

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

Telephone 01367 240281

www.faringdowntowncouncil.gov.uk

Clerk: Sally Thurston



Minutes of a Full Council meeting held on Wednesday 10th February 2021 at 7:15pm, via video conferencing.

Cllr. Wise welcomed everyone to the meeting held via Microsoft Teams Video Conferencing. Members were reminded that the meeting was being recorded.

1/2/21 Roll call

Cllrs. present: Bentley
Brown
Boulton
Burns
Castle
Famakin (arrived item 5)
Finn
Leniec
Martin
Smith
Swallow
Wise

In Attendance: 1 member of the public
C/Cllr Judith Heathcoat
PCSO James Pelling
Sally Thurston Town Clerk
Marzia Sellitti, Deputy Town Clerk
Jo King, Town Clerk's Assistant

2/2/21 Apologies for Absence

Cllrs Thomas and Morgan.
D/Cllr Grant

3/2/21 Minutes of last meeting – Wednesday 13th January 2021

It was PROPOSED that the minutes of the meeting held on Wednesday 13th January 2021 be SIGNED as a correct record. This was SECONDED and RESOLVED.

4/2/21 Declarations of Interest & requests for dispensations

None

5/2/21 Public Participation Time

None

6/2/21 Reports from Outside Bodies

Members NOTED Reports from.

- a) Thames Valley Police, PCSO Pelling updated members on police activities within Faringdon and the outer areas. Clerk to contact District Council who owns the pond in Faringdon regarding the arrival of the otters.

- b) Faringdon Partnerships Network

7/2/21 County Councillor's Report

Members NOTED a report from County Cllr. Judith Heathcoat

8/2/21 District Councillors' Report

Members NOTED a report from District Cllrs. Bethia Thomas and David Grant.

9/2/21 Chairman's Activity Report

Members NOTED an activity report from Town Mayor, Cllr. Mike Wise.

10/2/21 Reports from Committees

Members NOTED minutes and reports of the following committee meetings, including decisions taken under delegated authority:

- a) Finance and Audit Committee: 20th January 2021
Members received a recommendation regarding 0/1/21 Financial Risk Assessment 2020/21, it was PROPOSED by Cllr. Wise to APPROVE the Financial Risk Assessment for 2020/21. This was SECONDED by Cllr Leniec and RESOLVED.
- b) Planning & Highways Committee: 27th January 2021
- c) Planning and Highways Committee: 3rd February 2021

11/22/21 Clerk's Report & Schedule of Payments

- a) Members NOTED a Clerk's activity report.
- b) Cllr. Wise PROPOSED to APPROVE the schedule of payments up to and including 10th February (appendix a). This was SECONDED by Cllr. Finn and RESOLVED.

12/2/21 Strategic Working Party 3rd February 2021

- a) Members PROPOSED to APPROVE the revised short-term objectives in the Strategic Plan as follows. This was SECONDED and RESOLVED.
 1. Support the Town Centre to preserve retail space.
 2. Promote all town council good work and improve communication.
 3. Climate change – continue to tackle with active working party.
 4. Parking – revisit the parking survey.
 5. Achieve the Gold Standard award for local councils.
 6. Set up a post covid WP to support towns recovery,
 7. To set up CIL WP and compile list for spending to take to consultation with residents.

Trusts

1. Install a multi-use games area in Faringdon – preferred location Tucker Park.
 2. Complete renovations on Old Town Hall
- b) Members elected Cllr Bentley, Burns, Castle, Finn, Leniec and Swallow to a Covid-19 Recovery Working Party, an Officer will be assigned.
 - c) Members considered Town Centre regeneration, especially focusing on the ground floor of Town Centre properties that they remain retail/commercial. Members delegated Town Clerk to approach developers with current proposals and future ones. Also, to contact District Council to find out their vision for the Town Centre.

- d) Members elected Cllrs Bentley, Bolton, Brown, Castle, Famakin, Smith and Swallow to a CIL Working Party.
- e) Members received community survey results; it was NOTED that the Clerk had set up a meeting with OCC to discuss options regarding town centre traffic.

13/2/21 Licence Application

Members considered an application for a new premises licence for 7a Market Place, Faringdon and had no objections.

14/2/21 Old Town Hall Renovation

Following the withdrawal of the chosen contractor members reconsidered tenders as recommended by architect. It was PROPOSED to appoint contractor Imperial Restoration and Construction Ltd. This was SECONDED and RESOLVED.

15/2/21 Covid Update

Members NOTED a Covid-19 update.

16/2/21 Items for Information Only

- War Memorial flowers rota arrangements were NOTED as a success.
- High Sheriff's Awards are now open for nominations.

17/2/21 Correspondence

Members NOTED, for information only, a list of correspondence circulated by email from 8th January 2021 up to and including 10th February 2021.

18/2/21 Agenda Items for the next meeting

None

Meeting ended at 20:18pm

| Appendix a. CLERK'S REPORT | Feb-21 | |
|------------------------------------|-------------------------------------|--------------------|
| Salaries | Salaries | £ 12,859.08 |
| HMRC | Tax and NI | £ 3,191.55 |
| OCC Pension CONTS | Pension Contributions | £ 4,308.42 |
| Bacs payments to pay | | |
| Faringdon Electrical Services | Christmas Lights | £ 5,179.84 |
| Caldecourt Carpets | CEX top office carpet | £ 501.00 |
| Cloudy Group | Telephone access licence (2 months) | £ 9.48 |
| AIS | Copier costs | £ 25.20 |
| Oxfordshire County Council | Better ways to school | £ 15,743.22 |
| MHL | Removal of cold-water tank | £ 792.00 |
| SLCC | Practitioners Conference | £ 90.00 |
| Lease plan | Van lease | £ 169.48 |
| OALC | Cllr Training (JB Nov & Dec) | £ 120.00 |
| S Thurston | Foodbank reimbursement | £ 164.00 |
| Cards for Good Causes | Charity cards sold | £ 3,610.48 |
| Barclay Card | Card fee | £ 21.67 |
| HSQE | H&S training whole team | £ 391.20 |
| Daglish | OTH Scaffold design and drawings | £ 1,104.00 |
| Direct Debits | | |
| Coop Bank | Credit Card repay | £ 196.84 |
| VWHDC | PH Rates | £ 462.00 |
| VWHDC | Tennis court rates | £ 99.60 |
| CF Corporate | Photocopier Lease | £ 761.80 |
| Fuel Card services | Fuel Card services | £ 8.40 |
| British Gas | PH Gas | £ 475.16 |
| British Gas | OTH Electric | £ 25.50 |
| British Gas | Capped Meter | £ 21.01 |
| Mainstream | Telephone and broadband | £ 207.66 |
| Screwfix | Maintenance | £ 59.97 |
| O2 | Mobiles | £ 54.13 |
| British Gas | CEX Gas | £ 748.45 |
| British Gas | CEX Electric | £ 175.02 |
| British Gas | PH Electric | £ 79.83 |
| Total Town Council Invoices | | £ 51,655.99 |