

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

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Clerk: Sally Thurston



## **Minutes of Full Faringdon Town Council (FTC) meeting held on Wednesday 9<sup>th</sup> March at 7:15pm in the Jubilee Room, Pump House, Faringdon**

Cllrs. present: Kiera Bentley (Chair)  
Rosalind Burns  
Peter Castle  
James Famakin  
Steve Leniec  
Lucy Martin  
Gene Webb  
Mike Wise  
Kimberly Morgan (online, non-voting)

In Attendance: Sally Thurston, Town Clerk  
Margaret Nairne, Town Clerk's Assistant  
David Grant, District Councillor  
Sarah Johnston, Services & Facilities Officer (online)

### **1/2/22 Apologies for Absence**

Cllrs. Swallow, Finn and Boulton

### **2/2/22 Minutes of last Meeting – Wednesday 9<sup>th</sup> February 2022**

It was PROPOSED that the Minutes of the meeting held on Wednesday 9<sup>th</sup> February 2022 be SIGNED as a correct record. This was SECONDED and RESOLVED.

### **3/2/22 Declarations of Interest & requests for dispensations**

None

### **4/2/22 Public Participation Time**

None

### **5/2/22 Reports from Outside Bodies**

A report from Thames Valley Police will follow. A Witness Appeal for an assault at the Wheatsheaf was noted.

### **6/2/22 County Councillor's Report**

A report from County Cllr. Thomas will follow.

### **7/2/22 District Councillors' Report**

Members NOTED a report from District Cllrs. Thomas and Grant.

- Cllr Grant highlighted the Climate Action Fund.
- Cllr Bentley thanked Cllr Grant and Cllr Thomas for their input in organising for the electric car-charging points to be installed.
- Clerk to enquire from VoWHDC if there was any news regarding the unspent S106 Wessex Leisure money

### **8/2/22 Chair's Activity Report**

No report available. Cllr Bentley reported that she would be changing the format of the Chair's reports and that there was an article about her in this month's Faringdon Advertiser.

### **9/2/22 Reports from Committees and Working Parties**

Members NOTED minutes and reports from the following committee meetings, including decisions taken under delegated authority:

- a) Climate Change Working Party: 15<sup>th</sup> February 2022
- b) Planning & Highways Committee: 23<sup>rd</sup> February 2022
- c) Jubilee Working Party: 23<sup>rd</sup> February 2022
- d) CIL Working Party: 1<sup>st</sup> March 2022
- e) Parking Working Party: 4<sup>th</sup> March 2022: Members received recommendations.
  - a. It was PROPOSED discussing on-street residents' parking permits at the next Town Meeting. This was SECONDED and RESOLVED
  - b. *It was PROPOSED that the suggested changes to on-street parking should be forwarded to County Council. This was SECONDED and RESOLVED.*

### **10/2/22 Co Wheel Shared Cars**

Members considered a recommendation from the CIL Working Party that this project should be progressed to the next stage. It was PROPOSED, SECONDED and RESOLVED that the Clerk should work up a costed proposal including a consultation.

### **11/2/22 Overall Plan for Faringdon**

Following a meeting held on 28<sup>th</sup> February 2022 Members PROPOSED, SECONDED and RESOLVED the following:

- To develop an overall plan in tandem with a Neighbourhood Plan review
- To undertake a land audit to map any land in the town that could be earmarked for community use
- A list to be created of groups that need space

### **12/2/22 Clerk's Report & Schedule of Payments**

- a) Members NOTED the Clerk's activity report
- b) Members received and NOTED the schedule of payments up to and including March 9<sup>th</sup> PROPOSED by Cllr Bentley, SECONDED by Cllr Famakin and RESOLVED.

### **13/2/22 Community Infrastructure Levy (CIL)**

Cllr Castle PROPOSED, Cllr Burns SECONDED and it was RESOLVED that CIL monies that have been paid between 1<sup>st</sup> October 2021 and 31<sup>st</sup> March 2022 should be transferred directly to FTC.

### **14/2/22 County Councillor Priority Fund**

Members APPROVED making the following applications:

- a) Elms Tennis Court
- b) Speed Indicator Device

### **15/2/22 Assets of Community Value**

Members considered possible further registrations of important sites in Faringdon. Humpty Hill which is designated as a 'Town Green' may be under threat of development from a legal loophole. It was PROPOSED that the space should be registered as an asset of community value. This was SECONDED and RESOLVED. The Clerk advised that registering the site was a significant piece of work and evidence needed to be gathered. It was AGREED to wait until a reported meeting about the site had taken place, to have a better understanding of proposals. Files from the Neighbourhood Plan appendix and when the field became a Town Green should be investigated for suitable evidence.

### **16/2/22 Area Forum**

Members discussed and then PROPOSED, SECONDED and RESOLVED setting up a forum of surrounding parishes to share ideas and work together – to meet twice a year.

### **17/2/22 Gateway to Faringdon markers**

Clerk contacted Builders Ede who will give £1,200 towards these: two at end of Coxwell Road and one at top of London Street.  
PROPOSED, SECONDED and RESOLVED to delegate to Facilities Committee to decide on design and quote.

### **18/2/22 Churchyard Trees**

The Earth and Faith Group would like permission to plant two trees in the churchyard. They have been asked to send FTC a proposal to ensure the trees are suitable for their position. Members PROPOSED, SECONDED and RESOLVED, subsequent to receipt of the proposal and trees being deemed suitable, to delegate decision to go ahead with the planting to the Town Clerk.

