

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

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[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)

Clerk: Sally Thurston



## **Minutes of Full Faringdon Town Council (FTC) meeting held on Wednesday 9<sup>th</sup> February at 7:15pm in the Jubilee Room, Pump House, Faringdon**

Cllrs. present: Kiera Bentley (Chair)  
Jane Boulton  
James Famakin  
Angela Finn  
Steve Leniec  
Liz Swallow  
Bethia Thomas  
Gene Webb  
Mike Wise

Cllrs online: Kimberly Morgan  
(non voting) Stephen Smith

In Attendance: Sally Thurston, Town Clerk  
Margaret Nairne, Town Clerk's Assistant  
Sarah Johnston, Services & Facilities Officer  
Matthew Barber, Thames Valley Police & Crime Commissioner

### **1/2/22 Apologies for Absence**

Cllrs. Burns and Castle

### **2/2/22 Minutes of last Meeting – Monday 11th October 2021**

It was PROPOSED that the Minutes of the extra meeting held on Wednesday 22<sup>nd</sup> December be SIGNED as a correct record. This was SECONDED and RESOLVED.

It was PROPOSED that the notes of the extra meeting held on Wednesday 12<sup>th</sup> January be SIGNED as a correct record. This was SECONDED and RESOLVED.

### **3/2/22 Declarations of Interest & requests for dispensations**

None

### **4/2/22 Public Participation Time**

None

### **5/2/22 Reports from Outside Bodies**

- a) Members received and NOTED a report from Thames Valley Police
- b) Matthew Barber, the Thames Valley Police & Crime Commissioner, gave a presentation on his role and scope of work and took questions from Members.

### **6/2/22 County Councillor's Report**

Members NOTED a report from County Cllr. Thomas.

Cllr Thomas responded to question on the problem with drainage on the field called Humpty Hill that she aims to get representatives from OCC and VoWHDC to visit for a holistic view of the way forward.

### **7/2/22 District Councillors' Report**

Members NOTED a report from District Cllrs. Thomas and Grant.

### **8/2/22 Chair's Activity Report**

Members NOTED that this would be circulated in due course.

### **9/2/22 Reports from Committees and Working Parties**

Members NOTED minutes and reports from the following committee meetings, including decisions taken under delegated authority:

- a) Finance and Audit Committee discussion notes: 15<sup>th</sup> January 2022
- b) Town Regeneration Working Party: 21<sup>st</sup> January 2022
- c) Planning & Highways Committee: 26<sup>th</sup> January 2022
- d) Jubilee Working Party: 25<sup>th</sup> January 2022
- e) Faringdon Neighbourhood Plan Working Party: 26<sup>th</sup> January 2022

### **10/2/22 Clerk's Report & Schedule of Payments**

- a) Members received and NOTED the Clerk's activity report
- b) Cllr Bentley PROPOSED that the schedule of payments up to and including February 9<sup>th</sup> 2022 be APPROVED (appendix.a). This was SECONDED by Cllr Finn and RESOLVED.

### **11/2/22 Financial Risk Assessment 2021.22**

It was PROPOSED the Financial Risk assessment 2021.22 as recommended by the Finance and Audit Committee be APPROVED. This was SECONDED and RESOLVED.

### **12/2/22 Faringdon Neighbourhood Plan Working Party Terms of Reference**

It was PROPOSED the Terms of Reference be APPROVED. This was SECONDED and RESOLVED.

### **13/2/22 Motion under Notice**

Members considered the following motion:

*Cllr. Thomas PROPOSES to support litter picking in the town through the purchase of equipment to loan to members of the public. SECONDED by Cllr. Martin.*

Members PROPOSED, SECONDED and RESOLVED to request finance up to £100 from the Community and Partnerships Committee.

### **14/2/22 Motion Under Notice**

Members considered the following motion:

*Cllr. Webb PROPOSES that FTC request regular meetings with VWHDC in order to liaise on matters that affect Faringdon. SECONDED by Cllr. Wise.*

The motion was upheld and RESOLVED.

### **15/2/22 Motion Under Notice**

Members considered the following motion:

*Cllr. Bentley PROPOSES that details of Town Councillor attendance at meetings is published on the Town Council website. Seconded by Cllr. Morgan.*  
After lengthy discussion and vote the motion was not upheld.

### **16/2/22 Civil Enforcement**

Members discussed the fact that following the introduction of Civil Enforcement on parking, FTC can suggest changes to current parking restrictions. Members agreed that councillors would create a list of possible changes from around the town to take to the Planning and Highways Committee for consideration.

### **17/2/22 Faringdon Street Cleanliness**

Members considered and discussed ways to improve the cleanliness and tidiness of Faringdon Streets and agreed that Cllr Webb would create a questionnaire to gauge councillor opinion in order to put together a proposal to the Facilities Committee.

