

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place FARINGDON, Oxfordshire, SN7 7HL  
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[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)  
Clerk: Sally Thurston



**Minutes of the Facilities Committee meeting held on Wednesday 17<sup>th</sup> March 2021 at 7.15pm**  
**Cllr. Bentley welcomed everyone to the Facilities virtual meeting. This meeting was carried via Microsoft Teams Video Conferencing.**

## **1/1/21 Apologies for Absence**

Cllr. Thomas

## **2/1/21 Roll Call**

Members presents Cllrs Bentley.

Boulton  
Famakin  
Finn  
Leniec (joined at item 6)  
Swallow  
Wise

In attendance: Town Clerk, Sally Thurston, Deputy Town Clerk, Marzia Sellitti, Clerks Assistant, Joanne King

## **3/1/21 Minutes of last meeting**

Members AGREED and SIGNED the minutes of the Facilities Committee meeting held on Wednesday 16th December 2020 as correct record.

## **4/1/21 Declarations of Interest**

None

## **5/1/21 Public Question and Speaking Time**

No questions from members of the public.

## **6/1/21 Financial and facilities reports.**

Members NOTED financial reports.

Members NOTED the following Facilities report including decisions taken under delegated authority:

- a. Corn Exchange
- b. Pump House
- c. Recreation and Open Space
- d. Elms Tennis Court: Members were informed that the court can be booked from 8:00 am to 8:00 pm, for 1 hour only booking slot, 4 days in advance. Users are discouraged from accessing the court at the beginning and end of the school day to protect staff and children.
- e. Tuckers Play area
- f. All Saints Church Yard
- g. Town park
- h. Oakwood Park
- i. Tidy Team
- j. The Wilderness: Members were informed that the hedge had been thinned and planted. The Team is currently chipping the offcuts to provide a woodchip mulch which will be used for the new whips and the site paths.  
The clerk is investigating with the conservation partnership into ways to introduce a pond in Spring 2022.

- k. Corn Exchange: It was NOTED that the Town Council and the architect have contacted different builder companies to seek roof quotes, only one contractor had submitted a quote to date. It was PROPOSED to delegate to the Clerk to proceed with the quote receive, up to £10k. This was SECONDED and RESOLVED.
- l. Pump House: It was NOTED that the Jubilee room continues to serve as Food Bank.
- m. Bus stops
- n. Salt Bins

### **7/1/21 Venue Hire**

Members NOTED a proposal of a phased re-opening of venues, beginning with existing hirers and following the government's road map.

It was PROPOSED to approve the following timetable:

The reception team in the Pump House to re-open on the 12<sup>th</sup> of April

The Corn Exchange to become available for hiring for regular hirers providing children activities from the 12<sup>th</sup> of April.

The Corn Exchange to become available for regular hirers providing to hire for indoor sport activities with 'rule of 6' and social distancing in place from the 17<sup>th</sup> of May.

The Corn Exchange to become available to hire from the 21<sup>st</sup> of June to:

- Remaining existing hirers
- Cinema
- New bookings for regular activities
- One-off bookings for social activities

The Jubilee Room (Pump House) to become available from the 21<sup>st</sup> of June for council, committee and working party meetings and hirers.

This was SECONDED and RESOLVED.

It was NOTED that on the 6th May the Corn Exchange is booked as polling station, for elections. Faringdon Town Council will liaise with the Vale regarding COV19 guidance at the venue.

This was SECONDED and RESOLVED.

### **8/1/21 Noticeboard**

Members NOTED a quote for a replacement notice board at the Corn Exchange. Clerk to check the specified materials. It was PROPOSED to approve a quote £ 585.00 to install a new display cabinet with timber frames and Perspex panels. This was SECONDED and RESOLVED.

### **9/1/21 Pump House Project**

Members NOTED a report from the trustee of the Pump House.

Members were legally advised on options for a lease contract renewal of 5 years on the same terms as the previous lease. The cost for redating the new lease will be £250.00 fee. It was PROPOSED to draft a new 5-year lease renewal with the £250 costs to be covered by Faringdon Town Council. This was SECONDED and RESOLVED.

### **10/1/21 Small Park on Park Rd**

Members NOTED that the Vale is considering a draft head of terms. It was FURTHER NOTED that the proposal is that the Twinning association would manage the park as a Boules area.

### **11/1/21 Faringdon Town Centre**

It was PROPOSED to recommend to the Finance Committee a proposal to replace the old bollards in the Town Centre with new bollards to regenerate the Market Place. This was SECONDED and RESOLVED.

The proposal informed the members that funding included CIL money from retail park that were previously earmarked for improvements of the OTH and additional £4800 in S106 monies.

If agreed this work needs to take place before Town Centre resurfacing.

#### **12/12/1 Recycle Sculptures.**

Members NOTED an update on costs and specifications of recycle bin sculptures, to be located near the Hobble, as this area has been previously highlighted to have severe issues of fly tipping and littering. It was NOTED that Faringdon Town Council have allocated £500 and Vale White Horse District Council have allocated £900 for the public arts fund. It was PROPOSED to purchase one bin recycling sculpture with VWHDC monies and review at a later stage if this is proven successful, to purchase a second one. This was SECONDED and RESOLVED.

#### **13/1/21 Town Council Vehicle**

Members NOTED the current lease has been extended, negotiating a saving cost of £20.00 per month. It was PROPOSED that the council vehicle lease will be reviewed every 6 months. This was SECONDED and RESOLVED.

#### **14/1/21 Bus Shelters and improvements**

Members NOTED that a new bus shelter has now been ordered for Park Road and investigation for improvements for other bus shelters identified is ongoing.

#### **15/1/21 Town Park**

- a) Members NOTED an offer proposal from OCC of 99 years lease with 5 years break after 20 years on the basis that the Town Council are seeking to spend up to £70,000 on improving the facilities. The initial rent would be set at a peppercorn but would be reviewed on completion of the works at which time a rent-free period would be calculated based on the Town Council's final spend. It was PROPOSED to accept the proposal and to investigate potential projects for the site. This was SECONDED and RESOLVED.
- b) Members NOTED a request to grant the use of Town Park for outdoor events such as subsidised fitness sessions for adults, seniors, and young people. It was PROPOSED to agree to grant use of the park for such use and bring the proposal to Community and Partnerships. This was SECONDED and RESOLVED.

#### **16/1/21 Southampton Street Car Park**

Members NOTED a request to install a trellis in Southampton Street car park. It was PROPOSED to approve the request with the facilitation of the Faringdon Town Council Tidy team. This was SECONDED and RESOLVED.

#### **17/1/21 Items for Information Only**

None

#### **18/1/21 To consider agenda items for the next meeting.**

None

**Meeting ended at 20:48**