

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place FARINGDON,  
Oxfordshire, SN7 7HL Telephone 01367 240281

[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)

Clerk: Sally Thurston



## **Minutes of the Facilities Committee meeting held on Monday 18<sup>th</sup> September 2023 at 7pm in the Jubilee Room, Pump House, Faringdon**

**Cllrs present:** Webb (Chair)  
Boulton  
Castle  
Wild

**In attendance:** Margaret Nairne, Town Clerk's Assistant  
Two members of the public

### **1/3/23 Apologies for Absence**

Cllr. Finn and Sarah Johnson, Services & Facilities Officer

### **2/3/23 Minutes of last meeting**

The minutes of the meetings held on Monday 9<sup>th</sup> June 2023 were signed as a correct record.

### **3/3/23 Declarations of Interest**

None

Cllr. Webb proposed that item 8/3/23 be brought forward to enable a member of the public to speak. **SECONDED** by Cllr. Castle and **RESOLVED**.

### **8/3/23 Wilderness**

Members **NOTED** the project update from a volunteer of the project.

A proposal to run a Forest School in the Wilderness was presented by a Forest School tutor and as part of her completing the tutor qualification, from later this month.

Cllr. Castle **PROPOSED**, Cllr. Wild **SECONDED** and it was **RESOLVED** to agree to running an initial six sessions of Forest School at the Wilderness to commence at the end of September 2023, on the basis of sight of relevant certificates e.g. DBS, First Aid, and a Statement of Agreement.

### **4/3/23 Public Question and Speaking Time**

None

### **5/6/23 Precept 2024/25**

a) Members **NOTED** financial reports

i. Corn Exchange

ii. Pump House

iii. Recreation and Open Space

b) Members **NOTED** draft budgets for 2024/25

i. Corn Exchange

ii. Pump House

iii. Recreation and Open Space

c) Members deferred to next meeting suggesting and considering capital expenditure projects for 2024/25

i. Corn Exchange

ii. Pump House

iii. Recreation and Open Space

### **6/3/23 Facility Reports**

The following updates and reports including decisions taken under delegated authority were NOTED:

- a) Corn Exchange: Cllr. Castle will mention the new LED lighting at the opening of the Faringdon Art Society exhibition at the end of this month
- b) Pump House
- c) Elms Tennis Court
- d) Tuckers Play Area
- e) All Saints Church Yard
- f) Town Park
- g) Oakwood Park
- h) Tidy Team
- i) The Wilderness
- j) Bus stops
- k) Salt Bins
- l) Telephone boxes
- m) Highworth Rd Layby
- n) Eagles Park/ Clos Mélois
- o) Planters
- p) Noticeboards

### **7/3/23 Project List**

Members NOTED an action list

### **9/3/23 Pump House improvements**

Members discussed the proposal and initial quotes to place solar panels on the roof of the old theatre. Cllr. Castle PROPOSED, Cllr. Wild SECONDED and it was RESOLVED to go ahead with this, obtaining more detail and further quotes.

### **10/3/23 Telephone Box on Canada Lane**

It was PROPOSED, SECONDED and RESOLVED that Faringdon Allotment Society be permitted to house a defibrillator in the phone box assuming the council would not have liability for any costs.

### **11/3/23 Fire Risk Assessments**

Members NOTED an update.

### **12/3/23 ROSPA Park Inspections**

Members NOTED an update

### **13/3/23 Electrical Testing in Venues**

Members received and considered quotes for EICR (electrical installation condition report) for Pump House and Corn Exchange and agreed to recommend the lower quote to go forward to the Finance Committee.

**14/3/23 Monkey Challenge in play park**

Not discussed as insufficient information.

**15/3/23 Valuations**

Members NOTED insurance valuations for Pump House and Corn Exchange.

**16/3/23 Removal of silver birch and overhanging branches of Ash tree in Oakwood Park**

Deferred for consideration after a visit and advice from a tree professional.

**17/3/2 Items for information – members NOTED:**

- Purchase of a leaf blower

**18/3/23 Items for the next Agenda**

- No-mow May in the churchyard
- Gateway signs for the town
- Marketing of the Pump House e.g. Jubilee Room
- Partnership Agreement with Le Clos Melois

**Meeting ended at 7.55 pm**