

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

Telephone 01367 240281

www.faringdowntowncouncil.gov.uk

Clerk: Sally Thurston



Minutes of a Full Council meeting held on Wednesday 13th January 2021 at 7:15pm, via video conferencing.

Cllr. Wise welcomed everyone to the meeting held via Microsoft Teams Video Conferencing. Members were reminded that the meeting was being recorded.

1/01/21 Roll call

Cllrs. present: Brown
Boulton
Burns
Castle
Finn
Leniec
Martin
Morgan
Smith (joined at item 10)
Swallow
Thomas
Wise

In Attendance: 1 member of the public
D/Cllr Grant
C/Cllr Heathcoat
Sally Thurston Town Clerk
Marzia Sellitti, Deputy Town Clerk

2/1/21 Apologies for Absence

None

3/1/21 Minutes of last meeting – Wednesday 9th December 2020

It was PROPOSED that the minutes of the meeting held on Wednesday 9th December 2020 be SIGNED as a correct record. This was SECONDED and RESOLVED.

4/1/21 Declarations of Interest & requests for dispensations

None

5/1/21 Public Participation Time

Cllr. Wise read an email from a resident concerned about the poor state of the car park at District Council-owned Folly Park and enquiring when it would be resurfaced. D/Cllr. Thomas reported that there were issues with ownership of the car park. This was being investigated and D/Cllr. Thomas would report back on progress.

The resident also enquired about the time-scale for the installation of the path connecting the retail park to the town centre. C/Cllr Heathcoat informed members that despite a complicated legal matter around the footpath connection, work will be done to address the footpath link.

6/1/21 Reports from Outside Bodies

It was NOTED that a report from Thames Valley Police was not available this time.

7/1/21 County Councillor's Report

Members NOTED a report from County Cllr. Judith Heathcoat

8/1/21 District Councillors' Report

Members NOTED a report from District Cllrs. Bethia Thomas and David Grant.

9/1/21 Chairman's Activity Report

Members NOTED an activity report from Town Mayor, Cllr. Mike Wise

10/1/21 Reports from Committees

Members NOTED minutes and reports of the following committee meetings, including decisions taken under delegated authority:

- a) Facilities Committee: 16th December 2020 the Chair of Finance was thanked for the work done on this year's budget and for the use of reserves to supplement expenditure.
- b) Finance and Audit Committee: 17th December 2020
- c) Planning & Highways Committee: 23rd December 2020

11/1/21 Clerk's Report & Schedule of Payments

- a) Members NOTED a Clerk's activity report.
- b) Cllr. Wise PROPOSED to APPROVE the schedule of payments (appendix a.). This was SECONDED by Cllr. Finn and RESOLVED.

12/1/21 Precept 2020/21

- a) Members NOTED the draft budget and precept request for 21/22 as recommended by the Finance and Audit Committee held 17th December 2020.
- b) It was PROPOSED by Cllr. Wise to agree the budget as presented for 2021/22 This was SECONDED by Cllr. Thomas and RESOLVED.
- c) It was PROPOSED by Cllr. Wise to request a precept of £435,577, which equates to £142.34 for a band D property. This was SECONDED by Cllr. Castle and RESOLVED.

13/1/21 To appoint members to fill a vacancy on the following Town Council committees

- a) It was PROPOSED by Cllr. Wise to appoint Cllr. Morgan as member of the Finance and Audit Committee. This was SECONDED by Cllr. Swallow and RESOLVED.
- b) It was PROPOSED by Cllr. Wise to appoint Cllr. Brown as member of the Facilities committee. This was SECONDED by Cllr. Castle and RESOLVED.

14/1/21 Calendar of Meetings

It was PROPOSED to approve a draft calendar of meetings from 1st March 2021 to 30th April 2022, this was SECONDED and RESOLVED.

15/1/21 Licence Application

Members NOTED that an application for a new premises licence for 18 Market Place had passed the date to receive comments, but any concern should be sent to the Town Clerk.

