

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place FARINGDON,
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Clerk: Sally Thurston



Minutes of Full Faringdon Town Council (FTC) meeting held on Monday 12th December 2022 at 7:00pm in the Jubilee Room, Pump House, Faringdon

Cllrs. present: Bentley (Chair)
Boulton
Burns
Castle
Famakin
Finn
Leniec
Martin
Smith
Thomas
Webb

In Attendance: Margaret Nairne, Town Clerk's Assistant
Sally Thurston, Town Clerk (online)

1/12/22 Apologies for Absence

Cllrs. Morgan, Swallow and Wise

2/12/22 Minutes of last Meeting – Monday 7th November 2022

It was PROPOSED that the Minutes of the meeting held on Monday 7th November 2022 be SIGNED as a correct record. This was SECONDED and RESOLVED.

3/12/22 Declarations of Interest & requests for dispensations

None

4/12/22 Public Participation Time

None

5/12/22 Reports from Outside Bodies

None

6/12/22 County Councillor's Report

Members NOTED a report from Cllr Thomas including:

- Attendance at opening of new Faringdon primary school and refurbished library
- Winter Warmer project: 3,500 leaflets going to local residents with information about help available and warm spaces open
- Cllr Thomas will ask Faringdon Academy Trust about the removal of the contents of the old Infant School

7/12/22 District Councillors' Report

Members received and NOTED a verbal report from District Cllr. Grant.

8/12/22 Chair's Activity Report

Members received and NOTED a verbal report from Cllr. Bentley

9/12/22 Reports from Committees and Working Parties

Members NOTED minutes and reports from the following committee meetings, including decisions taken under delegated authority:

- a) Community and Partnerships Committee: 14th November 2022
- b) Town Meeting: 16th November 2022
- c) Planning and Highways: 21st November 2022
- d) Facilities Committee: 28th November 2022
- e) Finance and Audit Committee: 5th December 2022

10/12/22 Precept 2023/24

- a) Members NOTED the draft budget and precept request for 23/24 as recommended by the Finance and Audit Committee held 5th December 2022.

- b) It was PROPOSED by Cllr. Bentley to agree the budget as presented for 2023/24. This was SECONDED by Cllr. Leniec and RESOLVED.

- c) It was PROPOSED by Cllr. Leniec to request a precept of £480,260 which equates to £149.67 for a band D property. This was SECONDED by Cllr. Bentley and RESOLVED.

11/12/22 Peace Plaque

Members considered the recommendation from the Facilities Committee to give permission for a peace plaque to be sited on the Corn Exchange, conditional to the peace group obtaining listed building consent. It was PROPOSED, SECONDED and RESOLVED to accept the recommendation. Cllr. Burns will make the application for listed building consent acting as a member of the peace group.

12/12/22 Clerk's Report & Schedule of Payments

- a) Cllr. Bentley PROPOSED, Cllr. Finn SECONDED, to approve the schedule of payments up to and including 12th December 2022. This was RESOLVED.
- b) Members NOTED Clerk's external activities to 12th December 2022.

13/12/22 Vale of White Horse Engagement Surgeries

Cllr. Thomas explained that the surgeries were primarily for Planning issues. However FTC could suggest themes for forum meetings, items such as precept setting and code of conduct were suggested. Members would consider this further at future meetings.

14/12/22 Planning and Highways

- i) It was PROPOSED, SECONDED and RESOLVED to APPROVE a sustainable development statement to be added to all planning responses.
- ii) Planning Applications to Vale of White Horse District Council (VoWHDC) awaiting comments from Faringdon Town Council:
 - a) [P22/V/2597/HH](#) - Retrospective climbing frame in rear garden. 28 Fernham Road Faringdon SN7 7LB.
NO OBJECTIONS

- b) [P21/V/3520/FUL](#) (Full Application) Application for the redevelopment of an existing redundant site for mixed use residential and retail development 3-7 Marlborough Street Faringdon SN7 7JE.
NO OBJECTIONS
 - c) [P22/V/2053/RM](#), Amendment (no. 2), Land south of Park Road Faringdon.
OBJECT: all previous comments on this application stand.
OBJECT
It was PROPOSED, SECONDED and RESOLVED that the Clerk be delegated to submit an objection in line with previous comments in consultation with chair and vice chair of the Planning Committee.
 - d) [P22/V/2374/LDP](#), Proposed use of part of the property for a private hire operator business with no visiting staff or customers. Suite 10 14 Market Place Faringdon
Clerk will check if FTC is consultee and add to January Planning and Highways Agenda if so.
- iii) Members received and considered correspondence regarding the adoption of allotments at the Sands Hill development. Clerk to ask for further information.

15/12/22 Shared Car Scheme

Given the expense in the current cost of living crisis and the recent online survey which demonstrated lack of public support, it was PROPOSED, SECONDED and RESOLVED to put the project on hold and reconsider in one year.

