

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place FARINGDON, Oxfordshire, SN7 7HL

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Clerk: Sally Thurston



Minutes of the Facilities Committee meeting held on Monday 6th March 2023 at 7pm in the Jubilee Room, Pump House, Faringdon

Cllrs present: Burns (Chair)
Bentley (from 4/1/23)
Boulton
Leniec
Martin
Webb
Wise

In attendance: Sarah Johnson, Services & Facilities Officer
Margaret Nairne, Town Clerk's Assistant

1/1/23 Apologies for Absence

None

2/1/23 Minutes of last meeting

The minutes of the meetings held on November 28th 2022 were signed as a correct record.

3/1/23 Declarations of Interest

None

4/1/23 Public Question and Speaking Time

Members received and NOTED a report from the Elms Tennis Court voluntary representative following the S106-funded resurfacing and refurbishment of the Elms Tennis Court and including potential future plans.

Members received a proposal from a representative of the Pink Plaque Project to place a plaque commemorating the rock band Slade playing at the Corn Exchange. It was PROPOSED, SECONDED and RESOLVED to place the plaque in the new noticeboard or attached to the top of the noticeboard and, if this is not feasible, go ahead with seeking planning permission to place the plaque on the building.

5/1/23 Items for Information Only and Action list update

Members NOTED the updated the action list and items for information only, including the purchase of insulated cooler boxes for the Community Larder.

6/1/23 Finance Reports

Members NOTED financial reports for the following:

- a) Corn Exchange
- b) Pump House
- c) Recreation and Open Spaces

7/1/23 Facility Reports

Members received and NOTED reports including decisions taken under delegated authority:

- a. Corn Exchange
- b. Pump House
- c. Elms Tennis Court – see item 4/1/23 above
- d. Tuckers Play Area
- e. All Saints Church Yard
- f. Town Park
- g. Oakwood Park
- h. Tidy Team
- i. The Wilderness
- j. Bus stops
- k. Salt Bins – A member reported that the salt bin by Bryan Way and Ash Close is damaged and needs investigating
- l. Telephone boxes
- m. Highworth Rd Layby
- n. Eagles Park

8/1/23 Project list

Members reviewed and NOTED the project list.

9/1/23 Corn Exchange

- a. Members PROPOSED, SECONDED and RESOLVED to agree the new tenancy agreement for The Place
- b. Members received update on proposed solutions and quotes for work to deal with the pigeon mess. Committee Clerk to investigate further, obtain further quotes and consult head of Leisure Services Team.

10/1/23 Pump House

- a) Members NOTED notification that S106 grant money will be available for refurbishment and improvements
- b) Members NOTED the Clerk's recommendation report on reconfiguration of room usage and commented as follows:
 - Members agreed that the Food Bank and Facilities should swap rooms to enable Food Bank to have more space. Clarification needed on where Facilities would store their items securely.
 - Members asked for clarification on whether these changes are necessary bearing in mind that the Corn Exchange has previously been used for meetings and considered too large and cavernous for small number of people meeting and Jubilee Room is fully accessible.

11/1/23 Art Society

Cllr. Wise PROPOSED, Cllr. Bentley SECONDED and it was RESOLVED to approve a request for a special hire charge for the Corn Exchange in October 2023.

12/1/23 Planters

Members received and discussed a report on siting of planters in the town centre. Cllr. Leniec PROPOSED, Cllr. Burns SECONDED and it was RESOLVED to approve a budget of up to £3000 from unspent budget lines towards re-siting of existing and purchase of additional planters for the town centre, and decision-making responsibility will be delegate to the Clerk in order to expedite the project.

13/1/23 Noticeboards for bus shelters

Cllr. Bentley PROPOSED, Cllr. Webb SECONDED and it was RESOLVED to allocate up to £1000 from unspent budget lines towards up to 5 new noticeboards for the Faringdon Town Council adopted bus shelters.

14/1/23 Welcome signs.

Members NOTED the update but agreed that clarification is needed on possible misunderstanding of brief as the references to “gates” and “gateways” seems to supersede previously agreed signboards. *If this is a term from OCC referring to where you have a sign on both sides of the road, is it possible to have a sign on just one side of the road?*

15/1/23 Risk assessments

Members discussed the quote received from the health and safety provider to carry out professional fire risk assessments on town council buildings and agreed that further quotes should be obtained.

16/1/23 Items for next Agenda need to be within the remit of the committee and received by Tuesday 13th June 2023. The Facilities Committee looks after Town Council owned and operated facilities.

1. Wifi for Market Place *(should really go to the TCRWP - Town Council Regeneration Working Party)*
2. Roundabouts *(not here: Planning & Highways look after highways)*
3. Wessex Leisure money and VoWHDC grant money proposals *(Not really Facilities unless we want to bid for money for our own?)*
4. Need for MUGA (all-weather pitch) as community asset *(Not really Facilities - Full Council or s106 WP)*

Meeting ended at 9.02 pm