

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL  
Telephone 01367 240281  
[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)  
Clerk: Sally Thurston



## **Minutes of Town Council meeting held on Tuesday 13<sup>th</sup> July 2021 at 7:15pm in the Corn Exchange, Faringdon**

Cllrs. present: Kiera Bentley (Chair)  
Jane Boulton  
Rosalind Burns  
Peter Castle  
Stephen Smith  
Liz Swallow  
Bethia Thomas  
Mike Wise

In Attendance: Sally Thurston Town Clerk  
Jo King, Town Clerk's Assistant

3 members of the public

### **1/7/21 Apologies for Absence**

Cllr Angela Finn, Steve Leniec and Kimberly Morgan  
D/Cllr David Grant

### **2/7/21 Minutes of last Annual Meeting – Thursday 10<sup>th</sup> June 2021**

It was PROPOSED that the minutes of the meeting held on Thursday 10th June 2021 be SIGNED as a correct record. This was SECONDED and RESOLVED.

### **3/7/21 Declarations of Interest & requests for dispensations**

None

### **4/7/21 Public Participation Time**

None

### **5/7/21 Co-option of Councillor**

To elect a councillor to fill the vacancy that has arisen following the resignation of Cllr. David Brown. It was NOTED that the Council had received several applications and interest. Two candidates that had applied and were at the meeting were asked to give a short verbal presentation on themselves/skills and what they could bring to Faringdon Town Council. Candidates left the room whilst members discussed the applicants. It was PROPOSED that Gene Webb be co-opted to join the Council. Cllr. Webb signed her declaration of office and joined the meeting.

### **6/7/21 Reports from Outside Bodies**

Members had received no update from:

- a) Thames Valley Police, members were disappointed not to have received an update, but Clerk has a meeting in the diary with them shortly, members asked for this matter to be raised.

Members NOTED minutes from:

- b) Faringdon Area Traffic Advisory Committee 11<sup>TH</sup> June 2021
  - 1. Members considered requests from FATAc to FTC:
    - i. To contact Stagecoach regarding temporary bus routes. It was NOTED that works were underway, and the bus drivers had realised the danger of parking at the recommended stop and had remedied the situation.
    - ii. To consider a collaboration between the cycle community and FTC to draft a plan. There is currently a plan within the Faringdon Neighbourhood Plan. It was suggested that any further development should be in conjunction with the District Council cycling champion and County Council.
  - 2. OALC – Annual Meeting 5<sup>th</sup> July 2021
  - 3. Faringdon Twinning Association
  - 4. Westmill Solar AGM
  - 5. Folly Trust meeting

### **7/7/21 County Councillor's Report**

Members NOTED a report from County Cllr. Thomas.

### **8/7/21 District Councillors' Report**

Members NOTED a report from District Cllrs. Bethia Thomas and David Grant.

Items NOTED were.

Faringdon Port Way (subway) mural: C/Cllr Thomas to investigate the schedule of bridge repairs as County Councillor, investigate what has gone on historically with the mural and progress within the Arts Department as District Councillor. Clerk to place on the next agenda for an update.

Fernham Road planning application: C/Cllr Thomas was asked to review the statement in C/Cllr report regarding this application and report back to the Council.

Wessex Leisure s106 funding: Cllr. Thomas stated that a consultation of the spending of s106 monies originally allocated to the Wessex Leisure centre should begin sometime in the Autumn and would confirm a date.

### **9/7/21 Chairman's Activity Report**

Members NOTED an activity report from Town Mayor, Cllr. Bentley.

### **10/7/21 Reports from Committees and Working Parties**

Members NOTED minutes, notes, recommendations, and reports of the following:

- a) Parking Working Party: 16<sup>th</sup> June 2021  
Highlighting, parking on Market Day discussion, Clerk to draft a note asking people not to park in market area on market days, place on next Town Council agenda for Councillors to review.
- b) Planning and Highways online discussion: 23<sup>rd</sup> June 2021
- c) Community and Partnerships Committee: 29<sup>th</sup> June 2021
- d) Facilities Committee: 6<sup>th</sup> July 2021  
Clerk to thank the tidy team for their great efforts.

### **11/7/21 CIL Working Party**

Members received and discussed recommendations from CIL working party Rugby Club £50,000 application for floodlights and fencing, after discussion and reviewing the matrix spreadsheet, to recommend the Rugby Club CIL application for approval to the Full Town Council meeting on the 13<sup>th</sup> of July 2021.

Members discussed this at length, there was concern for awarding CIL monies not on Faringdon Town Council land/ownership and what is the correct stance on this matter going forward.

Members AGREED that the Clerk request from the Rugby Club more information regarding if they have checked County and District Council for any more S106 monies and have they/looked at obtaining grants from other parties/groups and place on agenda for next meeting.

#### **12/7/21 Community and Partnerships Terms of Reference**

Members PROPOSED to APPROVE the revised terms of reference recommended by the Community and Partnerships Committee. This was SECONDED and RESOLVED.

#### **13/7/21 Clerk's Report & Schedule of Payments**

- a) Members NOTED Clerk's activity report.
- b) Cllr. Bentley PROPOSED to approve the schedule of payments up to and including 13<sup>th</sup> July 2021 be APPROVED for payment. This was SECONDED by Cllr. Wise and RESOLVED.