16/12/22 Faringdon Police Station Future

Members received and considered a response to a request from FTC that the police station remain in Marlborough Street. Cllr. Thomas clarified that OCC will determine the viability of moving the police base in Faringdon. Clerk to write to our OCC councillor with FTC's concerns and for their opinion.

17/12/22 Faringdon Football Club s106 Application

Members received and considered supporting an s106 application to VoWHDC for fencing. More information including a plan and costings are needed for a decision.

18/12/22 Volunteer Public House

Members considered an options appraisal and feasibility report. It was PROPOSED, SECONDED and RESOLVED not to proceed with any purchase at this time.

It was further PROPOSED, SECONDED and RESOLVED to strengthen the Faringdon Neighbourhood Plan (FNP) specifically with reference to Policy 4.4A and 4.4E of the FNP (2015) which aims to protect retail premises and public houses.

19/12/22 Town Council Meeting Night

Members PROPOSED, SECONDED and RESOLVED that the meeting night remained on Monday.

It was further PROPOSED, SECONDED and RESOLVED review when the new Council is in place after May 2023.

20/12/22 Health and Safety Policies and statements

- a) Members PROPOSED, SECONDED and RESOLVED to APPROVE a re-drafted a Health and Safety Handbook.
- b) Members PROPOSED, SECONDED and RESOLVED to APPROVE a re-drafted a Health and Safety Policy Manual.

21/12/22 Items for information only

Festive Faringdon with the Christmas lights switch-on was well-received, very well-attended and all the lights were working.

22/12/22 Correspondence

Members NOTED a list of correspondence circulated to them up to and including 9th December 2022

23/12/22 Action list

Members NOTED the update.

24/12/22 Agenda Items for the next meeting

Items for 9th January 2023 should be forwarded to Clerk by Friday 30th December 2022.

Meeting closed at: 8.48 pm

Appendix a. CLERK'S REPORT		Dec-22	
Salaries	Salaries	£	24,479.60
HMRC	Tax and NI	£	4,910.72
OCC Pension CONTS	Pension Contributions	£	6,146.50
Bacs payments to pay			
Event Branding	Council branded gazebo	£	924.00
Nisbets	Hot water boiler	£	539.98
CAB	Grant	£	3,000.00
S Johnson	Eye test	£	25.00
Webbs	Postcrete pigeon	£	39.96
So Pure	Agency	£	47.70
K Bentley	Donation to Twinning	£	50.00
AIS	Copier costs	£	50.13
OALC	Staff Training	£	66.00
Choir Celebration	Agency	£	70.00
Aston James	Stationery	£	114.06
Fire Safety Shop	Fire Extinguishers	£	94.19
C Purdy	Agency	£	94.50
P Wheeler	Agency	£	96.75
Filmbank	Licence	£	99.60
H Martin	Agency	£	99.81
Woodland Wonders	Agency	£	116.55
S Irigoyen	Agency	£	136.80
J Fennelly	Agency	£	165.60
VWHDC	Premises Licence	£	180.00
FCB	Agency	£	182.00
S Rowe Design	History Booklet design	£	250.00
N De Bank	Agency	£	273.60
Rotary	Firework Ticket Sales	£	301.00
Lease Plan	Van Lease	£	305.06
Parish Online	Mapping Software	£	360.00
Bookers Thurston reimbursement	Cinema costs	£	378.73

Festival of remembrance	Agency	£	430.00
SLCC	Subscription	£	494.00
Rialtas	Accounts software	£	520.00
AJ Liddiard	Christmas Trees	£	952.00
Greenfield Farm	Large Christmas tree	£	954.00
Scarrotts	Ride hire	£	1,200.00
Oxfordshire County Council	Signage (BWTS)	£	2,697.72
Spurgeons	Children's Services	£	4,014.54
Elan City	SID - Farcycles to reimburse	£	4,800.00
Direct Debits			
Coop Bank	Credit Card repay	£	485.98
VWHDC	PH Rates	£	369.00
VWHDC	CEX Rates	£	773.00
CF Corporate	Copier Lease	£	246.25
Barclaycard	Merchant Fee	£	71.32
Fuel Card Services	Fuel	£	123.12
Veolia	Waste costs	£	108.10
Pyrotech	Fire Safety	£	145.50
Veolia	Waste costs	£	120.79
British Gas	CEX Electric	£	461.06
Total Energies	PH Gas	£	389.29
British Gas	CEX Gas	£	575.64
O2	Mobiles	£	51.25
Barclaycard	Merchant Fee	£	97.01
Screwfix	Maintenance Items	£	8.47
Mainstream	Telephone and Broadband	£	277.34
Total Town Council Invoices		£	63,963.22