

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

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[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)

Clerk: Sally Thurston



## **Minutes of a Full Council meeting held on Wednesday 10th March 2021 at 7:15pm, via video conferencing.**

Cllr. Wise welcomed everyone to the meeting held via Microsoft Teams Video Conferencing. Members were reminded that the meeting was being recorded.

### **1/3/21 Roll call**

Cllrs. present: Wise  
Bentley  
Brown  
Boulton  
Burns  
Castle  
Finn  
Leniec  
Martin  
Morgan  
Smith  
Swallow  
Thomas

In Attendance: 2 members of the public  
C/Cllr Judith Heathcoat  
D/Cllr David Grant  
Sally Thurston Town Clerk  
Marzia Sellitti, Deputy Town Clerk  
Jo King, Town Clerk's Assistant

### **2/3/21 Apologies for Absence**

None

### **3/3/21 Minutes of last meeting – Wednesday 10<sup>th</sup> February 2021**

It was PROPOSED that the minutes of the meeting held on Wednesday 10th February 2021 be SIGNED as a correct record. This was SECONDED and RESOLVED.

### **4/3/21 Declarations of Interest & requests for dispensations**

None

### **5/3/21 Public Participation Time**

None

### **6/3/21 Reports from Outside Bodies**

- a) Thames Valley Police  
No report submitted, Clerk to write to new neighborhood sergeant to request one for next meeting.
- b) Members NOTED Report from the Faringdon and Area Advisory Committee.

It was NOTED from D/Cllr Grant that residents were enquiring about Civil Parking enforcement coming into effect soon, C/Cllr Heathcoat responded that these can be passed on to herself (OCC), it was further discussed and AGREED that Faringdon Town Council Parking Working Party also be included within correspondence.

### **7/3/21 County Councillor's Report**

Members NOTED a report from County Cllr. Judith Heathcoat

### **8/3/21 District Councillors' Report**

Members NOTED a report from District Cllrs. Bethia Thomas and David Grant. After discussion about environmental improvements to the heating system at Faringdon Leisure centre, a member asked why these higher environmental standards have not been applied to the new Park Road School to make it carbon neutral, as will it have to be retrofitted in a few years' time. C/Cllr Heathcoat to send list of all proposals/works document regarding this area, from Oxfordshire County Council.

### **9/3/21 Chairman's Activity Report**

Members NOTED an activity report from Town Mayor, Cllr. Mike Wise.

### **10/3/21 Reports from Committees**

Members NOTED minutes and reports of the following committee meetings, including decisions taken under delegated authority:

- a) CIL Working Party: 17<sup>th</sup> February 2021.
- b) Planning and Highways Committee: 24<sup>th</sup> February 2021.
- c) Parking Working Party: 5<sup>th</sup> March 2021.

It was PROPOSED the following recommendations were agreed:

1. The Clerk to write to local businesses to advise the following: no parking on pavements, that civil parking enforcement is coming soon, to encourage sensible parking and to introduce the Parking Working Party.
2. To investigate a retractable barrier at bottom of bus lane
3. To investigate staggered 30 min parking on London street.

This was SECONDED and RESOLVED.

It was FURTHER PROPOSED to APPROVE the Terms of Reference. This was SECONDED and RESOLVED.

### **11/3/21 Clerk's Report & Schedule of Payments**

- a) Members NOTED a Clerk's activity report.
- b) Cllr. Wise PROPOSED to APPROVE the schedule of payments up to and including 10<sup>th</sup> March (appendix a). This was SECONDED by Cllr. Finn and RESOLVED.

### **12/3/21 CIL Working Party**

- a) It was PROPOSED to APPROVE DRAFT terms of reference and to add guidance on how to replace a member if they leave. This was SECONDED and RESOLVED.

It was NOTED that 14 applications were made from residents to join the working party. Each applicant had provided a brief overview of themselves; these were anonymised, and the Chair of the WP had selected four.

