

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

Telephone 01367 240281

[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)

Clerk: Sally Thurston



## **Minutes of Town Council meeting held on Thursday 10<sup>th</sup> June 2021 at 7:15pm in the Corn Exchange, Faringdon**

Cllrs. present: Kiera Bentley (Chair)

Jane Boulton  
Rosalind Burns  
Peter Castle  
Lucy Martin  
Kimberly Morgan  
Stephen Smith  
Liz Swallow  
Bethia Thomas  
Mike Wise

In Attendance:

Sally Thurston Town Clerk  
Jo King, Town Clerk's Assistant

1 member of the public

### **1/6/21 Apologies for Absence**

Cllrs. James Famakin, Angela Finn and Steve Leniec  
D/Cllr David Grant  
Thames Valley Police

### **2/6/21 Minutes of last Annual Meeting – Wednesday 20<sup>th</sup> May 2021**

It NOTED that minute no. 4/5/21 read all councillors signed the declaration of office and should read the deputy mayor signed the declaration of office. With this amendment, it was PROPOSED that the minutes of the meeting held on Wednesday 20<sup>th</sup> May 2021 be SIGNED as a correct record. This was SECONDED and RESOLVED.

### **3/6/21 Declarations of Interest & requests for dispensations**

None

### **4/6/21 Public Participation Time**

None

### **5/6/21 Reports from Outside Bodies**

- a) No report from Thames Valley Police, but meeting with the Town Clerk has been arranged later this month.

### **6/6/21 County Councillor's Report**

Members NOTED a report from County Cllr. Thomas.

County Cllr. Thomas also gave members update on new Faringdon School application, currently investigating why the heating system is scheduled to be retrofitted in the future to make it energy efficient and why this cannot be achieved when its built. Cllr. Thomas will report any progress on this matter.

#### **7/6/21 District Councillors' Report**

Members NOTED a report from District Cllrs. Bethia Thomas and David Grant.

#### **8/6/21 Chairman's Activity Report**

Members NOTED an activity report from Town Mayor, Cllr. Bentley. Members discussed a Town Council stall at the Saturday market and members to hold appropriate DBS checks if the Council were to run a junior Council stall. Members would inform the Clerk of their DBS status.

#### **9/6/21 Reports from Committees and Working Parties**

Members NOTED notes, recommendations, and reports of the following:

- a) Planning and Highways online discussion: 26<sup>th</sup> May 2021
- b) Strategic Working Party: 2<sup>nd</sup> June 2021

#### **10/6/21 To appoint Town Council representatives to outside organisations to include:**

- a) It was PROPOSED to appoint Cllr. Mike Wise as representative of Westmill Solar Cooperative Ltd. This was SECONDED and RESOLVED.

#### **11/6/21 Faringdon Town Council Annual Accounts - 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021**

- a) It was PROPOSED to approve the Annual Internal Audit Report. This was SECONDED and RESOLVED.
- b) It was PROPOSED to approve the Annual Governance Statement (section 1). This was SECONDED and RESOLVED.
- c) It was PROPOSED to approve the Accounting Statements (section 2). This was SECONDED and RESOLVED.
- d) Members NOTED year end bank reconciliations.
- e) It was PROPOSED to approve dates for the period of public right to view accounts. This was SECONDED and RESOLVED.

#### **12/6/21 The Former Volunteer Public House**

It was PROPOSED to approve the following recommendations from the Strategic Working Party:

1. Proceed with purchase the retail space in the former Volunteer, using CIL funding and reserves. Subject to satisfactory surveys and legal advice.
  2. Investigate the purchase the freehold of the whole building.
  3. Seek grant funding for a refit.
  4. Seek a tenant who brings community value to the town centre.
- This was SECONDED and RESOLVED.

### **13/6/21 Working Parties**

Members discussed the validity and worth of the Working Parties for the Town Council. It was agreed that working parties play an important part of the town council structure. No change was proposed.

### **14/6/21 Asset Register**

It was PROPOSED to approve the inventory of land and assets. This was SECONDED and RESOLVED.

