

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

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Clerk: Sally Thurston



Minutes of a Full Council meeting held on Wednesday 14th April 2021 at 7:15pm, via video conferencing.

Cllr. Wise welcomed everyone to the meeting held via Microsoft Teams Video Conferencing. Members were reminded that the meeting was being recorded.

Cllr. Wise led the tribute to HRH Prince Philip. Cllr Wise then led a tribute to former DCllr and TCllr Roger Cox, and everyone observed one minute's silence.

1/4/21 Roll call

Cllrs. present: Wise (Chair)
Boulton
Burns
Famakin
Finn
Martin
Morgan
Smith
Swallow

In Attendance: 1 member of the public
C/Cllr Judith Heathcoat
D/Cllr David Grant
Sally Thurston Town Clerk
Marzia Sellitti, Deputy Town Clerk
Jo King, Town Clerk's Assistant

2/4/21 Apologies for Absence

Cllr Bentley, Castle, Leniec and Thomas.

3/4/21 Minutes of last meeting – Wednesday 10th March 2021

It was PROPOSED that the minutes of the meeting held on Wednesday 10th March 2021 be SIGNED as a correct record. This was SECONDED and RESOLVED.

4/4/21 Declarations of Interest & requests for dispensations

Cllr Swallow in respect of item 20/4/21, volunteer for Faringdon Viral Kindness.

5/4/21 Public Participation Time

None

6/4/21 Reports from Outside Bodies

Members NOTED reports from:

- a) Thames Valley Police. It was NOTED to request reports to be circulated in sufficient time for Councillors to read.
- b) Parish Transport Meeting
- c) OALC Larger Councils Meeting 24th March 2021.

7/4/21 County Councillor's Report

Members NOTED a report from County Cllr. Judith Heathcoat. It was NOTED that C/Cllr Heathcoat had sent a reply to Cllr Swallow's query regarding the heating system of the new Park Road School. Cllr Wise relayed Faringdon Town Council thanks to C/Cllr Heathcoat for her many years of service to the people of Faringdon and everyone wished her well in her retirement.

8/4/21 District Councillors' Report

Members NOTED a report from District Cllrs David Grant and Bethia Thomas.

9/4/21 Chairman's Activity Report

Members NOTED an activity report from Town Mayor, Cllr. Mike Wise.

10/4/21 Reports from Committees

Members NOTED minutes and reports of the following committee meetings, including decisions taken under delegated authority:

- a) Facilities Committee: 17th March 2021
It was NOTED roof repairs on Corn Exchange started on the 7th of April.
- b) Planning and Highways: 24th March 2021
- c) COVID-19 Working Party: 24th March 2021.

11/4/21 Clerk's Report & Schedule of Payments

- a) Members NOTED a Clerk's activity report.
- b) Cllr. Wise PROPOSED to APPROVE the schedule of payments up to and including 14th April (appendix a). This was SECONDED by Cllr. Finn and RESOLVED.

12/3/21 CV-19 Regeneration Working Party

Members PROPOSED to APPROVE Draft Terms of Reference as recommended by the working party. This was SECONDED and RESOLVED.

13/4/21 To consider meeting dates for May and June.

It was explained to members that legislation does not allow the council to meet online after 6th May at present.

It was PROPOSED to agree the following meetings.

- Online Town meeting to be held on Wednesday 5th May at 7pm
- Full Council to be held on Thursday 20th May and Thursday 10th June face-to-face in the Corn Exchange with limited numbers.
- Planning and Highways to be held as a discussion meeting online on 26th May – response to planning applications to be delegated to the Deputy Town Clerk.
- Strategic Working Party and Trust meetings to be held online.
- Normal face to face meetings to resume from 21st June.

This was SECONDED and RESOLVED.

14/4/21 Oxfordshire Neighbourhood Plans Alliance membership renewal

Members PROPOSED to renew membership. This was SECONDED and RESOLVED.

15/4/21 Policy Updates

a) Vexatious Complaints Policy

Members received and considered draft policy; a wording error was NOTED. It was PROPOSED to implement the policy. This was SECONDED and RESOLVED.

b) Street Naming Policy

Members discussed the draft policy. Cllr. Swallow suggested that a reference to climate emergency was considered, ensuring that names fitted with the council's declaration of a climate emergency.

