

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place FARINGDON, Oxfordshire, SN7 7HL

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Clerk: Sally Thurston



Minutes of the Facilities Committee meeting held on Monday 28th November 2022 at 7pm in the Jubilee Room, Pump House, Faringdon

Cllrs present: Burns (Chair)
Bentley (from 5/b/l)
Finn
Leniec
Webb
Boulton (online, non-voting)

In attendance: Sarah Johnson, Services & Facilities Officer
Margaret Nairne, Town Clerk's Assistant
Sally Thurston, Town Clerk

1/4/22 Apologies for Absence

None

2/4/22 Minutes of last meeting

The minutes of the meetings held on Monday 4th July 2023 and Monday 3rd October 2022 were signed as a correct record.

3/4/22 Declarations of Interest

Cllr Burns declared an interest in item 8 as she is a member of the Peace Group. Members agreed a dispensation for her to take part in the discussions.

4/4/22 Public Question and Speaking Time

- Cllr Burns proposed that item 8 was brought forward to enable a member of the public to speak. This was **SECONDED** and **RESOLVED**.

8/4/22 Peace Group Plaque

Members received and considered a request from a member of the Peace Group to site a 60cm diameter plaque on the Corn Exchange. The plaque has been designed by a local ceramicist and needs Listed Building Consent to be put up. Cllr Leniec **PROPOSED** a recommendation to the town council that work goes ahead to enable the plaque to be placed on the Corn Exchange. Cllr Finn **SECONDED** and it was **RESOLVED**.

- Members received and considered a letter from a member of the public asking for help with a proposal for a basketball court in Faringdon. Clerk to respond that FTC is interested in the proposal but main issue is location and would also like to hear if Cllr Thomas can help.

5/4/22 Precept 2023/24

- a) The following financial reports were **NOTED**:
 - I. Corn Exchange
 - II. Pump House
 - III. Recreation and Open Space

- b) Members considered draft budgets for 2023/24. The following were PROPOSED by Cllr Bentley, SECONDED by Cllr Webb and RESOLVED.
- I. Corn Exchange
The DRAFT budget provided will be put forward. This gives an expenditure budget of £13,467.
 - II. Pump House
The DRAFT budget provided will be put forward. This gives an expenditure budget of £(-1,636).
 - III. Recreation and Open Space
The DRAFT budget provided will be put forward. This gives an expenditure budget of £18,720
- c) Members suggested and considered capital expenditure projects for 2023/24 for the following and agreed that no costed capital expenditure projects be put forward for 2022/23.
- I. Corn Exchange
 - II. Pump House: Members discussed the quotation for solar panels on the Pump House Project building which could benefit the Pump House Project and the main Pump House. Members agreed that in the light of the climate crisis it was a good exercise to obtain quotes for this. However, because of the remaining length of FTC's lease on the building (15 years), the potential payback time of 13 years, the prospective battery life and the cost of the hardware in the current climate, members agreed that this should not be given the go ahead at the current time.
 - III. Recreation and Open Space

6/4/22 Facility Reports

To receive and consider updates and reports including decisions taken under delegated authority:

- a) Corn Exchange: Clerk to investigate anti-pigeon systems further
- b) Pump House: Shutters and curtains to be shut when dark
- c) Elms Tennis Court
- d) Tuckers Play Area
- e) All Saints Church Yard: Clerk to let All Saints' know that FTC is happy for them to put up their new sign
- f) Town Park
- g) Oakwood Park
- h) Tidy Team
- i) The Wilderness
- j) Bus stops
- k) Salt Bins
- l) Telephone boxes
- m) Highworth Rd Layby
- n) Eagles Park

7/4/22 Corn Exchange

- a. Members received an update on live music: four trial events have been booked for next year starting in March 2023.
- b. Chiller cabinet - Members received and considered a report. Members agreed that more investigation is required and Cllr Leniec PROPOSED, Cllr Finn SECONDED and it was RESOLVED to ask the Finance Committee to release funds up to £750 on the basis that Adele Vincent will give examples of specific chiller cabinets with further

detail on how this would facilitate keeping the chilled foods within the required food storage temperatures.

- c. Members considered charging the Pump House Project for COGs using the Place room out of hours. It was agreed to delegate authority to the Clerk to agree a charge for the use of the room at The Place if it is booked for COGS.

8/4/22 Peace Group Plaque

See point discussed above.

9/4/22 Project List

Members reviewed and NOTED the project list.

10/4/22 Trees

Members discussed tree planting in the town and the difficulties of finding suitable locations for trees. Members agreed it would help to have a plan of who owns which green areas: FTC or VoWHDC.

11/4/22 Allotment Partnership Agreement

Cllr Bentley PROPOSED, Cllr Finn SECONDED and it was RESOLVED to continue the same Allotment Partnership Agreement for the next 12 months.

12/4/22 Street Furniture

- a) Members received an update on Bollards S106 funding: Clerk will update the funding application as the original application was for cast iron bollards.
- b) Members considered and APPROVED a draft design code.
- c) Members discussed locations and designs for noticeboards. Cllr Bentley PROPOSED, Cllr Finn SECONDED and it was RESOLVED that the Clerk, the Committee Clerk and the Deputy Chair of the Committee should
 - investigate locations for new noticeboards
 - apply to the Finance Committee for a specific budget for 3 or 4 new boards.

Members also agreed on the replacement of the Corn Exchange noticeboard. Cllr Webb PROPOSED, Cllr Leniec SECONDED and it was RESOLVED to accept the Green Barnes quote for a 3-bay recycled board with a 25-year-life at a cost of £1,883.

- d) Members received and considered designs for planters and agreed on the black octagonal, self-watering planter @£446 each. It was further agreed that this be taken to the Town Regeneration Working Party for them to consider:
 - Creation of a plan showing proposed locations
 - Budget for purchase
 - Maintenance budget
 - Possible corporate sponsorshipAlso OCC to be asked to comment on strategic placing of planters in the Market Place to hinder parking on the pavement areas.
- e) Members received and considered suggested locations and designs for welcome signs and agreed to one new sign at Radcot Road, London Road and Coxwell Road. Cllr Bentley PROPOSED and Cllr Finn SECONDED and it was RESOLVED to go ahead with the proposed design and to place the first new welcome sign on the Coxwell Road

at a cost of £1146. Cllr Bentley then PROPOSED, Cllr Barnes SECONDED and it was RESOLVED to ask the Finance Committee for a budget for 2 more welcome signs.

13/4/22 Items for Information Only and Action List

Members noted the updated action list.

14/4/21 To consider agenda items for the next meeting

Items for discussion need to be within the remit of the committee and received by Tuesday 28th February 2023.

Meeting ended at 21.02 pm