### **19/2/22 Items for Information Only**

- Grant application made to police fund for speed indicator
- Ukraine Crisis: Members had a lengthy discussion about the FTC's response to the tragedy and dangers of the new war in Ukraine and also acknowledging the need for humanitarian compassion for other crises in other parts of the world. FTC Website post will go up following this discussion stating that Faringdon stands with the people of Ukraine and directing to the VoWHDC to obtain details of how to make donations. The Ukraine flag is flying above the building.
- Fernham Road footpath: Clerk reported that the landowners who own a "ransom strip" are happy to give permission for a new footpath but would expect their legal fees of c. £1600 to be paid. To be discussed in full at Planning & Highways Committee.

### **20/2/22 Correspondence**

Members NOTED a list of correspondence circulated by email from 7<sup>th</sup> February 2022 up to and including 8<sup>th</sup> March 2022.

## 21/2/22 Action list

Members NOTED the update.

## 22/2/22 Agenda Items for the next meeting

None

Meeting closed at: 8.47 pm

Appendix a.

| <b>Appendix a. CLERK'S REPORT</b>        |                                    |             |
|--|------------------------------------|-------------|
| Salaries                                 | Salaries                           | £ 13,336.82 |
| HMRC                                     | Tax and NI                         | £ 2,802.52  |
| OCC Pension CONTS                        | Pension Contributions              | £ 4,269.39  |
| <b>Bacs payments made due to urgency</b> |                                    |             |
| Energy Utilities                         | Meter removal                      | £ 314.88    |
| Faringdon Rugby Club                     | CIL Funding                        | £ 50,000.00 |
| Delores                                  | Tea Dance singer                   | £ 285.00    |
| S Lambie                                 | Food bank costs from their reserve | £ 92.32     |
| S Lambie                                 | Food bank costs from their reserve | £ 134.49    |
| MYK Retail                               | Food bank costs from their reserve | £ 180.00    |
| J Summerfield                            | Food bank costs from their reserve | £ 67.06     |
| Churches together                        | Food bank costs from their reserve | £ 5,000.00  |
| <b>Bacs payments to pay</b>              |                                    |             |
| Filmbank                                 | Licence                            | £ 99.60     |
| Auditing Solutions                       | Interim Audit                      | £ 552.00    |
| Chagos Ltd                               | Training Parish online             | £ 15.00     |
| CFGC                                     | Agency                             | £ 2,832.86  |
| Leaseplan                                | Van Lease                          | £ 152.53    |
| OALC                                     | Membership                         | £ 1,680.65  |
| B&W Lifts                                | Service                            | £ 252.00    |
| Seldram Supplies                         | Cleaning                           | £ 49.10     |
| Spurgeons                                | Family Services (Nov, Dec & Feb)   | £ 11,789.82 |
| SLCC                                     | Community Gov presentation         | £ 27.00     |
| National Trust                           | Allotment Rent                     | £ 147.50    |
| Brunel Mapping                           | Wilderness Survey                  | £ 900.00    |
| AIS                                      | Copier Costs                       | £ 34.84     |
| Teresa Mackenzie                         | Agency                             | £ 25.65     |
| A Cane                                   | Agency                             | £ 18.00     |
| The Place                                | Agency                             | £ 16.83     |
| C Purdy                                  | Agency                             | £ 123.75    |

|                                    |                                  |   |            |
|------------------------------------|----------------------------------|---|------------|
| P Wheeler                          | Agency                           | £ | 15.75      |
| Uffington Potter                   | Agency                           | £ | 226.80     |
| Town and Green                     | Agency                           | £ | 16.88      |
| H Martin                           | Agency                           | £ | 41.22      |
| G Williams                         | Agency                           | £ | 1.80       |
| V Hughes                           | Agency                           | £ | 27.00      |
| S Irigoyen                         | Agency                           | £ | 65.70      |
| S Oliver                           | Agency                           | £ | 36.00      |
| A Saunders                         | Agency                           | £ | 21.60      |
| FCB                                | Agency                           | £ | 36.00      |
| Faringdon Honey                    | Agency                           | £ | 24.00      |
| D Coussins                         | Agency                           | £ | 21.60      |
| M Bradley                          | Agency                           | £ | 40.50      |
| Pam DeWitt                         | Tree Saplings (Mayors Allowance) | £ | 110.90     |
| Oxfordshire Youth                  | DBS                              | £ | 40.00      |
| Lloyds Bank                        | Petty Cash                       | £ | 186.91     |
| <b>Direct Debits</b>               |                                  |   |            |
| Coop Bank                          | Credit Card repay                | £ | 463.36     |
| o2                                 | Mobiles                          | £ | 62.11      |
| British gas                        | CEX Elect                        | £ | 434.65     |
| Total Energies                     | PH Gas                           | £ | 1,074.24   |
| Total Energies                     | OTH Electric                     | £ | 165.53     |
| Smartest Energy                    | PH Elect                         | £ | 118.80     |
| Fuel Card Services                 | Fuel Card                        | £ | 97.85      |
| Mainstream Digital                 | Telephone and Broadband          | £ | 199.88     |
| British gas                        | CEX Gas                          | £ | 737.52     |
| PWLB                               | Loan repayment                   | £ | 2,110.09   |
| Screwfix                           | Maintenance Items                | £ | 22.99      |
| Veolia                             | Waste disposal                   | £ | 73.68      |
| Barclaycard                        | Merchant fee                     | £ | 31.44      |
| <b>Total Town Council Invoices</b> |                                  | £ | 101,704.41 |