#### **14/7/21 2023 Review of Parliamentary constituencies**

It was PROPOSED that this item be moved to the end of the meeting to allow for information to be displayed on projector. This was SECONDED and RESOLVED.

#### **15/7/21 Faringdon Pre – School**

Members received a letter from the preschool and considered their concerns regarding termination of the lease when the school relocates. After discussion members AGREED Clerk to write to Faringdon Academy of schools and County Council for their input on ideas for the future of this charity. Idea of making it a community asset was raised.

#### **16/7/21 Rural/Market Town Group membership**

Clerk had not been supplied with Rural/ Market Town Group membership Fee' It was PROPOSED that if there was any cost to the membership it should not be renewed. This was SECONDED and RESOLVED.

#### **17/7/21 Bollard Replacement Project**

Members received and considered an update.

Change in cost due to material shortage and a foundry going out of business due to CV19. Currently looking at cast bollards recommended by Oxfordshire County Council, these would have pigeons attached to 3 or 5. Clerk still investigating options and will report to Finance Committee.

#### **18/7/21 Town Council Mower Purchase**

It was Agreed with Chair of Finance and Audit that this comes to full council due to urgency of purchase prior to meeting.

Members RECEIVED quotes of industrial lawn mowers prior to the meeting. Members NOTED a recommendation from the Clerk and Facilities Manager to purchase the Scag lawn mower for a total cost of £7,795, which was designed for uneven grounds and churchyards. Members NOTED that the current budget was £6,000, however, the recommended mower will enable the tidy team to conduct grounds operations without causing physical strains ensuring Health and Safety is maintained. It was PROPOSED to purchase the machine using the £ 6,000 from the allocated budget and additional funds from the asset replacement fund. This was SECONDED and RESOLVED.

### **14/7/21 2023 Review of Parliamentary constituencies**

Councillors to review and circulate any responses to all via e-mail. Cllr Wise to collate and produce response and circulate to all councillors via e-mail. It was PROPOSED that the clerk be delegated authority to submit the response, as deadline is before next Council meeting. This was SECONDED and RESOLVED.

### **19/7/21 Items for Information Only**

- a) Solar Street Scheme will be launched on Tuesday 10th August.
- b) Faringdon Town Council has received the NALC Gold Standard Award, the first council in Oxfordshire. Awaiting official letter and a press release will be circulated. Cllr. Burns led a round of applause for the council's staff to congratulate them for their hard work.

### **20/7/21 Correspondence**

To receive, for information only, a list of correspondence circulated by email up to and including 7<sup>th</sup> July 2021.

### **21/7/21 Action list update**

Members received an update on actions from previous meetings.

### **22/7/21 Agenda Items for the next meeting to be held on 8<sup>th</sup> September.**

1. Portway underpass – to receive an update on progress from the County and District Council
2. CIL Grant for Faringdon Rugby Club

**Meeting Closed at 9:35pm**

<b>Appendix a. CLERK'S REPORT</b>	<b>Jul-21</b>		
Salaries	Salaries	£	12,874.86
HMRC	Tax and NI	£	3,106.28
OCC Pension CONTS	Pension Contributions	£	4,292.99
<b>Urgent payment made</b>			
OALC	Cllr Training	£	19.47
P Kinch	Plant hire	£	365.83
Imperial Construction	OTH Renovations	£	21,140.44
<b>Bacs payments to pay</b>			
ROSPA	Annual Inspections	£	168.60
Lease Plan	Van Lease	£	152.53
A Townsend	Architect Fees OTH	£	2,235.01
CFO Village Halls	Membership	£	50.00
Fire Protection shop	Fire safety	£	126.47
Matson	Hanging Baskets	£	231.00
Ox Geo Trust	Stock	£	40.00
Little Goat Soap Co	Stock	£	167.10
Spurgeons	Family service	£	369.32
AIS ltd	Copier costs	£	46.39
OALC	Training - Cllrs. Burns, Swallow and Morgan	£	360.00
R Coughlan	Agency	£	65.70
Uffington Potter	Agency	£	212.40
A Saunders	Agency	£	54.00
FCB	Agency	£	68.00
S Irigoyen	Agency	£	51.30
Uffington Museum	Stock	£	15.00
Folly Trust	Stock	£	40.00
IN4M	Stock	£	60.00
ANLX	Web costs	£	22.80
Imperial Restoration	OTH Renovations - Architects Cert no.3	£	37,539.61
VWHDC	CEX Rates	£	19.78
Andrew Townsend Architects	OTH renovation fees	£	1,117.51
<b>Direct Debits</b>			
Coop Bank	Credit Card repay	£	85.90
VWHDC	PH Rates	£	369.00
VWHDC	CEX Rates	£	773.00
Fuel Services	Fuel	£	147.21
British Gas	PH Gas	£	302.76
British Gas	CEX Gas	£	443.83
O2	Mobiles	£	46.43
Screwfix	Maintenance items	£	19.98
British Gas	PH Gas	£	68.86
British Gas	OTH Elec	£	45.73
Mainstream	Telephone and broadband	£	120.40
British Gas	CEX HIRE	£	107.04
Barclaycard	Merchant Fees	£	31.36
<b>Total Town Council Invoices</b>		£	87,553.89