

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place FARINGDON,  
Oxfordshire, SN7 7HL  
Telephone 01367 240281  
office@faringdowntowncouncil.gov.uk  
[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)  
Clerk: Sally Thurston



## **Minutes of Full Faringdon Town Council (FTC) meeting held on Monday 13<sup>th</sup> November 2023 at 7:00pm in the Jubilee Room, Pump House, Faringdon**

Cllrs. present: Peter Castle (Chair)  
Jane Boulton  
James Famakin  
Julie Farmer  
Angela Finn  
Alan Ford  
Steve Leniec  
Rufus Lunn  
Chris Palmer  
Gene Webb  
Mark Wild  
Mike Wise  
Kimberly Morgan (online)

In Attendance: Sally Thurston, Town Clerk  
Margaret Nairne, Town Clerk's Assistant  
D/Cllr. Edwards, D/Cllr. Thomas  
1 member of the public (online)

### **1/10/23 Apologies for Absence**

Cllr. Morgan, Cllr. Norris, Thames Valley Police,

### **2/10/23 Minutes of last Meeting – Monday 9<sup>th</sup> October 2023**

The Minutes of the meeting held on Monday 9<sup>th</sup> October 2023 were signed as a correct record.

### **3/10/23 Declarations of Interest & requests for dispensations**

None

### **4/10/23 Public Speaking and Question Time**

- a) Questions were received from a resident asking:
  - i) If it would be possible to have a Q&A for remote viewers at the end of the meetings. *There is a specific section for public participation where questions are dealt with.*
  - ii) If all meetings can be recorded. *This would be a decision for the council and will be added as an agenda item for the next full council meeting.*
- b) Members NOTED comments received from a resident concerned about possible changes to buses in the marketplace

### **5/10/23 Items for information and action list:**

- a) Members NOTED the action list.
- b) Members NOTED the Local Government Services Pay Agreement which will be applied to staff November pay and back dated to April 2023.
- c) Thank you to the team who delivered Remembrance Weekend. It was PROPOSED, SECONDED and RESOLVED to thank the Town Clerk and the whole team for their dedication and organisation of the weekend and parade. The incredible amount of unseen work to make the events go smoothly was acknowledged. Cllr. Wise also NOTED thanks to exhibition helpers and a member of the maintenance team for last-minute help with microphone and speaker.
- d) Civic regalia: members viewed sample badges and prices: this will be an agenda item at next Finance and Audit Committee meeting.
- e) Members NOTED that Brackendale has become a home for refugees and asylum seekers. Further information being sought and Clerk. Members touched on services that may be impacted and what can be done to help welcome these new residents to the town.

### **6/10/23 Correspondence**

- a) Members NOTED a list of correspondence circulated by email up to and including 9<sup>th</sup> October 2023
- b) Members NOTED responses from MP David Johnston and Walkers Dental Practice regard the withdrawal of NHS dentist care in Faringdon

### **7/10/23 Reports from outside bodies:**

- a) Members NOTED that the local Thames Valley Police (TVP) PC is currently away but will ensure we have a report for the next meeting.
- b) Town and Parish Council's Charter: Members heard about the proposals from Cllr. Webb who had attended an online summit by OCC and OALC, and from D/Cllr. Thomas. It was PROPOSED, SECONDED and RESOLVED that Cllr. Boulton, Cllr. Ford and Cllr. Webb meet to formulate a draft response to an online survey with a deadline 10<sup>th</sup> December 2023. The response should be circulated to all members.

### **8/10/23 County Councillor's Report**

Members NOTED a report from C/Cllr. Thomas.

### **9/10/23 District Councillors' Report**

Members NOTED a report from Cllr. Thomas and Cllr. Edwards.

### **10/10/23 Chair's Activity Report**

Members NOTED the Mayor's activity report.

### **11/10/23 Reports from Committees**

Members received and NOTED minutes and reports of the following committee meetings, including decisions taken under delegated authority:

- a) Planning & Highways: 23rd October 2023. It was AGREED that Cllr. Wise submit a response, as agreed at committee, to the appeal regarding P23/V2162/RM - Land South of Steeds Farm Coxwell Road
- b) Finance and Audit Committee: 30th October 2023

### **12/10/23 Clerk's Report & Schedule of Payments**

- a) Cllr. Wise PROPOSED, Cllr. Ford SECONDED and it was RESOLVED to approve the schedule of payments up to and including 13<sup>th</sup> November 2023. It was NOTED that back

pay for the statutory annual pay increase would be paid in November and reported at the December meeting.

- b) Members NOTED Clerk's external activities to 13<sup>th</sup> November 2023.

