

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

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Clerk: Sally Thurston



FARINGDON WAR MEMORIAL TRUST (Registered Charity No. 202549)

**Minutes of the Trust meeting held on Wednesday 31st May 2023 at 6.15pm,
in the Jubilee Room, Pump House, Faringdon**

Cllrs. present: Peter Castle (Chair to Minute 2/2/23)

Jane Boulton

Angela Finn

Alan Ford (Chair from Minute 3/2/23)

Kimberly Morgan (online)

David Norris

Gene Webb

Mike Wise

In Attendance: Sally Thurston, Town Clerk

Sarah Johnson, Facilities and Services Officer

Margaret Nairne, Town Clerk's Assistant

Bill Law for Royal British Legion

1/2/23 Apologies

Cllr. Farmer and Cllr. Leniec

2/2/23 Election of Chair

Cllr. Wise PROPOSED that Cllr. Ford be elected as Chair of the Trust. This was SECONDED by Cllr. Finn and RESOLVED.

3/2/23 Election of Vice Chair

Cllr. Finn PROPOSED that Cllr. Norris be elected as Vice Chair of the Trust. This was SECONDED by Cllr. Boulton and RESOLVED.

4/2/23 Minutes of last meeting

It was PROPOSED that the minutes of the meeting held on Monday 20th February 2023 be signed as a correct record. This was SECONDED and RESOLVED.

5/2/23 Appointment of Clerk and Financial Officer

Cllr. Castle PROPOSED that Sarah Johnson be appointed Clerk and Financial Officer of the Trust. This was SECONDED by Cllr. Wise and RESOLVED.

6/2/23 Appointment of nominated Royal British Legion representatives as non-Voting Trust Members

Cllr. Ford PROPOSED that Royal British Legion representative Bill Law be appointed non-voting Trust Members. This was SECONDED by Cllr. Castle and RESOLVED.

7/2/23 Declarations of interest

None

8/2/23 Public Question and Speaking Time

None

9/2/23 Terms of Reference

An amendment was suggested to change word “co-op” to “co-opt”. (point 4 on Terms of reference). This was agreed.

It was PROPOSED that, with this amendment, the Terms of Reference for the Trust be APPROVED. This was SECONDED and RESOLVED.

10/2/23 Report from Royal British Legion

- a) Members received and NOTED a report from the Royal British Legion which highlighted:
 - The Poppy Appeal raised £24,681.42
 - Paper poppies are being produced to be sold nationally to remove the single-use plastic
 - The Faringdon and District membership stands at 85
 - The Branch Standard attended the Thursday Cup final in Tucker Park
 - The Standard Bearer has stood down and his replacement is uncertain

11/2/23 Financial Report

- a) Members NOTED a financial report.
Balances of £3409.45 in Instant acc. and £4284.40 in Treasurer’s account
- b) No invoices for payment
- c) Members PROPOSED, SECONDED and APPROVED end of year balances.
Adjustment of £758 owed by Trust to Town Council
- d) Members PROPOSED, SECONDED and APPROVED a request from the Finance and Audit Committee to settle the end of year balance of £758

12/2/23 Old Town Hall Venue Report

- a) Members NOTED a buildings report including a request for a black-out blind. This has been costed but the group requesting it has moved to another venue and Trust members decided not to go ahead with purchase.
- b) Members NOTED a report on bookings in the Old Town Hall: bookings have picked up and hope to be back to pre-covid number of bookings this year.
- c) Members considered a request from the Faringdon Whist Drive Club to continue the room hire subsidy. This was PROPOSED by Cllr. Wise SECONDED by Cllr. Norris and RESOLVED.

11/2/23 Items for Information Only

None

Meeting closed at 18.30