

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place FARINGDON, Oxfordshire, SN7 7HL
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Clerk: Sally Thurston



Minutes of the Facilities Committee meeting held on **Monday 4th July at 7 pm** in the Jubilee Room, Pump House, Faringdon

Committee members present – Cllrs: Rosalind Burns - Chair
Steve Leniec
Liz Swallow
Gene Webb
Angela Finn (online)
Jane Boulton (online)

In attendance: Sally Thurston, Town Clerk
Sarah Johnson, Services & Facilities Officer
Margaret Nairne, Town Clerk's Assistant
Cllr Bethia Thomas (left after Item 5)
7 Members of the public

1/2/22 Apologies for Absence

Cllr Kiera Bentley, Cllr Lucy Martin

2/2/22 Minutes of last meeting

The minutes of the meeting held on **Monday 4th April 2022** were SIGNED as a correct record

3/2/22 Election of Vice Chair

Cllr Leniec PROPOSED that Cllr Webb be elected as Vice Chair for the Facilities Committee. SECONDED by Cllr Swallow and RESOLVED.

4/2/22 Declarations of Interest

None

5/2/22 Public Question and Speaking Time

Members received a presentation proposing the provision of a Splash Park for children in Faringdon possibly sited at Folly Park. Cllr Thomas suggested that the presentation also be made to the District Council as they own the land. The meeting also suggested that the presentation be made to Full Council.

6/2/22 Finance Reports

The following financial reports were NOTED:

- a) Corn Exchange
- b) Pump House
- c) Recreation and Open Space

7/2/22 Facility Reports

Members NOTED updates and reports including decisions taken under delegated authority:

a. Corn Exchange: Members discussed quotes for replacing lights with LEDs. Cllr Burns PROPOSED that FTC continue with routine maintenance of lighting, replacing bulbs and lights with green alternatives as need arises, to be reviewed in 12 months, and that if and when large Corn Exchange ceiling lights go, all should be replaced. SECONDED by Cllr Swallow and RESOLVED.

- b. Pump House
- c. Elms Tennis Court
- d. Tuckers Play Area
- e. All Saints' Church Yard
- f. Town Park
- g. Oakwood Park
- h. Tidy Team
- i. The Wilderness
- j. Bus stops
- k. Salt Bins
- l. Telephone boxes
- m. Highworth Road Layby
- n. Eagles Park

8/2/22 Christmas Lights Working Party

- a) Members appointed Cllr Bentley, Cllr Boulton and Cllr Webb plus the Town Clerk to the Working Party
- b) Members agreed to meet at 6pm on Monday 11th July 2022

9/2/22 Elms Tennis Court

Members considered the contract for resurfacing works at Elms Tennis Court. Cllr Leniec PROPOSED, Cllr Webb SECONDED and RESOLVED to accept quote from Sports Courts with the proviso that the shortfall in funding is covered.

10/2/22 Hybrid Meeting Equipment

Members considered additional equipment and the associated charge to expand its use to the public using the TEAMS equipment in the Jubilee Room. Cllr Leniec PROPOSED, and Cllr Swallow SECONDED, and it was RESOLVED to go ahead with the extra equipment and that hirers be charged an additional 10% of the hourly room hire rate if they wish to use the TEAMS equipment.

11/2/22 Live Music in the Corn Exchange

- a) Members received and considered the results of the recent survey. Cllr Burns PROPOSED, Cllr Swallow SECONDED, and it was RESOLVED to have a trial live music event for which the Facilities and Services Officer will find suitable music.
- b) Members received and considered the quotes for sound-proofing curtains and after discussion Cllr Swallow PROPOSED, Cllr Webb SECONDED, and it was RESOLVED not to pursue the sound-proof curtains at this time.

12/2/22 The Place

Members received and considered a request regarding room use and agreed that use by non-staff members outside hours could not work because of the impact on insurance and the Facilities Team time required.

13/2/22 Eagles Park

Referred to Finance and Audit Committee for 18th July.

14/2/22 Welcome Signs

Deferred pending possible development of an overall design guide

15/2/22 Noticeboards

Deferred pending possible development of an overall design guide

16/2/22 ROSPA Reports

Members received and NOTED health and safety inspections on:

- a) Tucker Park
- b) Oakwood Park

Cllr Leniec PROPOSED, Cllr Swallow SECONDED, and it was RESOLVED to spend £687 on the replacement baring required for the Carousel piece of play equipment.

17/2/22 Town Centre

- a) Re. Town centre planters: deferred pending possible development of an overall design guide
- b) Cllr Webb spoke about the importance of Faringdon town centre looking cared for both residents and visitors: to be weed-free, clean and swept, and gave a verbal report on overall street tidiness and cleanliness referring to the work done by the Vale via BIFFA, Town Council and the volunteer Street Angels. Cllr Burns PROPOSED, Cllr Swallow SECONDED, and it was RESOLVED that Cllr Webb could write a report on overall street tidiness and cleanliness, for consideration, to support a request for more thorough cleaning when the Vale review their service.

18/2/22 Oakwood Park fence repair

Cllr. Webb declared an interested and therefore did not take part in the discussions or vote.

Members discussed a request from a neighboring property to replace fence and gate damaged by falling tree. Cllr Burns PROPOSED, Cllr Swallow SECONDED, and it was RESOLVED to accept Shrivensham Fencings quote for the work and fund all costs.

19/2/22 Items for Information Only

- a) Members NOTED a request to have Coxwell Road swept by VoWHDC
- b) Members NOTED that the PA system has been purchased and delivered, and training and storage to be organised.

20/2/22 Action list update

NOTED

21/2/22 To consider agenda items for the next meeting

Proposal for overall design code for street furniture in the town.

Meeting ended at 8.49pm