

# **FARINGDON TOWN COUNCIL**

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Clerk: Sally Thurston



## **Minutes of Full Faringdon Town Council (FTC) meeting held on Monday 12<sup>th</sup> June 2023 at 7:00pm in the Jubilee Room, Pump House, Faringdon**

Cllrs. present: Peter Castle (Chair)  
Jane Boulton  
Julie Farmer  
Angela Finn  
Alan Ford  
Rufus Lunn  
David Norris  
Chris Palmer  
Gene Webb  
Mark Wild  
Mike Wise  
Kimberly Morgan (online)

In Attendance: Sally Thurston, Town Clerk  
Margaret Nairne, Town Clerk's Assistant  
D/Cllr. Edwards (online)  
C/Cllr. Thomas (online)  
9 members of the public

### **1/6/23 Apologies for Absence**

Cllrs. Famakin, Leniec

### **2/6/23 Minutes of last Meeting – Wednesday 17<sup>th</sup> May 2023**

The Minutes of the meeting held on Wednesday 17<sup>th</sup> May 2023 were signed as a correct record.

### **3/6/23 Declarations of Interest & requests for dispensations**

None

### **4/6/23 Public Speaking and Question Time**

A local resident spoke for 3 minutes regarding their objections to a planning application that may be made on the Wicklesham Quarry site in the future.

### **5/6/23 Items for information and action list:**

Members NOTED the action list and the following items for information:

1. £5,000 of s106 monies have been released to pay for the research and development stage of the bench project. This will pay for a lead artist to project manage. The Town Centre Regeneration Working Party will support the clerk in delivering this project.
2. The tourist bus route has been finalised and the next stage is to get the route approved, hopefully in readiness for the Summer Holidays.
3. The Food Bank has successfully relocated to larger room.

4. Footpath by Fernham Road and ransom strip. FTC can buy the strip of land for £1 and then apply for a right of way order with OCC to lay a footpath. There may be some legal fees to pay.

#### **6/6/23 Correspondence**

Members NOTED a list of correspondence circulated by email from 18<sup>th</sup> May 2023 up to and including 12<sup>th</sup> June 2023

#### **7/6/23 Reports from Outside Bodies**

Members NOTED a report from Thames Valley Police

#### **8/6/23 County Councillor's Report**

Members NOTED a report from C/Cllr. Thomas

#### **9/6/23 District Councillors' Report**

Members NOTED a report from D/Cllr. Edwards and D/Cllr. Thomas.

#### **10/6/23 Chair's Activity Report**

A report was NOTED.

#### **11/6/23 Reports from Committees**

Members received and NOTED minutes and reports of the following committee meetings, including decisions taken under delegated authority:

- a) Planning and Highways Committee: 22<sup>nd</sup> May 2023
- b) Deferred to next meeting: Town Meeting: 31<sup>st</sup> May 2023
- c) Community and Partnerships Committee: 5<sup>th</sup> June 2023

#### **12/6/23 Faringdon Town Council Annual Accounts - 1st April 2022 to 31st March 2023**

- a) Members received and NOTED the Annual Internal Audit Report
- b) Members considered the assertions on the annual governance statement. A comment on the external auditor's report from 2021.22 was considered stating that the council had provided two extra days for the public to view the accounts. It was felt that proper opportunity was still provided for the exercise of electors' rights was still provided and the extra two days did not detract from this.

Taking this into account it was PROPOSED that the Annual Governance statement (section 1 of the annual return) be APPROVED including agreement that we still met all the assertions including assertion 4. This was SECONDED and RESOLVED.

- c) It was PROPOSED that the Accounting Statements (section 2) be APPROVED. This was SECONDED and RESOLVED.
- d) Members received and NOTED year-end bank reconciliations.
- e) The dates for the period of public right to view the accounts were PROPOSED, SECONDED and RESOLVED.

Town Clerk was congratulated on managing and producing the accounts and facilitating an excellent audit.

