# Fundraising Volunteer

# The Place description:

The Place is funded through a combination of grants, donations, and fundraising activities.

The Place has received:

-Grants from Faringdon Town Council and Oxfordshire County Council

-Significant donations from Lord Faringdon Charitable Trust; Faringdon United Charities; Churches Together, Folly Park Residents Association; Faringdon Chamber of Commerce; Faringdon Beer Society’s (Beer Festival) and the Rotary.

-Donations from local fundraising activities.

The Place aims at offering:

Emotional and physical support to new families

Education to young parents

Care for mums soon to be and infants

A space to make new friendships and offer to children and babies a space to interact with each other

Services offered by the Place:

The Place offers:

Support to families through face-to-face groups (currently virtual online groups)

One to one support via the phone/email

Physical activities (currently virtual online groups) promoting these on Facebook and the website.

Craft packs and educational resources for children under 5

A clothes library with maternity and baby clothes

## The volunteer role:

We are seeking enthusiastic, well-organised and highly motivated people to assist our new fundraising team with the preparation of creative briefs to secure the needed funds for the charity.

As a volunteer of the Place, you will inspire your local community to raise funds to keep supporting families and ensure young children and infants are looked after.

# Skills required:

We are looking for new volunteers with previous similar experience in fundraising:

Experience of conducting multiple projects.

Written and verbal communication skills.

Effective administration skills including Knowledge of Microsoft Word, Excel

Planning and problem-solving skills

Enthusiasm for conducting research for funding proposals to secure available grants.

Create basic budgets.

Willingness to work with and develop links with other organisations and groups in the town

**If you do not have the experience outlined in the brief but would love to help with future events please indicate so in the form, we still would like to hear from you.**

## Specifications:

This is a voluntary and unpaid role which will be performed remotely from home.

You will work closely with other volunteers of the Place, Faringdon Deputy Town Clerk and you will report monthly to the board members.

We are looking for someone who can contribute 2 – 3 hours per week for the first 3 months.

When events can resume and restrictions will be lifted again, volunteers will be able to collaborate and organise local fundraising activities and events.

You will then help with planning events, preparation and making sure everything runs smoothly on the day.

# How to apply:

Please contact Marzia Sellitti at marzia@faringdontowncouncil.gov.uk if you wish to know more about this role or alternatively submit the form to: office@faringdontowncouncil.gov.uk.

We would love to hear from you!

To find more information on the Place please visit:

<https://www.theplace-faringdon.org/>

# Application deadline:

Applications for this volunteer position should be submitted by the 28th of February 2021.