

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place FARINGDON,  
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[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)

Clerk: Sally Thurston



## **Minutes of the Facilities Committee meeting held on Monday 19<sup>th</sup> June 2023 at 7pm in the Jubilee Room, Pump House, Faringdon**

**Cllrs present:** Webb (Chair)  
Castle  
Boulton  
Norris  
Palmer  
Wild

**In attendance:** Sarah Johnson, Services & Facilities Officer  
Margaret Nairne, Town Clerk's Assistant

### **1/2/23 Apologies for Absence**

Cllr. Finn, Cllr. Leniec

### **2/2/23 Elect a Vice Chair**

Cllr. Webb PROPOSED that Cllr. Palmer be elected as Vice Chair for the Facilities Committee. SECONDED by Cllr. Castle and RESOLVED.

### **3/2/23 Minutes of last meeting**

The minutes of the meetings held on 6<sup>th</sup> March 2023 were signed as a correct record.

### **4/2/23 Declarations of Interest**

None

### **5/2/23 Public Question and Speaking Time**

Cllr. Webb proposed that item 10/2/23 (a) was brought forward to enable a member of the public to speak. SECONDED by Cllr. Castle and RESOLVED.

Rosalind Burns spoke about the 5 Pink Plaques, 2 of which were to go on listed buildings in Faringdon but the one for the Corn Exchange has had the Listed Building Consent turned down. It was therefore PROPOSED, SECONDED and RESOLVED to place the Corn Exchange plaque inside one of the kitchen windows so that it will be visible from the outside.

### **6/2/23 Christmas Lights Working Party**

- a) It was PROPOSED, SECONDED and RESOLVED that Cllr. Boulton, Cllr. Palmer and Cllr. Webb be appointed members of the Christmas Lights Working Party
- b) Members agreed that the next meeting will be held on 4<sup>th</sup> September 2023.

### **7/2/23 Items for Information Only**

None

## **8/2/23 Facility Reports**

Members received and NOTED reports including decisions taken under delegated authority:

- a) Corn Exchange
- b) Pump House
- c) Elms Tennis Court
- d) Tuckers Play Area
- e) All Saints Church Yard

Grass cutting was left late for "No-mow May". It should be noted this significantly increases workload for Leisure Services Team as grass is thick and very difficult and time consuming to cut. Wild flowers and bulbs are left where possible as requested by church, this also adds to time taken.

- f) Town Park
- g) Oakwood Park
- h) Tidy Team
- i) The Wilderness
- j) Bus stops
- k) Salt Bins
- l) Telephone boxes
- m) Highworth Rd Layby

Contractors regularly parking here and are affecting surface – LS team have increased work to empty ever-filling bins.

- n) Eagles Park/ Clos Mèlois – A partnership agreement will be drawn up for maintenance of the area with the French Twinning Association for review at the next meeting.

## **9/2/23 Project list**

Members reviewed and NOTED the project list.

Cllr. Castle suggested that when complete, the change over to LED lighting in the Corn Exchange should be publicised to encourage other people to make similar changes.

## **10/2/23 Corn Exchange**

- a) Resolved under item 5/2/23

- b) Members NOTED an update on WiFi improvements and a recommendation will be put forward at next meeting.

## **11/2/23 Pump House**

Members NOTED an update on WiFi improvements.

## **12/2/23 Portwell renovations**

Members considered and then PROPOSED, SECONDED and RESOLVED to agree to make a recommendation to the Finance Committee to go ahead with the proposal to renovate the Portwell Pump.

## **13/2/23 Planters**

Members received and NOTED an update: two hexagonal, self-watering planters have been purchased from s106 funding. Members PROPOSED, SECONDED and RESOLVED to accept the proposed relocation and placing of the 5 planters. Formal permission will now be sought under a "street furniture request" for the planters.

## **14/1/23 Town Park**

1. Members PROPOSED, SECONDED and RESOLVED to go ahead with exploring possible improvements to the park.

2. Members PROPOSED, SECONDED and RESOLVED to apply to grant funding to cover potential costs.
3. Members considered a request to dedicate and name the park after our new twin town Konigstein, and the Twinning Association have asked if we can name and dedicate the park with signage like the Clos Melois boules court. Members PROPOSED, SECONDED and RESOLVED to go ahead with the proposal on the basis that an agreement to assist with maintenance of the park would be created with the German Twinning Association, similar to that proposed with the French Twinning Association for the boules park.

### **15/2/23 Noticeboards**

Members received quote for noticeboards. Members PROPOSED, SECONDED and RESOLVED to agree to go ahead with new noticeboards with QR codes linking to FTC website.

### **16/2/23 Telephone Box on Canada Lane**

Members considered the future of the telephone box on Canada Lane. Members PROPOSED, SECONDED and RESOLVED agreeing to sell the phone box. Clerk to investigate possibilities.

### **17/2/23 Fire Risk Assessments**

Deferred to next meeting.

### **18/2/2 ROSPA Park Inspections**

Deferred to next meeting.

### **19/2/23 Marketing of Venues**

Members received and considered a Venues Marketing Plan and agreed that further marketing of the venues is needed to include better information on the website and better photographs. However, further ideas may be needed about funding potential work involved in updating the FTC website (which comes under the Community & Partnerships Committee).

### **20/2/23 Items for information only**

**21/2/23** Items for the next Agenda of the next meeting to be held on Monday 18<sup>th</sup> September 2023 should be forwarded to the meeting Clerk by Tuesday 12<sup>th</sup> September 2023.

- Fire Risk Assessments
- ROSPA Park Inspections
- Partnership agreement with the French Twinning Association for Clos Melois boules court maintenance
- Faringdon gateway signs: money and placement
- Possibility of land from Faringdon House for the Town Park

**Meeting ended at 8.14pm**