### **13/10/23 Town Meeting 6th November 2023**

- a) Members NOTED the DRAFT minutes.
- b) Members considered the issues raised concerning parking restrictions: these will be considered fully at the next Planning and Highways meeting.
- c) Members discussed town centre buses. Members agree that the increase in buses and the increase in routes is a good thing for the town. However, the issues caused by these increases, raised by both residents and councillors, will be discussed at the next Faringdon Area Traffic Advisory Committee.
- d) Members discussed a request for CCTV in the town centre. It was PROPOSED, SECONDED and RESOLVED to request that the Vale of White Horse District Council install CCTV in the town centre as is the case in Wantage and Abingdon. Cllr. Farmer voted against.  
Members agreed that the Town Clerk should also investigate the legislation and cost of a live webcam in the town centre.

### **14/10/23 Strategic Plan**

- a) Members received and considered a DRAFT Strategic Plan. With two amendments, it was PROPOSED, SECONDED and RESOLVED to adopt the Strategic Plan and develop a work plan.
- b) It was PROPOSED, SECONDED and RESOLVED to adopt the short-term objectives and to develop a work plan.

### **15/10/23 Pavement Survey**

Members discussed a recommendation from Planning and Highways Committee to carry out a pavement condition survey subsequent to the installation works carried out by broadband companies, and to check for accessibility. The Town Clerk will contact OCC to ensure our survey tallies with any requirements they may have and will contact VoWHDC to check if they can assist. It was then PROPOSED, SECONDED and RESOLVED to organise a pavement survey to be carried out by members in Spring 2014.

### **16/10/23 The Freedom of Faringdon**

Members PROPOSED, SECONDED and RESOLVED to approve a draft policy for the granting to individuals of the honorary freedom of the town of Faringdon.

### **17/10/23 Neighbourhood Planning Presentation**

Members agreed that Cllr. Ford, Cllr. Lunn and Cllr. Wise would accept an invitation to an online presentation followed by a question-and-answer session on Neighbourhood Planning, at 7pm on Thursday, 23 November.

### **18/10/23 Agenda Items for the next meeting**

- Mayoral regalia
- IT provision for Councillors
- Recording of council meetings

**Meeting closed at: 8.21pm**

<b>Appendix A. Schedule of Payments Nov 2023</b>		
Salaries	Salaries	£ 15,483.19
HMRC	Tax and NI	£ 3,968.93
OCC Pension CONTS	Pension Contributions	£ 5,196.50
<b>Bacs payments made early due to urgency</b>		
Kestrel	Pink Plaques (grant)	£ 330.00
N Henshaw	Bench trail design phase	£ 3,000.00
MHP	History Leaflet	£ 156.00
<b>Bacs payments</b>		
RBL	Wreaths	£ 40.00
P Wheeler	Agency	£ 45.00
AIS	Copier costs	£ 50.80
K Dyche	Agency	£ 56.70
Aston James	Stationery	£ 92.04
S Irigoyen	Agency	£ 96.75
Filmbank	Licence	£ 104.40
Folly and Wild	Agency	£ 106.65
So Pure	Agency	£ 118.30
L Whitney	Agency	£ 126.00
Oxon First Aid	Lights on event	£ 120.00
Abbey Electrical	CEX Shades	£ 121.20
Town and Green	Agency	£ 132.30
P Castle	Expenses	£ 150.40
Leaseplan	Van Lease	£ 152.53
One Vision	Layby Board	£ 166.09
VWHDC	CEX Licence	£ 180.00
V Sansford	Agency	£ 203.00
FCB	Agency	£ 210.00
Pauls Planters	Planters	£ 215.00
Heritage	Stock	£ 280.80
R J Harrison	Boiler Safety Checks	£ 288.00
L Remington	Agency	£ 300.60
Fire Protection Shop	Fire safety	£ 340.02
Rotary	Agency	£ 519.00
Digi Press	Bollards	£ 684.00
Clean Slate	Grant	£ 750.00
French Twinning	Grant	£ 1,000.00
Artistic Skaters Club	Grant	£ 1,500.00
Pyrotech	Fire safety and contracts	£ 1,556.40
Yoco	Grant	£ 2,000.00
Be Free Young Carers	Grant	£ 3,000.00
Citizens Advice	Grant	£ 3,500.00
Spurgeons	Family services x 3 months	£ 13,608.00
<b>Direct Debits</b>		
COOp Card	Repay x 2 months	£ 833.85
Lloyds Card	Repay x 2 months	£ 824.87
VWHDC	CEX Rates	£ 812.00
VWHDC	PH rates	£ 274.00
Mainstream	Broadband and telephone	£ 266.05
Fuel Card	Fuel	£ 9.60
Barclaycard	Credit Card Fee x 3 months	£ 164.72
Screwfix	Maintenance x 2 months	£ 193.16
O2	Mobiles x 2 months	£ 94.64
Veolia	Waste disposal x 4 months	£ 364.75
CF Corporate	Copier lease - Quarter	£ 246.25
Jackson	Lift Service	£ 415.20
British Gas	CEX Gas	£ 62.94
Castle Water	PH Water	£ 80.73
Smartest Energy	PH Electricity	£ 96.06
Total Energies	OTH Electricity	£ 34.91
Fire Protection Shop	Fire Safety	£ 340.02
<b>Total Town Council Invoices</b>		<b>£ 65,062.35</b>