Cllr. Wise PROPOSED to reject the proposed Street Naming Policy and make it clear that streets would be named from the war memorial as a priority. This was SECONDED. Cllr. Swallow counter PROPOSED to APPROVE the draft Street Naming Policy as it was more open and inclusive. This was SECONDED.

It was RESOLVED to reject the draft policy.

It was AGREED a new policy will be redrafted to include '*streets should be named from the war memorial except in exceptional circumstances*' and submitted to the Planning and Highways Committee. A current application from a resident would also be considered at the next Planning and Highways meeting on 28th April 2021.

16/4/21 Oxford-Cambridge Arc

Cllr. Bentley will update members at the next meeting.

17/4/21 Solar Streets

Members received and NOTED an update from the Deputy Town Clerk on other town's experience of the scheme.

18/4/21 Youth Club

Members received a recommendation from Community and Partnerships to support a grant application for an initiative to run a junior youth club in Faringdon. The total cost for one year of delivery in Faringdon is £15,283.84. OCC has funded £7539.74; the shortfall is £7,744.10.

Members PROPOSED that a donation of £5,000 be made from the unspent Youth Grant earmarked from 2019, with a recommendation/provision that they can ask for grants from elsewhere to help them to build relationships and make them sustainable in the future. The Town Clerk will work closely to support this initiative. This was SECONDED and RESOLVED.

19/4/21 Summer events

To NOTE the Covid Recovery Working Party would need to take any plans and suggestions to the Communities and Partnership Committee for funding and approval.

20/4/21 High Sheriff Award

Members received request from Faringdon Viral Kindness to cover the costs of printing and framing of the High Sheriff's Awards for the Faringdon Viral Kindness volunteers. Clerk to advise they apply for a grant through the normal process.

21/4/21 Items for Information Only

- Old Town Hall repairs due to commence 26th April.
- Scam e-mails to Councillor e-mail addresses

22/4/21 Correspondence

Members NOTED, for information only, a list of correspondence circulated by email from 10th March 2021 up to and including 14th April 2021.

23/4/21 Agenda Items for the next meeting

Meeting closed at 20:40pm

Appendix a. CLERK'S REPORT	Apr-21	
Salaries	Salaries	£ 12,961.75
HMRC	Tax and NI	£ 3,171.92
OCC Pension CONTS	Pension Contributions	£ 4,331.84
Urgent payment made (March)		
IAC	Internal Audit	£ 390.00
Bacs payments to pay (March)		
IAC	Interim internal Audit	£ 390.00
Leaseplan	Van lease	£ 152.53
DG Joinery	Door Pump House	£ 75.00
ALS	Copier Costs	£ 25.20
Rialtas	End of year accountancy	£ 672.00
The Place	Agency - Donation	£ 270.00
Go Tell the Bees	C/Cllr Flowers	£ 25.00
Direct Debits (March)		
Screwfix	Maintenance items	£ 21.97
British Gas	PH Electricity	£ 96.63
British Gas	PH Gas	£ 9.95
British Gas	CEX Electricity	£ 199.96
British Gas	CEX Gas	£ 628.24
British Gas	OTH Elec	£ 22.42
British Gas	PH Capped Meter	£ 18.98
British Gas	CEX Electricity	£ 137.67
British Gas	Pump House Electricity	£ 76.04
Barclay Card	Merchant Fee	£ 21.36
O2	Mobiles	£ 15.57
O2	Mobiles	£ 38.20
Fuel Card	Fuel card fee	£ 8.40
Mainstream	Telephone and broadband	£ 110.53
Bacs payments to pay		
ONPA	Subs	£ 50.00
Aston and James	Stationery	£ 54.11
CFO	Subs	£ 85.00
The Advertiser Magazine LTD	April to August insert	£ 1,500.00
Cloudy IT	Annual IT Contract	£ 6,913.02
National Trust	Allotment Rent	£ 147.50
OPA	Play day	£ 1,500.00
Direct Debits		
Coop Bank	Credit Card repay	£ 241.47
VWHDC	PH Rates	£ 371.60
VWHDC	Tennis Court Rates	£ 65.60
VWHDC	CEX Rates	£ 777.50
Total Town Council Invoices		£ 35,576.96