

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

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[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)

Clerk: Sally Thurston



## **Minutes of Full Faringdon Town Council (FTC) meeting held on Monday 11<sup>th</sup> April at 7:15pm in the Jubilee Room, Pump House, Faringdon**

Cllrs. present: Kiera Bentley (Chair)  
Jane Boulton  
Rosalind Burns  
Peter Castle  
Stephen Smith  
Liz Swallow  
Bethia Thomas  
Gene Webb  
Mike Wise  
James Famakin (online, non-voting)  
Angela Finn (online, non-voting)  
Kimberly Morgan (online, non-voting)

In Attendance: Sally Thurston, Town Clerk  
Margaret Nairne, Town Clerk's Assistant  
David Grant, District Councillor  
Sarah Johnson, Services & Facilities Officer (online)

### **1/3/22 Apologies for Absence**

Cllrs Leniec and Martin

### **2/3/22 Minutes of last Meeting – Wednesday 9<sup>th</sup> March 2022**

It was PROPOSED that the Minutes of the meeting held on Wednesday 9<sup>th</sup> March 2022 be SIGNED as a correct record. This was SECONDED and RESOLVED.

### **3/3/22 Declarations of Interest & requests for dispensations**

None

### **4/3/22 Public Participation Time**

None

### **5/3/22 Reports from Outside Bodies**

- a) Members received and NOTED a report from Thames Valley Police
- b) Members received and NOTED a report from Vale Community Impact
- c) Members received and NOTED a report from Faringdon Area Traffic Advisory Committee (FATAC)

### **6/3/22 District Councillors' Report**

Members received and NOTED a report from District Cllrs. Thomas and Grant.

- Folly Park: Members discussed the possibility of creating a Folly Park User Group to include a representative from the VoWHDC and from FTC. Cllr

Bentley initially to discuss with the Clerk before adding to future council meeting agenda.

### **7/3/22 County Councillor's Report**

Members received and NOTED a report from Cllr Thomas.

### **8/3/22 Chair's Activity Report**

Members received and NOTED a report from Cllr Bentley.

### **9/3/22 Reports from Committees and Working Parties**

Members NOTED minutes and reports from the following committee meetings, including decisions taken under delegated authority:

- a) Town Centre Regeneration Working Party:
- b) Planning & Highways Committee: 23<sup>rd</sup> March 2022
- c) Jubilee Working Party: 23<sup>rd</sup> March 2022
- d) Community and Partnerships Committee: 30<sup>th</sup> March 2022
- e) Grants Sub Committee: 30<sup>th</sup> March 2022
- f) Facilities Committee: 4<sup>th</sup> April 2022
- g) Climate Change Working Party: 5<sup>th</sup> April 2022
- h) CIL Working Party: 11<sup>th</sup> April 2022

### **10/3/22 Community infrastructure Levy and S106**

- a) Members received a recommendation from the CIL working Party regarding funding for Faringdon Football Club. Cllr Castle PROPOSED, Cllr Bentley SECONDED, and Members RESOLVED to grant £9,000 to Faringdon Football Club as a contribution towards cost of new mowing equipment.
- b) Members received notification of funds released to a total of £163,381.57.
  - In order to ensure the money is spent in line with community need, Cllr Bentley suggested initiating fresh discussion of FTC's values, focus and ambitions at the next Strategic Working Party Meeting being held on Wednesday 11<sup>th</sup> May.

### **11/3/22 Clerk's Report & Schedule of Payments**

- a) Members NOTED the Clerk's activity report
- b) Members received the schedule of payments up to and including April 11<sup>th</sup> 2022 (Appendix a). It was PROPOSED by Cllr Bentley that the payments be APPROVED. This was SECONDED by Cllr Castle and RESOLVED.
  - Cllr Wise queried rates being paid on Elms Tennis Court. Cllr Thomas to query with District Council.

### **12/3/22 Street Names**

Members received and NOTED request for street names for phase two of the land south of Park Rd development. It was PROPOSED that the Clerk, in consultation with Cllr. Wise, be delegated authority to suggest names from the War Memorial. This was SECONDED and RESOLVED.

### **13/3/22 Nursery Provision at Folly View Primary School Consultation**

Members discussed letter from Faringdon Learning Trust referring to a consultation on the provision of new nursery places at the new Folly View Primary School. Clerk to ask Faringdon Learning Trust for further clarification, specifically on the provision of the new nursery places in relation to primary intake.

#### **14/3/22 Faringdon Food Bank**

- a) Members received and discussed a recommendation from the Communities and Partnerships Committee for FTC to take over the management of Faringdon Food Bank. It was PROPOSED that FTC take over the management and review regularly. This was SECONDED and RESOLVED.
- b) It was PROPOSED, SECONDED and RESOLVED to APPROVE to the revised partnership agreement

#### **15/3/22 Motion Under Notice**

Members considered Cllr. Webb's proposal that *'Faringdon Town Council proactively seek to achieve an improvement in the state of cleanliness of the streets in and around the Market Square, by liaising with VWHDC and OCC, encouraging residents and businesses, widening Tidy team focus, raising awareness through publicity.'* Seconded by Cllr. Morgan.

Following discussion of the motion, an amendment to remove the words "widening the Tidy Team focus" was PROPOSED by Cllr Castle, SECONDED by Cllr Wise and RESOLVED.

The revised motion: *'Faringdon Town Council proactively seek to achieve an improvement in the state of cleanliness of the streets in and around the Market Square, by liaising with VWHDC and OCC, encouraging residents and businesses, and raising awareness through publicity'* was PROPOSED by Cllr Webb, SECONDED by Cllr Bentley, and RESOLVED.

