

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place FARINGDON, Oxfordshire, SN7 7HL

Telephone 01367 240281

www.faringdowntowncouncil.gov.uk

Clerk: Sally Thurston



Minutes of the Facilities Committee meeting held on **Wednesday 6th October 2021 at 7.15pm in the Jubilee Room, Pump House, Faringdon**
Members of the public and press are invited to attend the meeting.

Committee members present – Cllrs: Famakin (acting chair)
Bentley
Boulton
Leniec
Martin
Swallow

In attendance: Cllr. Webb
Sally Thurston, Town Clerk

1/3/21 Apologies for Absence

Cllrs. Burns and Finn

2/3/21 Minutes of last meeting

The minutes of the meeting held on Tuesday 6th July 2021 were signed as a correct record

3/3/21 Declarations of Interest

None

4/3/21 Public Question and Speaking Time

None

5/3/21 Precept 2022/23

a) The following financial reports were NOTED:

- I. Corn Exchange
- II. Pump House
- III. Recreation and Open Space

b) Draft budgets for 2022/23

- I. Corn Exchange
Members agreed to monitor the energy prices and consider increasing the budget at the next meeting.
It was NOTED that the office rent income had reduced because the Place now occupied the old council office. The Finance and Audit Committee would consider reducing their grant to compensate for income lost.
It was PROPOSED that the DRAFT budget provided be put forward. This gave an expenditure budget of £17,871 this was SECONDED and RESOLVED.
- II. Pump House
Members agreed to monitor the energy prices and consider increasing the budget at the next meeting.
It was PROPOSED that the DRAFT budget provided be put forward. This gave an expenditure budget of £11,085 this was SECONDED and RESOLVED.
- III. Recreation and Open Space
It was PROPOSED that the DRAFT budget provided be put forward. This gave an expenditure budget of £18,219 this was SECONDED and RESOLVED.

- c) Members considered capital expenditure projects for 2022/23. It was agreed to get costed proposals for the following:
 - I. Corn Exchange
Energy saving measures, see item 11. – Facilities manager to obtain
 - II. Pump House
Energy saving measures, see item 11. – Facilities manager to obtain
 - III. Recreation and Open Space
Flagpole – Cllr. Bentley to obtain
Bandstand – Clerk to obtain

6/3/21 Facility Reports

Members NOTED updates and reports on the following:

- a. Corn Exchange
- b. Pump House
- c. Elms Tennis Court
- d. Tuckers Play Area
- e. All Saints Church Yard
- f. Town Park
- g. Oakwood Park
- h. Tidy Team
- i. The Wilderness
- j. Bus stops
- k. Salt Bins

7/3/21 Christmas Lights 2021

- a. Notes from the Christmas Lights working party were NOTED
- b. Quotations for Park Rd lighting were NOTED. It was AGREED not to take this forward at this time.
- c. Members NOTED, with thanks, that Perry Bishop had agreed to sponsor the small Christmas Trees.

8/3/21 Tuckers Park

Members considered additional bins in the park. It was PROPOSED that the situation be monitored to assess need. This was SECONDED and RESOLVED.

9/3/21 Vale Deep Clean

It was NOTED that the deep clean was currently being undertaken.

10/3/21 Trees

- a) Quotes for tree works identified by survey were considered:
It was NOTED that a large proportion of the tree work costs, £5490, were for works on the church yard. It was PROPOSED that the Church be asked to contribute to this significant cost. This was SECONDED and RESOLVED. It was noted that there was £1,000 earmarked for church yard works. It was PROPOSED that Finance and Audit be asked to release any further funds needed from reserves. This was SECONDED and RESOLVED.

It was PROPOSED that the quote from AJ Arborists be accepted for Town Park, The Wilderness and Oakwood Park, totaling £1510, be accepted. This was SECONDED and RESOLVED.

- b) A process to list important trees in Faringdon was considered. It was NOTED that the District Council had a published process on their website. It was AGREED to this information on the Town Council website and in in the newsletter.

- c) Purchasing a tree to plant as part of the Faringdon Branches Out project was considered. It was PROPOSED that up to a £200 grant was given to the Friends of the Wilderness, to plant an appropriate tree in the Wilderness. This was SECONDED and RESOLVED. It was AGREED that the mayor should plant the tree.

11/3/21 Climate Change

- a) Members NOTED energy saving recommendations for the Corn Exchange
 - b) Members NOTED energy saving recommendations for the Pump House
- It was PROPOSED that the Facilities Manager work through all the recommendations to assess which are feasible projects to take forward. Costs for feasible projects should be brought to the next meeting for consideration as capital projects for 2022.23. This was SECONDED and RESOLVED.
- c) A recommendation from the Climate Change Working Party to investigate installing solar panels on the Corn Exchange and the Pump House was NOTED. It was AGREED Solar Streets would be asked to investigate feasibility in the first instance.

12/3/21 Highworth Layby Sign

There were queries regarding the specification in the quotes received. It was PROPOSED that the clerk be delegated authority to commission a sign up to £150, in conjunction with Cllr. Webb, once queries had been resolved. This was SECONDED and RESOLVED.

13/3/21 Eagles Park

The licence agreement was signed by Cllr. Famakin

14/3/21 Waste Disposal

Quotations for waste disposal were considered. Concerns were raised regarding the weights included in the contracts. It was PROPOSED that the clerk be delegated authority to accept the lowest quote once investigation on average weights was carried out. It was further PROPOSED that a contract of one year be requested to enable early review. This was SECONDED and RESOLVED.

15/3/21 Oxfordshire Together

Information on the Oxfordshire County Council Oxfordshire Together initiative was NOTED.

16/3/21 Allotment Partnership agreement

It was PROPOSED to APPROVE the draft partnership agreement and forward to the allotment society. This was SECONDED and RESOLVED.

17/3/21 The Wilderness

An update from The Friends of The Wilderness was NOTED. It was PROPOSED that Cllr. Bentley join the group as a representative of the council. This was SECONDED and RESOLVED.
A partnership agreement would be brought to the next meeting for consideration.

18/3/21 Items for Information Only

Members NOTED that the Pyrotech Fire Safety Contracts would be signed and reviewed in 2022

19/3/21 Action list update

NOTED

20/3/21 To consider agenda items for the next meeting

Any items would be forwarded to the Clerk.
Friends of the Wilderness partnership agreement.

Meeting ended at 21.40