16/1/21 COVID-19 Update

Members NOTED an update

17/1/21 Items for Information Only

Members were informed of the following:

- Ideas on the use of empty shops for table tennis were needed.
- There were new OALC training opportunities; councillors interested were to let the Clerk know if they would like to attend.
- A workshop on the forthcoming Oxfordshire Electric Vehicle Infrastructure Strategy was still open for registration. Cllr. Wise, Morgan, Castle and Swallow expressed an interest.
- Applications for Tesco bags of help were still under-subscribed in Faringdon. Applications from worthy causes were needed.
- The Deputy Town Clerk had received agreement from Builders Ede to replace the stone gateway to Faringdon, but they wanted designs.
- Community College Awards
- Volunteers to marshal the Covid-19 vaccination centre were wanted. Cllr. Brown to marshal next week.
- The Town Centre Survey is now closed with 270 responses. These will be analysed and presented at the Strategic Working Party and next Full Council Meetings.

18/1/21 Correspondence

Members NOTED, for information only, a list of correspondence circulated by email from 3rd December 2020 up to and including 8th January 2021.

19/1/21 Agenda Items for the next meeting

Members are invited to suggest items for the agenda of the meeting to be held on 10th February 2021.

Meeting ended at 20:12

Appendix a. CLERK'S REPORT	Jan-21	
Salaries	Salaries	£ 12,859.08
HMRC	Tax and NI	£ 3,191.55
OCC Pension CONTS	Pension Contributions	£ 4,308.42
Payments made early due to	urgency	
Boxes of Joy	Donation	£ 150.00
Bacs payments to pay		
MHL	Boiler Services	£ 594.00
ANLX	Website hosting	£ 22.80
SLCC	Membership	£ 431.00
AIS	Copier costs	£ 120.70
Leaseplan	Van lease	£ 217.48
NALC	Gold Award accreditation fee	£ 120.00
Cloudy IT	CLLRs. Tablets and software	£ 4,668.30
Farcycles	Agency	£ 9.00
T Mackenzie	Agency	£ 110.25
A Saunders	Agency	£ 108.90
V Hughes	Agency	£ 12.60
P Wheeler	Agency	£ 40.50
A Cane	Agency	£ 4.95
S Baxter	Agency	£ 5.40
V Hughes	Agency	£ 9.00
J Fennely	Agency	£ 332.10
S Irigoyen	Agency	£ 136.80
L Remington	Agency Uffington Potters	£ 621.90
M Bradley	Agency	£ 1,089.00
H Martin	Agency	£ 124.56
The Place	Agency	£ 86.00
PHS	Sanitary Waste collections	£ 309.55
Fire Protection Shop	Fire Safety Items	£ 152.98
Digi Press	Walk markers	£ 92.40
Direct Debits		
Coop Bank	Credit Card repay	£ 388.22
VWHDC	PH Rates	£ 462.00
VWHDC	CEX Rates	£ 773.00
Barclaycard	Merchant fees	£ 31.41
British Gas	Meter charge	£ 24.96
British Gas	PHP Gas for reimbursement	£ 64.71
British Gas	PH Elec	£ 84.24
British Gas	CEX Gas	£ 586.52
British Gas	CEX Electric	£ 182.68
Fuel card services	Card fee	£ 8.40

O2	Mobiles	£ 52.93
Screwfix	Maintenance items	£ 91.49
Mainstream	Telephone and Broadband	£ 107.81
British Gas	OTH Electric	£ 24.32
British Gas	PH Electric	£ 148.82
British Gas	CEX Electric	£ 272.83
British Gas	CEX Gas	£ 882.22
British Gas	PH Gas	£ 401.02
British Gas	PH Meter Charge	£ 20.33
Barclaycard	Merchant fees	£ 71.23
Castle Water		£ 40.01
Total Town Council Invoices		£ 34,648.37