

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL
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Clerk: Sally Thurston



Minutes of a meeting of the Finance and Audit Committee on Wednesday 17th December at 7.15pm held via Teams virtual conference.

1/6/20 Apologies for Absence

Cllr. Thomas

2/6/20 Cllrs Present

Steve Leniec (Chair)

Angela Finn

Kiera Bentley (joined at item 6)

Jane Boulton

Peter Castle

Liz Swallow

Mike Wise

Officers Present:

Sally Thurston, Town Clerk

Marzia Sellitti, Deputy Town Clerk

Jo King, Town Clerk assistant

3/6/20 Minutes of last meeting – Wednesday 21st October 2020 (attached)

It was NOTED that Christmas opening should read close on 23rd December at 12.30pm and re open 4th January at 9am. With this amendment the minutes of the meeting held on Wednesday 21st October 2020 were AGREED and SIGNED as a correct record

4/6/20 Declarations of Interest & requests for dispensations

None

5/6/20 Public Participation Time

None

6/6/20 Items for Information Only

None

8/6/20 Councillor IT

It was NOTED that it would be beneficial for all councillors to be issued with a tablet for the following reasons:

1. Councillors would all work on the same software
2. All tablets would be linked
3. Software, emails, and apps would be loaded
4. Data Protection regulations are easier to meet and control – the council and councillors are protected
5. FOI requests are simple as council and personal work are separated

It was PROPOSED to approve the quote of £ £3,711.10 for the purchase of 14 LENOVO tablets from Cloudy IT.

It was PROPOSED to take the money from the unspent website budget of this current year. This was SECONDED and RESOLVED.

9/6/20 Precept 2021.22

a) Office & Establishment

- (i) Members NOTED a current financial report
- (ii) Cllr. Leniec PROPOSED a draft revenue & grants budget of £ 369,059. This was Seconded by Cllr. Bentley and RESOLVED
- (iii) No capital expenditure was proposed

b) Faringdon Information Centre

- (i) Members NOTED a current financial report. Staff was thanked for the excellent income figures despite the closure and reduced hours imposed by the Pandemic.
- (ii) Cllr. Leniec PROPOSED a draft revenue budget of £250. This was SECONDED by Cllr. Bentley and RESOLVED.
- (iii) No capital expenditure was proposed.

c) Direct Council Expenditure

- (i) Members NOTED a current financial report
- (ii) Cllr. Leniec PROPOSED a draft revenue budget of £ 15,793. This was SECONDED by Cllr. Finn and RESOLVED.
- (iii) No consider capital expenditure was PROPOSED

d) Committee Budgets

Members received and NOTED the following budgets and requests for capital expenditure:

- (i) Facilities Committee
 - Corn Exchange removed hall hiring Income and presented a revenue budget of £18,786
 - Pump House removed hall hiring Income and presented a revenue budget of £11,941
 - Recreation and Open Spaces revenue budget of £17,863
- (ii) Community and Partnerships Committee revenue budget of £16,885

Members NOTED a capital expenditure request of £ 3,600 for tables and £ 6,000 for a new mower.

e) Precept Request

Members NOTED a total budget of £460,177

It was PROPOSED that the Capital requirement of £ 9,600 is funded from reserves and maintenance budget. It was further PROPOSED that up to £15,000 of income loss from the venues is funded from reserves due to the exceptional circumstances caused by the pandemic, reducing the total precept request. This was SECONDED and RESOLVED

Cllr. Leniec PROPOSED that a total precept request of £ 435,575 be recommend to Full Council on the 13th January. This was SECONDED by Cllr. Wise and UNANIMOUSLY RESOLVED.

Members NOTED that the draft figure will be published to enable the community to comment.

Meeting ended at 20:15