

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place
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Clerk: Sally Thurston



To Members of the Finance and Audit Committee

Cllrs. Bentley, Boulton, Burns Castle, Finn, Leniec, Morgan Smith, Swallow and Wise

**You are summoned to attend a meeting of the Finance and Audit Committee
Monday 5th December 2022 at 7pm
Jubilee Room, The Pump House, Faringdon.**

Members of the public and press are invited to attend in person or online via this link:

[Click here to join the meeting](#)

AGENDA

- 1. Apologies for Absence**
- 2. Minutes of last meeting – Tuesday 18th October 2021** (attached)
- 3. Declarations of Interest & requests for dispensations**
Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter.
- 4. Public Participation Time**
Questions will be restricted to one from each member of public, or a maximum of 3 per meeting. Written notice of questions must be received by the Clerk at least 1 working days before the meeting.
- 5. for Information Only including:**
 - Action list update
 - Public Sector Deposit Fund update
 - Old Theatre Rental Valuation
- 6. Precept 2023.24**
 - a) Office & Establishment**
 - (i)* To receive a current financial report
 - (ii)* To consider draft revenue & grants budget
 - (iii)* To consider capital expenditure
 - b) Faringdon Information Centre**
 - (i)* To receive current financial report
 - (ii)* To consider draft revenue budget
 - (iii)* To consider capital expenditure
 - c) Direct Council Expenditure**
 - (i)* To receive current financial report
 - (ii)* To consider draft revenue budget
 - (iii)* To consider capital expenditure
 - d) Committee Budgets**

To receive the following draft budgets and requests for capital expenditure:

 - (i)* Facilities Committee
 - (ii)* Community and Partnerships Committee

e) Precept

- i) To receive and consider tax base
- ii) To consider a precept request to recommend to Full Council

7. Christmas Opening Hours

To receive and consider the Town Council and Information Centre Christmas closure period from 4pm on 23/12/2022 to 9am on 3/1/2023.

8. Mayors Event

- a) To consider a request from Cllr. Bentley to fund a Christmas event for local organisations from the mayor's allowance.
- b) To review the mayor's allowance policy

9. Pension

- a) To receive funding strategy
- b) To receive valuation results

10. Finance Committee Recommendations

a) Chiller Cabinet

Recommendation: release £750 to enable the purchase of a chiller cabinet on the provision that an officer details how this would facilitate keeping the chilled foods within the required food storage temperatures.

b) Corn Exchange Notice Board

Recommendation: to accept the Green Barnes quote for a 3-bay recycled board with a at a cost of £1,883.

c) Welcome Signs

Recommendation: release earmarked reserve to purchase a welcome sign at £1,146 on Coxwell Rd. Provide a budget of £2,300 for two further signs Radcot Road and London Rd.

Due to the confidential nature of the following item, it is likely they will be held in confidential session.

11. Staffing

- a) To receive a report following the Town Clerk's appraisal
- b) To receive the 2022.23 pay awards

12. Agenda items for meeting 2022

Sally Thurston

Town Clerk

29th November 2022