

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL
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 Clerk: Sally Thurston



Minutes of a Facilities Committee meeting held on Wednesday 10th June 2020 at 7.15pm, via video conferencing. Due to a technical issue it was not possible to stream the video.	
Welcome	Cllr. Bentley welcomed everyone to the Facilities virtual meeting. This meeting was carried via Microsoft Teams Video Conferencing. Members were reminded that the meeting was being recorded.
Minute no: Item/meeting/year	
1/2/20	Apologies for Absence Cllr. Steve Leniec for part of the meeting due to technical issues.
2/2/20 Cllrs roll call:	Kiera Bentley (Chair) Jane Boulton Angela Finn Steve Leniec (Internet issue meant that Cllr.Leniec was unable to participate) Liz Swallow Mike Wise.
Officers roll call:	Sally Thurston: Town Clerk Marzia Sellitti: Deputy Town Clerk Jo King: Clerks Assistant
In attendance:	Cllr. Kimberley Morgan
3/2/20	Minutes of last meeting Members noted that a figure in minute 12/1/20 should read £12,000 this was amended. Minutes of the meeting held on Wednesday 8 th January 2020 were AGREED and SIGNED as a correct record.
4/2/20	Declarations of Interest None.
5/2/20	Public Question Time Cllr. Bentley PROPOSED that public question regarding item 12 was read and discussed under the relevant item in the meeting. This was SECONDED and AGREED.
6/2/20	Elect a Vice Chair Following resignation of Cllr. Farmer, it was PROPOSED to elect Cllr. Liz Swallow as Vice Chair of the Facilities Committee. This was SECONDED and RESOLVED.
7/2/20	Financial Reports Members NOTED the following 2019.20 end of year financial reports: a) Corn Exchange b) Pump House c) Open Spaces.
8/2/20	Facilities Reports Members NOTED updates and reports including decisions taken under delegated authority for the following: a) Elms Tennis Court. Members NOTED that the tennis court had been successfully run despite the restrictions from COVID-19 with new users joining the court membership. It was PROPOSED that a letter of thanks be sent to Elms Tennis Association. b) Tuckers Play area - remains closed as per guidance. Members NOTED a new ROSPA inspector had been appointed. c) All Saints' Church Yard. It was NOTED that the rear area has been left growing wild to improve and protect the natural habitat. Members NOTED a positive response to this from residents. d) Town park e) Oakwood Park – remains closed as per guidance.

	<p>f) Christmas Lights. It was NOTED that the contract with the light provider is still in place for the next year.</p> <p>g) Tidy Team – now operating. Several areas tackled in the last week.</p> <p>h) The Wilderness. Members NOTED that volunteer days were cancelled due to COVID-19. However it was NOTED that new cameras have been installed to monitor wildlife and reptiles mats have been laid to check the existing habitat before applying for funds.</p> <p>i) Corn Exchange. Members NOTED that the vinyl floor was replaced in the bar. Members PROPOSED to approve a temporary events notice (TEN) protocol listing criteria to limit events where alcohol sold. This was SECONDED and AGREED. It was suggested the hall could offer their space to schools to enable social distancing. Members proposed that the Town Clerk contact the schools.</p> <p>j) Pump House – food bank is currently operating from the Jubilee Room</p>
9/2/20	<p>Bus stops Members NOTED a County Council (OCC) report with proposals for bus stop improvements. It was PROPOSED that suggestions in the report be approved and put forward, with the addition of a bus stop in Gloucester Street, to allow OCC to explore fundings. The clerk should also request that green roof options for the bus stops were explored. This was SECONDED and RESOLVED.</p>
10/2/20	<p>Allotments Members NOTED heads of terms for an updated lease of the allotments. It was PROPOSED that these be APPROVED. This was SECONDED and RESOLVED.</p>
11/2/20	<p>Trees Members consider a draft tree maintenance policy. It was PROPOSED to approve the policy. This was SECONDED and RESOLVED.</p>
12/2/20	<p>Benches and Planters – Town Centre A question from the public was raised to the committee on whether it is deemed necessary to invest money in more planters and benches in town. The chair responded that adding more seating areas and planters contribute to the look of the town, supporting its regeneration and the local businesses. It was NOTED that the Clerk would forward the chair response to the resident.</p> <p>a) Members NOTED points raised by the public in a recent survey on proposed planters and benches. It was NOTED 93% of those who responded supported the installation of the benches. It was NOTED that, whilst 83% of respondents supported the installation of planters, some excellent points were made by residents about design, weight and ongoing costs. After debate, It was PROPOSED that the Clerk should investigate further options for planters in other towns and interactive games options. This was SECONDED and RESOLVED</p> <p>b) Members proposed to approve, purchase and install benches as planned, in consultation with OCC. This was SECONDED and RESOLVED.</p>
13/2/20	<p>Town Park</p> <p>a) Members NOTED a report on possible improvements to the Town Park.</p> <p>b) Members PROPOSED to request a 99 years lease to Oxfordshire County Council before any improvements were considered. This was SECONDED and RESOLVED.</p>
14/2/20	<p>Southampton Street Car Park Members NOTED a progress report on southampton street car park. It was PROPOSED and AGREED to formally write and thank the volunteers for the hard work.</p>
15/2/20	<p>Vale Deep Clean It was NOTED that Councillors should email their suggestions for areas of Faringdon in need of a deep clean to the Town Clerk . The VWHDC street team endeavours to start the operation the W/C the 6th July</p>
16/2/20	<p>Better Ways to School</p> <p>1. Members NOTED a progress report on the better ways to school cycle routes. It was proposed to proceed with the first part of the route, in line with Highways Officer recommendations. This was SECONDED and RESOLVED.</p>

	<p>2. Members PROPOSED to install walking signage for the whole route when Southampton Street , with the cycling signage covered. These can be unveiled when landowners permission and adoption issues are resolved.This was SECONDED and RESOLVED.</p>
17/2/20	<p>Items for Information Only Members NOTED that :</p> <ul style="list-style-type: none"> a) Eagles Park Ownership is VWHDC owned b) Old play equipment (allotments) has now been disposed of by the Allotment Society. c) VWHDC has requested that FTC consider taking on the cleaning of toilets in Southampton street car park and that there will be money available for this. More information about this will be available at the next Facillities meeting.
18/2/20	<p>Agenda for next meeting Cllr. Swallow suggested that the Council should consider the Black Lives Matters campaign. It was suggested that this was not a Facillities matter. Cllr. Swallow would email the Clerk with any request to include the item on the next Full Council agenda. No futher items were requested.</p>

Meeting ended at 20:30