

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

Telephone 01367 240281

www.faringdowntowncouncil.gov.uk

Clerk: Sally Thurston



FARINGDON WAR MEMORIAL TRUST (Registered Charity No. 202549)

Minutes of the Trust meeting held on Monday 6th September 2021 at 7.00pm, in the Jubilee Room, Pump House, Faringdon.

Cllrs. present: Martin (Chair)
Bentley (arrived 6/3/21)
Burns
Castle
Swallow
Thomas
Webb
Wise

In Attendance: Sally Thurston Town Clerk
Jo King, Town Clerk's Assistant

1/3/21 Apologies

Cllrs. Boulton, Finn, Leniec and Morgan.
Joy Blake and Bill Law, Royal British Legion.

2/3/21 Minutes of last meeting

Error was NOTED item 13/2/21 c) change Pump House to Old Town Hall. It was PROPOSED that the minutes of the meeting held on Wednesday 2nd June 2021 be signed as a correct record. This was SECONDED and RESOLVED.

3/3/21 Declarations of interest

None

4/3/21 Public Question and Speaking Time

None

5/3/21 Report from Royal British Legion

None, due to no meetings to date.

6/3/21 Financial Report

- a) Members NOTED a financial report. Accounts £8,995.40 in Treasurer's account, £3,400.62 in Instant access.
- b) Members NOTED that the Charity account annual reporting not yet open.
- c) Invoices for payment
Two Tables, £547.20 defer decision to item 8/3/21 b.

7/3/21 Bookings

Members NOTED that the current charge rate is £8.50 per hour and £40 per day. Members discussed the merits of increasing or decreasing the rate. It

was PROPOSED to keep the hire charges the same and review in one year.
This was SECONDED and RESOLVED.

8/3/21 Renovations

- a) Clerk updated members with progress
- It was NOTED that members had agreed via e-mail not to install the snow guards.
 - It was NOTED that pigeon defenses will be installed.
 - Slight delay due to lift parts.
 - Produce sign to explain about the paint looking patchy due to the nature of the rendering and detailing the general refurbishment.
 - Once refurbishment completed new marketing brochure/photos should be produced
- b) Tables
- Members APPPROVED specification of tables
 - Invoice for two tables at £547.20 was AGREED for payment.
 - It was AGREED that two further semi-circle tables would be purchased
 - It was AGREED that current tables should be offered for sale
- c) Members received information and quotations regarding telephone lines
- Line will cost over £4k, members felt this was too expensive.
 - Sim card slot has been installed in lift
 - Building inspector happy that a mobile hub is installed with risk assessment
 - Members AGREED mobile option investigated / installed whilst awaiting possible grant from OCC.
 - It was NOTED that the service is poor around the Old Town Hall, and the market traders have difficulties when taking payments.

9/3/21 Flower Installation

Members received and AGREED a request for a flower installation under the Old Town Hall from 8th to 10th October 2021

10/3/21 Energy Review

Members received, considered, and NOTED the actions recommended.

11/3/21 Old Town Hall Induction

Members NOTED the Old Town Hall induction pack. Creating a visual timeline was also discussed.

12/3/21 Health and Safety

Building out of use so none at present.

13/3/21 Items for Information Only

None

Meeting closed at 7:29pm