Members also agreed to add this as an item for discussion at the Town Meeting on May 18<sup>th</sup> 2022.

#### **16/3/22 Plastic Free Community Status**

Members considered and discussed a recommendation from the Community and Partnerships Committee to apply for plastic-free status for Faringdon. Cllr Swallow explained that this is aspirational and aims to encourage better choices with regard to single-use plastics. Surfers Against Sewage offer a step-by-step checklist of actions. Cllr Swallow PROPOSED: *"We work towards Faringdon achieving a 'Plastic Free Community Status' with Surfers Against Sewage, showing our commitment to the environment with our declaration of a Climate Emergency and working with our community to achieve this."*

This was SECONDED by Cllr Thomas and RESOLVED.

#### **17/3/22 Items for Information Only**

1. Elms Tennis Court: There is S106 money for resurfacing the tennis court but it transpires that the lease has moved from OCC to Faringdon Learning Trust. In order for funding to be released, Faringdon Learning Trust needs to acknowledge formally their position as leaseholders and confirm that the court will be available for community use for at least 10 years.
2. Pink Plaques: Cllr Burns reported that there has been a lot of interest in this proposal, and she will be holding an initial meeting in May.

3. Cllr Wise reported back from attending the recent General Meeting of The Oxfordshire Neighbourhood Plans Alliance (ONPA). The next meeting is being held in July. Cllr Wise advised that another member of FTC should also attend this meeting to ensure the council remain fully informed.

### 18/3/22 Correspondence

Members NOTED a list of correspondence circulated by email from 8<sup>th</sup> March 2022 up to and including 10<sup>th</sup> April 2022.

### 19/3/22 Action list

Members NOTED the update.

### 20/3/22 Agenda Items for the next meeting to be held on 9<sup>th</sup> May 2022

- Neighbourhood Plan
- Assign a member to attend ONPA Meeting

### Agenda Items for the Strategic WP meeting to be held on 11<sup>th</sup> May 2022

- Discussion of FTC's values, focus and ambitions

### Agenda Items for the Town meeting to be held on 18<sup>th</sup> May 2022

- Street Cleanliness in the Town Centre
- Plastic Free Community Status
- Shared parking and driveway parking

**Meeting closed at: 9.18pm**

<b>Appendix a. CLERK'S REPORT</b>		
Salaries	Salaries	£ 13,674.82
HMRC	Tax and NI	£ 2,964.17
OCC Pension CONTS	Pension Contributions	£ 4,328.62
<b>Bacs payments made due to urgency (2021/22)</b>		
The Place	Agency	£ 59.00
AJ Arborists	Tree Work	£ 696.00
Webbs	Maintenance	£ 28.74
Faringdon Electrical	Xmas trees	£ 5,697.82
Egerton - Consulting	Project management training	£ 200.00
<b>Bacs payments to pay (2021/22)</b>		
Cotswold Wollen Weavers	Agency	£ 126.00
Peter Wheeler	Agency	£ 4.50
B Matthews	Agency	£ 18.90
A Cane	Agency	£ 1.35
Faringdon Honey	Agency	£ 8.00
FCB	Agency	£ 129.00
G Wooliams	Agency	£ 1.80
S Irigoyen	Agency	£ 85.50
Helen Martin	Agency	£ 9.18
Sarah Oliver	Agency	£ 7.88
A Saunders	Agency	£ 10.80

M Nairne	Agency	£	6.75
L Remington	Agency	£	30.60
M Bohm	Agency	£	18.00
C Purdy	Agency	£	373.50
Peter Wheeler	Agency	£	15.75
Aston James	PH Tables	£	3,415.61
DG Joinery	Window repair	£	140.00
Spurgeons	Family service	£	376.42
Filmbank	Film Licence March	£	99.60
Leaseplan	Van Lease	£	152.53
AIS	Copier Costs	£	121.92
ANLX	Web costs	£	22.80
Be Free Young Carers	Grant Awarded	£	3,000.00
Henley on Thames	Dinner	£	130.00
Marriots	Room hire refund	£	50.40
AJ Arborists	Oakwood tree work	£	528.00
Folly Fest	Grant Awarded	£	3,500.00
<b>Bacs payments to pay (2022/23)</b>			
Aston James	Stationery	£	95.54
OPA	Play Day	£	1,500.00
Aston James	Stationery	£	16.55
Demontfort University	Tuition Fee MA Public Leadership	£	3,000.00
JL Plumbing	Toilet fix PH and CEX	£	160.00
<b>Direct Debits (2021/22)</b>			
Coop Bank	Credit Card repay	£	341.63
Fuel Card Services	Card fee	£	8.40
O2	Mobiles	£	52.70
Screwfix	Work trousers	£	41.97
Mainstream	Telephone and Broadband	£	117.92
Barclay Card	Merchant fee	£	41.00
Veolia	Waste disposal	£	62.04
British Gas	CEX Gas	£	659.92
British Gas	CEX Gas	£	975.45
British Gas	CEX Elec	£	434.65
British Gas	CEX Elec	£	400.61
Total Energies	OTH Elec	£	161.52
<b>Direct Debits (2022/23)</b>			
VWHDC	Tennis Court Rate	£	199.60
VWHDC	Phouse Rates	£	371.60
VWHDC	CEX Rates	£	777.50
<b>Total Town Council Invoices</b>			£ 49,452.56