

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL
Telephone 01367 240281
www.faringdowntowncouncil.gov.uk
Clerk: Sally Thurston



To Members of the Finance and Audit Committee

Cllrs. Bentley, Boulton, Burns Castle, Finn, Leniec, Morgan Smith, Swallow and Wise

**You are summoned to attend a meeting of the Finance and Audit Committee
Wednesday 20th October 2021 at 7.15pm
Jubilee Room, The Pump House, Faringdon.**

Members of the public and press are invited to attend

AGENDA

1. Apologies for Absence

2. Minutes of last meeting – Wednesday 8th September (attached)

3. Declarations of Interest & requests for dispensations

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter.

4. Public Question Time

Questions will be restricted to one from each member of public, or a maximum of 3 per meeting. Written notice of questions must be received by the Clerk at least 1 working days before the meeting.

5. Items for Information Only including:

- Action list update
- Rialtas fees
- PWLB updated guidance and terms

6. Information Centre

To receive and consider a report from the information centre manager.

7. Precept 2022.23

a) Office & Establishment

- (i)* To receive a current financial report
- (ii)* To consider draft revenue & grants budget
- (iii)* To consider capital expenditure

b) Faringdon Information Centre

- (i)* To receive current financial report
- (ii)* To consider draft revenue budget
- (iii)* To consider capital expenditure

c) Direct Council Expenditure

- (i)* To receive current financial report
- (ii)* To consider draft revenue budget
- (iii)* To consider capital expenditure

d) Committee Budgets

To NOTE the following draft budgets and requests for capital expenditure:

- (i)* Facilities Committee
- (ii)* Community and Partnerships Committee

e) Precept Request

To consider total draft precept request.

8. Grants Sub Committee

- a) To appoint members
- b) To receive and consider minutes 27th September 2021
- c) To consider an application from the Folly Trust for a £3,000 contribution to running costs.

9. Conclusion of Audit

To receive and consider conclusion of external audit 2020.21

10. The Former Volunteer Inn Purchase

To receive and consider legal costs

11. Cyber Security

- a) To receive an update
- b) To receive and consider a draft risk assessment
- c) To receive and consider a quote for security provision from Cloudy IT

12. Hybrid Meeting Infrastructure

To receive and consider a quote to provide hybrid meeting equipment.

13. Remembrance Artwork

To consider the purchase of a remembrance artwork

14. Christmas Lights

To receive quotes to improve infrastructure

Due to the confidential nature of the following items, it is likely they will be held in confidential session.

15. Staffing

- a) To receive and consider minutes of staff subcommittee (SSC)
- b) To consider a recommendation from SSC regarding staff training costs
- c) To consider recommendations from the SSC regarding salary band changes following appraisals
- d) To consider recommendations from the SSC regarding the Town Clerk's salary band change following appraisal

16. Agenda items for meeting 19th January 2022

Sally Thurston
Town Clerk
15th October 2021