### **18/2/22 Faringdon Public Toilets**

Members discussed Cllr Boulton's concerns that the floor of VoWHDC - managed Public Toilets in Faringdon are dangerously slippery when wet. It was agreed that the Clerk write to VoWHDC about the flooring.

### **19/2/22 Calendar of Meetings**

- a) Members reviewed the results from a meeting day survey
- b) It was PROPOSED that the draft calendar of meetings from 1<sup>st</sup> April 2022 to 30th April 2023, where meetings will generally be held which takes most meetings to Monday evenings starting at 7pm, be APPROVED. This was SECONDED and RESOLVED.

### **20/2/22 District Warding**

Members received and considered correspondence from democratic services following a request that the town be warded for district council elections. Given the new information, it was PROPOSED not to take this further. This was SECONDED and RESOLVED.

### **21/2/22 Stage one complaint - Rogers Concrete - COM 893/1**

Members received and considered the response received from VoWHDC District Council. It was PROPOSED that the complaint be raised to stage 2. This was SECONDED and RESOLVED. Cllrs Wise and Boulton with the Clerk would compile an evidence-based response.

**Cllr. Bentley PROPOSED to suspend Standing Orders to allow the meeting to continue as the meeting had gone over time. This was SECONDED and RESOLVED.**

### **22/2/22 Protocol for Marking the Death of a Senior Figure**

Members PROPOSED, SECONDED and RESOLVED to approve this protocol.

### **23/2/22 Items for Information Only**

- A planning application for Faringdon Cricket Club for the solar panels to be funded by FTC CIL monies, will be done in FTC's name in order to benefit from a 50% discount in planning fees.
- FAZE site: Clerk needs evidence of groups who would benefit from this facility by Friday.
- Cllr Thomas highlighted the VoWHDC Climate Action Fund which is open for applications.

### 24/2/22 Correspondence

Members NOTED a list of correspondence circulated by email from 7<sup>th</sup> January 2022 up to and including 3<sup>rd</sup> February 2022.

### 25/2/22 Action list

Members NOTED the update.

### 26/2/22 Agenda Items for the next meeting

Meeting closed at: 21.30

Appendix a. CLERK'S REPORT	Feb-22		
Salaries	Salaries	£	13,206.39
HMRC	Tax and NI	£	3,010.32
OCC Pension CONTS	Pension Contributions	£	4,290.28
<b>Bacs payments made due to urgency</b>			
Ox Youth	Membership		
S Lambie	Food bank costs from their reserve	£	82.24
J Summerfield	Food bank costs from their reserve	£	132.73
J Hulse	Food bank costs from their reserve	£	212.82
G Boulter	Food bank costs from their reserve	£	104.90
J Summerfield	Food bank costs from their reserve	£	25.24
S Lambie	Food bank costs from their reserve	£	96.73
<b>Bacs payments to pay</b>			
T Cave (Wix.com)	Food bank costs from their reserve	£	136.80
The little Goat Soap Co	Stock	£	70.20
Aston James	Stationery	£	49.31
SLCC	Training SJ	£	494.00
A Brown	First Aid Training The Place	£	162.00
S Shippen	Consultancy - Infant School ACV	£	443.00
ANLX	Website costs	£	22.80
Wessex Lifts	Phone card installed in lift OTH	£	654.00
AJ Arborists	Oakwood tree works	£	768.00
OPA	Agreed donation close street for play	£	1,000.00
Community First	Halls Membership	£	85.00

Spurgeons	Family Services	£	4,644.42
AIS	Copier Costs	£	25.20
The Advertiser Magazine	Monthly Newsletter	£	1,400.00
Glasdon	Salt bins	£	474.19
RJ Harrison	PH Boiler repair	£	238.37
Filmbank Media	Film Licence	£	84.00
Teresa Mackenzie	Agency	£	235.35
Jacksons	Lift Service	£	192.00
Pyrotech	Fires Safety	£	133.86
VEOLIA	Waste disposal	£	117.72
<b>Direct Debits</b>			
Coop Bank	Credit Card repay	£	227.62
CF Corporate	Copier Lease	£	198.25
British Gas	CEX Gas	£	509.77
British Gas	CEX Elec	£	400.49
Smartest Energy	PH Elec	£	139.40
Barclaycard	Merchant Fee	£	55.90
British Gas	PH Capped	£	241.68
Fuel Card services	Fuel Card	£	8.40
Mainstream	Telephone and broadband	£	336.71
Barclaycard	Merchant Fee	£	31.36
Smart Energy	PH Elec	£	187.21
Screwfix	Maintenance Items	£	59.47
O2	Mobiles	£	46.11
<b>Total Town Council Invoices</b>			£ 35,034.24