

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

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Clerk: Sally Thurston



FARINGDON WAR MEMORIAL TRUST (Registered Charity No. 202549)

Minutes of the Trust meeting held on Wednesday 2nd September 2020 at 7.00pm, via video conferencing.	
Cllr Castle welcomed everyone to the meeting held via Microsoft Teams Video Conferencing to overcome the current Coronavirus restrictions. Members were reminded that the meeting was being recorded	
Cllrs present at roll call:	Peter Castle (Chairman) Jane Boulton Kimberly Morgan Liz Swallow Mike Wise
Officers in attendance:	Sally Thurston (Town Clerk) Joanne King (Clerk's Assistant)
Min No: agenda/meeting/year	
1/1/20	Apologies for Absence Cllrs Rosalind Burns, Lucy Martin and Bethia Thomas
2/1/20	Minutes of last meeting It was PROPOSED that the minutes of the meeting held on Wednesday 4 th Sep 2019 be signed as a correct record. This was SECONDED and RESOLVED.
3/1/20	Declarations of Interest & requests for dispensations None
4/1/20	Public Speaking and Question Time None
5/1/20	Old Town Hall Renovation Project <ol style="list-style-type: none"> a) Members considered the revised fee proposal from Andrew Townsend Architect. It was PROPOSED to accept revised fee proposal. This was SECONDED and RESOLVED. b) Members NOTED planning application and building regulations approvals. c) It was PROPOSED to approve building specification. This was SECONDED and RESOLVED. d) Members discussed whether to replace the lift or further investigate repairs that would require possibly engineering for parts. It was PROPOSED to replace the lift when the funds are available, as part of phase 2. This was SECONDED and RESOLVED. e) Members considered phasing of the works. It was PROPOSED that works be in two phases. Phase 1, external works, should be progressed as soon as possible. This was SECONDED and RESOLVED. Members considered tender documents prepared by Andrew Townsend Architects. It was PROPOSED Daglish Building Ltd be appointed for Phase 1, once funding is secured. This was SECONDED and RESOLVED. f) Members considered funding options. It was PROPOSED to request Faringdon Town Council release reserves and allocated CIL and s106 funding towards Phase 1 works. This was SECONDED and RESOLVED. Phase 2 would require sourcing grant funding. It was PROPOSED to use allocated money of £6,000 in the Faringdon War Memorial Trust reserves towards phase 1 works. This was SECONDED and RESOLVED g) It was NOTED members requested an extra Finance and Audit meeting, prior

	<p>to the Town Council meeting 9th Sep to consider the request. It was NOTED that members requested that Phase 1 work schedule considered Remembrance Sunday.</p>
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The meeting closed at 19 :28 pm