

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place FARINGDON, Oxfordshire, SN7 7HL  
Telephone 01367 240281

[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)

Clerk: Sally Thurston



Minutes of the Facilities Committee meeting  
held on **Monday 4<sup>th</sup> April at 7 pm**  
**in the Jubilee Room, Pump House, Faringdon**

**Committee members present – Cllrs:**

- Burns - Chair
- Boulton
- Famakin
- Martin
- Swallow
- Bentley - online
- Finn - online

**In attendance:**

- Sally Thurston, Town Clerk
- Sarah Johnson, Services & Facilities Officer
- Margaret Nairne, Town Clerk's Assistant - online

**1/1/22 Apologies for Absence**  
Cllrs Leniec and Castle

**2/1/22 Minutes of last meeting**  
The minutes of the meeting held on **Monday 13<sup>th</sup> December 2021** were SIGNED as a correct record

**3/1/22 Declarations of Interest**  
None

**4/1/22 Public Question and Speaking Time**  
None

**5/1/22 Finance Reports**

- a) The following financial reports were NOTED:
  - I. Corn Exchange
  - II. Pump House
  - III. Recreation and Open Space

It was PROPOSED that a request be made to the Finance Committee to earmark unspent maintenance budgets to the new financial year. This was SECONDED and RESOLVED.

**6/1/22 Facility Reports**

Members NOTED updates and reports including decisions taken under delegated authority:

- a. Corn Exchange
- b. Pump House
- c. Elms Tennis Court: Clerk to investigate issue of whether OCC or Faringdon Learning Trust are the leaseholders of the tennis court.
- d. Tuckers Play Area
- e. All Saints Church Yard
- f. Town Park
- g. Oakwood Park
- h. Tidy Team

- i. The Wilderness
- j. Bus stops
- k. Salt Bins
- l. Telephone boxes
- m. Highworth Rd Layby
- n. Eagles Park

#### **7/1/22 Energy Audit**

Members received and considered a quote for changing all lights in the Corn Exchange and in the Pump House to LED. Members agreed to wait for further quotes and defer to next meeting.

#### **8/1/22 The Wilderness**

It was PROPOSED that the draft partnership agreement be approved. This was SECONDED and RESOLVED.

#### **9/1/22 Faringdon Art Society**

It was PROPOSED that members agree to the special hire charge for the Art Society exhibition in the Corn Exchange in October 2022. This was SECONDED and RESOLVED.

#### **10/1/22 Town PA System**

Members considered the need for a PA system for the Town Centre and received and considered quotes. It was PROPOSED that a recommendation to purchase a PA be taken to the Finance Committee along with the quotes. This was SECONDED and RESOLVED.

#### **11/1/22 Live Music in the Corn Exchange**

Members received and considered a report about the possibility of live music returning to the Corn Exchange on a regular basis. It was PROPOSED, SECONDED and RESOLVED that a pilot event be organised in consultation with local residents. It was also agreed that the recommendations made by Cllr Castle, including the possibility of soundproof curtains, be further investigated.

#### **12/1/22 Eagles Park**

Members received an update on Eagles Park including the possible costs of creating a boules court and putting in a gate at the entrance. It was PROPOSED, SECONDED and RESOLVED that a recommendation to install a court along with costs which will be taken to the Finance Committee.

#### **13/1/22 Mayor's Events**

It was PROPOSED that the use of the Corn Exchange for upcoming mayoral events on 9<sup>th</sup> April and 26<sup>th</sup> May be APPROVED. This was SECONDED and RESOLVED.

#### **14/1/22 Town Centre Planting**

Members considered a suggestion from the Town Centre regeneration working party to increase town centre planting and discussed bulb planting and wild flower planting for other areas. It was PROPOSED, SECONDED and RESOLVED that

- a) A draft project plan be put together for planters with full costings and maintenance plan for the next meeting.
- b) Bulbs should be planted in Town Park

It was also agreed that Cllr Swallow will visit areas owned by the District Council and discuss possible planting in these locations.

#### **15/1/22 Pump House Tables**

It was PROPOSED, SECONDED and RESOLVED to accept a quote for £2846.34 for new tables, to be purchased from an earmarked reserve allocated for this purpose.

#### **16/1/22 Town Park**

It was PROPOSED, SECONDED and RESOLVED that a new Town Park Working Party be created, in order to draft a plan to regenerate the park. Cllr Bentley and including Cllr Boulton, Cllr Famakin, Cllr Martin, Cllr Swallow and the Facilities Officer were elected as members of the working party.

**17/1/22 Corn Exchange Notice Board**

Members received an update on the proposal for a new noticeboard outside the Corn Exchange. It was PROPOSED, SECONDED and RESOLVED that an audit be done of current noticeboards followed by a plan for new boards and possible new locations with costings for the next meeting.

**18/1/22 Pink Pigeon**

Members discussed possible location of the metal Pink Pigeon recycling bin. It was PROPOSED, SECONDED and RESOLVED to place this in the Southampton Street Car Park where the current grit bin sits, and move the grit bin to near the electricity substation.

**19/1/22 Oakwood Park Letter**

Members PROPOSED, SECONDED and RESOLVED to send out letter to residents next to Oakwood Park as per letter to residents who back onto Tuckers Park, clarifying that they have access on to Town Council owned land and that this can be withdrawn at any time. This letter is sent out approximately every 5 years.

**20/1/22 Items for Information Only**

Clerk has arranged for the water fountain in the Market Place to have a valve replaced at a cost of £89.

**21/1/22 Action list update**

NOTED

**22/1/22 To consider agenda items for the next meeting**

Quotes subsequent to energy audit for putting in LED lights at CEX and Pump House

**Meeting ended at 8.03pm**