### **15/6/21 Clerk's Report & Schedule of Payments**

- a) Members NOTED Clerk's activity report.
- b) Cllr. Bentley PROPOSED to approve the schedule of payments up to and including 10<sup>th</sup> June 2021 be APPROVED for payment. This was SECONDED by Cllr. Burns and RESOLVED.

### **16/6/21 Items for Information Only**

- Members NOTED, no election had been called for Town Councillor vacancy, the clerk will proceed to advertising vacancy next week and co-option scheduled for 14<sup>th</sup> July Town Council meeting.
- Congratulations to Farcycles on their Queens Award for Voluntary Services.
- It was NOTED that offensive Stickers had been placed around Faringdon. Tidy team to be asked to remove them.
- Biffa Street cleaner John Miller to be thanked for his excellent contribution towards keeping the Town tidy.
- The following Issues were raised:
  - Tidy team to look at overgrown vegetation on Gravel Walk.
  - Parking issue on Gravel Walk, car blocking pavement – to be raised at FATAAC.
  - Closure of bus lane raised for Old Town Hall repairs – to be raised at FATAAC.
  - Tidy team had cleared overgrown pathway from London St to Sudbury House up to the 30mph sign.

### **17/6/21 Correspondence**

Members NOTED, for information only, a list of correspondence circulated by email from 20<sup>th</sup> May 2021 up to and including 10<sup>th</sup> June 2021.

### **18/6/21 Agenda Items for the next meeting**

None.

**Meeting Closed at 8:06 pm**

<b>Appendix a. CLERK'S REPORT</b>	<b>Jun-21</b>	
Salaries	Salaries	£ 12,872.26
HMRC	Tax and NI	£ 3,108.88
OCC Pension CONTS	Pension Contributions	£ 4,292.99
<b>Urgent payment made</b>		
Pauls Planters	Market Place	£ 192.00
Webbs	Fence Panel	£ 31.99
Little goat soap company	Stock	£ 138.60
The Pump House Project	Grant	£ 1,050.00
Faringdon Community College	Grant	£ 1,320.00
<b>Bacs payments to pay</b>		
Folly Fest	Grant	£ 3,000.00
Play and Leisure	Swing	£ 1,107.00
Leaseplan	Van Lease	£ 152.53
Biffa	Waste	£ 380.02
BW Lifts	Lift service	£ 252.00
WPS HALLAM	Insurance premium	£ 6,935.41
DWN	Stock	£ 202.99
ANLX	Web hosting	£ 22.80
Playdale	Tuckers repair	£ 683.64
SLCC	London Bridge Training	£ 36.00
MHP	Leaflets	£ 222.00
IAC	Internal Audit fee	£ 390.00
Rialtas	Asset Software	£ 145.20
Julie Grose	Pigeon bin sculpture materials	£ 450.00
AIS	Copier Costs	£ 27.25
The App Office	APP	£ 468.00
Mission Fitness UK	Town Park Sessions	£ 180.00
S Irigoyen	Agency	£ 40.50
J Fenelley	Agency	£ 118.80
H Martin	Agency	£ 18.90
Uffington Potters	Agency	£ 214.65
T Barker	Agency	£ 216.90
Play and Leisure	Oakwood repair	£ 1,107.00
Spurgeons	Family service	£ 369.32
<b>Direct Debits</b>		
Coop Bank	Credit Card repay	£ 98.64
VWHDC	PH Rates	£ 369.00
VWHDC	Tennis Court Rates	£ 199.60
VWHDC	CEX Rates	£ 773.00
British Gas	CEX Gas	£ 578.04
Fuel card services	Fuel	£ 21.92
PWLB	Loan repayment	£ 4,536.55

Screwfix	Maintenance items	£	37.92
O2	Mobile telephones	£	45.03
British Gas	Pump House Electricity	£	94.29
British Gas	Corn Exchange Electricity	£	151.94
British Gas	Pump House capped meter	£	20.33
Mainstream digital	Telephone and Broadband	£	192.72
Barclaycard	Merchant fee	£	31.36
<b>Total Town Council Invoices</b>		£	46,398.65