringdon. Members received and considered locations that had been identified in conjunction with cyclists. Members PROPOSED to accept locations. This was SECONDED and RESOLVED. <p>d) Providing tables in the Town centre</p>

	<p>It was PROPOSED to approach establishment owners with the offer of putting some tables outside on the understanding that they are responsible for hygiene routines and track and trace recording where necessary. This was SECONDED and RESOLVED</p> <p>e) Council meeting schedule It was PROPOSED to return to the meeting schedule with immediate effect but continue online meetings and review monthly at full council meetings. This was SECONDED and RESOLVED.</p> <p>f) To consider street stenciling offer from VWHDC Members received and considered information on street stenciling. It was PROPOSED to accept offer of stenciling in the Town Centre this was SECONDED and RESOLVED</p>																											
15/7/20	<p>Items for Information Only</p> <p>a) Virtual gardens - Members received correspondence from residents showing their thanks. Activities Officer, Adele Vincent, was congratulated on an excellent community event.</p> <p>b) It was highlighted the Town Council staff have performed exceptionally well and remained professional throughout the stressful times in the pandemic; from running the foodbank to dealing with and implementing difficult restrictions and guidance. Also completing many projects; from Corn Exchange redecoration to new leaflets and walks. Members passed on their thanks to all staff.</p> <p>c) Faringdon Cricket Club net installation has been completed, Cllr. Mike Wise to open nets formally.</p>																											
Cllr. Jane Boulton, Chair of the Planning and Highways Committee took over Chair																												
16/7/20	<p>Planning Applications to Vale of White Horse District Council awaiting comments from Faringdon Town Council Members received and considered the following applications:</p> <table border="1"> <thead> <tr> <th>Planning Ref.</th> <th>Location</th> <th>Description</th> <th>Decision</th> </tr> </thead> <tbody> <tr> <td><u>P18/V0259/O</u></td> <td>Land South of Steeds Farm Coxwell Road Faringdon</td> <td>Planning application amendment Financial Viability report</td> <td>STRONGLY OBJECT</td> </tr> <tr> <td><u>P20/V1121/HH</u></td> <td>34 The Pines Faringdon</td> <td>Single storey front extension, two storey rear extension and Internal alterations (Minor amendment)</td> <td>NO OBJECTION</td> </tr> <tr> <td><u>P20/V1448/LB</u></td> <td>Old Town Hall Market Place</td> <td>Repairs and remedial works to the Old Town Hall</td> <td>No discussion Faringdon Town Council Is the applicant</td> </tr> <tr> <td><u>P20/V0013/FUL</u></td> <td>3-7 Marlborough Street Faringdon</td> <td>The amendment is for FRA and Ecology</td> <td>UPHOLD PREVIOUS OBJECTION</td> </tr> <tr> <td><u>P20/V0513/HH</u></td> <td>13 Chestnut Ave. Faringdon</td> <td>First floor side extension.</td> <td>UPHOLD PREVIOUS OBJECTION</td> </tr> </tbody> </table>				Planning Ref.	Location	Description	Decision	<u>P18/V0259/O</u>	Land South of Steeds Farm Coxwell Road Faringdon	Planning application amendment Financial Viability report	STRONGLY OBJECT	<u>P20/V1121/HH</u>	34 The Pines Faringdon	Single storey front extension, two storey rear extension and Internal alterations (Minor amendment)	NO OBJECTION	<u>P20/V1448/LB</u>	Old Town Hall Market Place	Repairs and remedial works to the Old Town Hall	No discussion Faringdon Town Council Is the applicant	<u>P20/V0013/FUL</u>	3-7 Marlborough Street Faringdon	The amendment is for FRA and Ecology	UPHOLD PREVIOUS OBJECTION	<u>P20/V0513/HH</u>	13 Chestnut Ave. Faringdon	First floor side extension.	UPHOLD PREVIOUS OBJECTION
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Cllr M Wise, returned to Chair																												
17/7/20	<p>Park Road South Development, Sands Hill, Faringdon Members received and NOTED plan of new road names, the names have been taken from the Faringdon War Memorial.</p>																											

The meeting closed at 20:39 pm

Appendix 1

CLERK'S REPORT July 2020		
Salaries July	Salaries	£12,491.61
HMRC July	Tax and NI	£2,937.58
OCC July	Pension Contributions	£4,142.49
Salaries August	Salaries	£12,491.61
HMRC August	Tax and NI	£2,937.58
OCC August	Pension Contributions	£4,142.49
Bacs payments to pay		
VWHDC	Building Regulations OTH	£420.00
Fire Protection Shop	Batteries	£36.24
Faringdon Handyman	Protective Screen Info Centre	£272.50
Spurgeons	Family Services	£2,763.08
Glasdon	Spare Part Play equipment	£479.14
MHP	Play area signs and History Leaflet	£150.00
AIS	Copier Costs	£38.34
Leaseplan	Van Lease	£169.48
Viking	Stationery	£98.03
Rospa	Safety Checks	£168.60
S Rowe Designs	Leaflet design	£50.00
SLCC	National Conference M Sellitti	£496.00
Pyrotech Services	Fire Safety	£84.00
Play and Leisure	Playground repair items	£150.00
SAS Ltd	Asbestos Inspection OTH	£438.00
Direct Debits		
Coop bank	Credit Card repay May	£441.67
Coop bank	Credit Card repay June	£320.90
Barclaycard	Merchant fees May and June	£42.72
VWHDC	Corn Exchange rates	£777.50
VWHDC	P House rates	£369.00
British gas	PHP Elec for reimbursement	£261.22
British Gas	ECEX Gas	£528.58
Fuel Card	Fuel	£85.04
Mainstream	Telephone and Broadband	£105.94
PWLB	Loan Repayment	£4,692.70
Castle Water	PH Water	£192.78
Castle Water	CEX Water	£171.51
O2	Mobiles	£47.74
Screw Fix	Maintenance Items	£115.03
British Gas	PH Electric	£122.82
British Gas	PH capped metre	£16.47

British Gas	CEX Electric	£155.45
British Gas	PH Gas	£222.54
British Gas	OTH Electric	£116.73
Total Town Council Invoices		£44,368.77