

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL
Telephone 01367 240281
www.faringdowntowncouncil.gov.uk
Clerk: Sally Thurston



To Members of the Finance and Audit Committee

Cllrs. Bentley, Boulton, Burns Castle, Finn, Leniec, Morgan Smith, Swallow and Wise

**You are summoned to attend a meeting of the Finance and Audit Committee
Tuesday 18th October 2021 at 7pm
Jubilee Room, The Pump House, Faringdon.**

Members of the public and press are invited to attend in person or online via this link:

AGENDA

- 1. Apologies for Absence**
- 2. Minutes of last meeting – Monday 5th September 2022** (attached)
- 3. Declarations of Interest & requests for dispensations**
Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter.
- 4. Public Participation Time**
Questions will be restricted to one from each member of public, or a maximum of 3 per meeting. Written notice of questions must be received by the Clerk at least 1 working days before the meeting.
- 5. Items for Information Only including:**
 - Action list update
 - Public Sector Deposit Fund update
- 6. Information Centre**
To receive and consider a report from the Information Centre Manager.
- 7. Precept 2023.24**
 - a) Office & Establishment**
 - (i) To receive a current financial report
 - (ii) To consider draft revenue & grants budget
 - (iii) To consider capital expenditure
 - b) Faringdon Information Centre**
 - (i) To receive current financial report
 - (ii) To consider draft revenue budget
 - (iii) To consider capital expenditure
 - c) Direct Council Expenditure**
 - (i) To receive current financial report
 - (ii) To consider draft revenue budget
 - (iii) To consider capital expenditure
 - d) Committee Budgets**
To NOTE the following draft budgets and requests for capital expenditure:
 - (i) Facilities Committee
 - (ii) Community and Partnerships Committee

e) Precept Request

To consider initial draft precept request.

8. Conclusion of Audit

To receive and consider conclusion of external audit 2021.22

9. Grants Sub Committee

To receive minutes of the grants subcommittee, including decisions taken under delegated authority:

10. Transfer funds

To consider transferring funds from Lloyds Bank to the Public Sector Deposit Fund

11. The Former Volunteer Inn

To consider current situation and next steps

12. Christmas Lights

To receive quotes to improve infrastructure as recommended by the Christmas Lights Working party

Due to the confidential nature of the following items, it is likely they will be held in confidential session.

13. Staffing

- a) To receive update on staff appraisal and consider salary increases in line with appraisal policy
- b) To set a date for Town Clerks Appraisal
- c) To receive and consider a report regarding the Assistant Town clerk position.
- d) To receive and consider Oxfordshire Pension Fund's Funding Strategy consultation and policies

14. Agenda items for meeting 5th December 2022

Sally Thurston

Town Clerk

11th October 2021