

# **FARINGDON TOWN COUNCIL**

The Pump House, Market Place, FARINGDON,  
Oxfordshire, SN7 7HL Telephone 01367 240281

[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)

Clerk: Sally Thurston



**FARINGDON WAR MEMORIAL TRUST (Registered Charity No. 202549)**

**Notice is hereby given of an Annual Meeting of the Trust to be held on**

**Monday 30<sup>th</sup> May 2022, at 7pm in the Jubilee Room, Pump House, Faringdon**

**Press and public are invited to attend in person or via Teams: [Click here to join the meeting](#)**

## **AGENDA**

### **1. Apologies for Absence**

To receive and approve

### **2. Election of Chair**

### **3. Election of Vice Chair**

### **4. Minutes of Last Meeting – Monday 7<sup>th</sup> February 2022**

### **5. Appointment of Clerk and Financial Officer**

### **6. Appointment of nominated Royal British Legion representatives as Non- voting Trust Members**

### **7. Declarations of interest**

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter.

### **8. Public Question and Speaking Time**

Questions will be restricted to one from each member of the public, or a maximum of three per meeting. Written notice of questions must be received by the Clerk at least 3 working days before the meeting.

Members of the public are welcome to speak on any business itemised on the agenda for up to 3 minutes.

### **9. Terms of Reference**

To approve

### **10. Report from Royal British Legion**

- a) To receive a report from the Royal British Legion
- b) To discuss War Memorial Exhibition

### **11. Finance**

- (a) To receive and consider a financial report.
- (b) To consider invoices for payment
- (c) To consider end of year balances
- (d) To consider a request from the Finance and Audit committee to settle the end of year balance of £4,521 which includes renovation costs.

### **12. Old Town Hall Venue Report**

- a) To receive a bookings report
- b) To receive a report on Arts Week

### **13. Health and Safety**

To receive an update on health and safety issues

### **14. Items for Information Only**

*Sally Thurston*  
Town Clerk  
24<sup>th</sup> May 2022