- b) Members FURTHER PROPOSED to APPROVE the application forms for CIL bids. This was SECONDED and RESOLVED.

**13/3/21 Climate and Ecological Emergency Bill**

Members PROPOSED to support the Bill, items 1 - 4. This was SECONDED and RESOLVED. It was FURTHER PROPOSED that items 2 - 4 to be undertaken by the Climate Emergency Working Party; this was SECONDED and RESOLVED.

**14/3/21 Local Transport and Connectivity Plan Vision Consultation**

After discussion, it was NOTED that members could consider a response as individual members of the public.

**15/3/21 Covid Update**

Members NOTED a Covid-19 update.  
Members PROPOSED to APPROVE the Council meeting schedule:  
After 17th May – meetings in person for full Council, socially distanced, but no public; meetings to be recorded. Committee and working parties to continue online if legislation allows or as hybrid meetings.  
After 21st June - normal meetings resume.  
This was SECONDED and RESOLVED.

**16/3/21 Oxfordshire Association of Local Councils Renewal**

Members PROPOSED to APPROVE membership renewal. This was SECONDED and RESOLVED.

**17/3/21 Oxfordshire Plan 2050**

Members discussed the consultation, on how challenges facing us in the future might be tackled.

**18/3/21 Items for Information Only**

- a) After productive meetings with the owners of The Volunteer, they are now updating their planning proposal to include commercial space on ground floor.
- b) Meetings with Meanwhile, District Council, Makespace and Marriots to address/propose solutions tackling empty business properties within the Town.
- c) A £66,000 grant for renovations of The Old Town Hall had been approved.
- d) Notification regarding re-surfacing road works on Park Road in August.

**19/3/21 Correspondence**

Members NOTED, for information only, a list of correspondence circulated by email from 11th February 2021 up to and including 10<sup>th</sup> March 2021.

**20/3/21 Agenda Items for the next meeting**

Cllr. Bentley to update members on recent OALC Meeting

**Meeting ended at 21:14 pm**

<b>Appendix a. CLERK'S REPORT</b>	<b>Mar-21</b>	
Salaries Feb correction	Salaries	£ 112.23
HMRC Feb correction	Tax and NI	£ 52.20
Pension CONTS Feb correction	Pension Contributions	£ 46.84
Salaries	Salaries	£ 12,909.45
HMRC	Tax and NI	£ 3,243.75
OCC Pension CONTS	Pension Contributions	£ 4,355.26
<b>Payments made due to urgency</b>		
BG Tree Care	Tuckers Hedge	£ 1,260.00
<b>Bacs payments to pay</b>		
Bookers – S Thurston	Foodbank supplies	£ 224.88
Biffa	Waste disposal	£ 380.02
OALC	Subscription	£ 1,597.38
Lease plan	Van Lease	£ 413.53
Cloudy IT	Tablet BT	£ 321.36
T Cave	Wix Foodbank website costs	£ 84.46
AIS	Copier costs	£ 25.20
Faringdon Electrical	Xmas lights / CEX gutter clean	£ 1,218.00
PJA	Agronomist reports (s106 funded)	£ 2,390.00
Andrew Townsend Architect	OTH fees - contractor fees	£ 504.00
<b>Direct Debits</b>		
Coop Bank	Credit Card repay	£ 305.81*
VWHDC	PH Rates	£ 462.00
VWHDC	Tennis court rates	£ 100.00
Fuel card services	Fuel	£ 89.18
Screwfix	Maintenance items	£ 5.99
PWLB	Loan repayment	£ 2,162.25
O2	Mobiles	£ 52.93
Mainstream	Telephone and broadband services	£ 192.97
Barclay Card	Merchant fees	£ 21.42
British Gas	Capped metre	£ 20.33
British Gas	OTH Elec	£ 25.65
British Gas	PH Gas	£ 473.01
<b>Total Town Council Invoices</b>		<b>£ 33,050.10</b>