### 13/6/23 Clerk's Report & Schedule of Payments

- a) Cllr. Norris PROPOSED, Cllr. Boulton SECONDED to approve the schedule of payments up to and including 12<sup>th</sup> June 2023 totalling £56,463.45 noting that this figure does include the annual insurance premium. This was RESOLVED.
- b) Members NOTED Clerk's external activities to 11<sup>th</sup> June 2023.

### 14/6/23 Town Centre Tables

Members received a request from The Old Crown Coaching Inn to support joint-use tables on the apron outside the Old Town Hall for town centre businesses. Members briefly considered the following:

- A change of use would be needed.
- Insurance implications
- Provision of tables
- Management of tables
- Liaising with different businesses.

Members agreed that the Clerk research current by-laws and should liaise with the Crown to obtain more information on their proposal and then forward to the Community and Partnerships Committee.

### 15/6/23 Oxfordshire Association of Local Councils Executive Committee

It was PROPOSED, SECONDED and RESOLVED that Cllr. Lunn be nominated for election to serve on the Executive Committee of the OALC.

### 18/6/23 Agenda Items for the next meeting

- Review of the Deputy Mayor's civic regalia

Items for 10<sup>th</sup> July 2023 should be forwarded to Clerk by Tuesday 4<sup>th</sup> July 2023.

Meeting closed at: 7.32pm

Appendix A. Schedule of Payments	Jun-23		
Salaries	Salaries	£	15,580.95
HMRC	Tax and NI	£	3,481.73
OCC Pension CONTS	Pension Contributions	£	5,095.53
<b>Bacs payments made early</b>			
Bookers	Cinema stock	£	135.73
Pauls Planters	Planters	£	216.50
DMW Landscapes	Boules court gate and wall repair	£	1,638.00
Platinum Security	Security Coronation	£	351.00
Beefy Skips	Skip	£	287.00
Barnes	Coach hire - twinning	£	445.00
African Children's Fund	Planter bursary	£	50.00
Haine and Smith	Planter bursary	£	50.00
<b>Bacs payments</b>			
P Wheeler	Agency	£	13.50
AIS	Copier Costs	£	36.67
Town And Green	Agency	£	43.20
Seldram	Cleaning Supplies	£	45.74
J Cole	Agency	£	52.20
Active Plumbing	Maintenance	£	53.02
J Fennelly	Agency	£	59.40
Brass Follies	Coronation	£	60.00
So Pure	Agency	£	72.00
Aston and James	Stationery	£	72.42
A Saunders	Agency	£	72.90

Folly and Wild	Agency	£	74.25
Lupe Creations	Agency	£	77.40
OALC Training	Training SM	£	96.00
R Williams	Coronation	£	100.00
S Irigoyen	Agency	£	102.60
FCB	Agency	£	110.00
Filmbank	Licence	£	118.66
Leaseplan	Van lease	£	182.53
VWHDC	Election Fee	£	200.00
C Purdy	Agency	£	200.25
Sawney White	Coronation	£	250.00
Uffington Potter	Agency	£	288.45
Boogie Me	Coronation	£	400.00
Amberol	Town Centre Planters	£	1,296.46
The Advertiser	Newsletter	£	1,680.00
James Hallam	Annual Insurance	£	7,993.14
Spurgeons	Family Service April and May	£	8,148.41
<b>Direct Debits</b>			
Coop Bank	Credit Card Repay	£	501.22
VWHDC	CEX Rates	£	813.22
VWHDC	PH rates	£	278.50
VWHDC	Tennis Rates	£	67.00
CF Corporate	Copier Lease May	£	198.25
Fuel Card services	Fuel	£	152.45
British Gas	CEX Elec	£	362.27
British Gas	CEX Gas	£	120.68
Smartest Energy	PH Elec	£	110.96
PWLB	PWLB Repayment	£	4,224.25
Mainstream	Phone and broadband	£	219.80
O2	Mobiles	£	152.64
Screwfix	Maintenance	£	31.57
<b>Total Town Council Invoices</b>		<b>£</b>	<b>56,463.45</b>