

FARINGDON TOWN COUNCIL

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Training Costs – Policy

This policy sets out rates at which training costs will be recouped if a member of staff leaves Faringdon Town Council within 12 months of course completion.

Staff may be required to repay the cost of training over £250 as follows:

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|---|------|
| • Up to 6 months after completion of course | 100% |
| • Between 6 months and 9 months after completion of course | 75% |
| • Between 9 months and 12 months after completion of course | 50% |
| • Over 12 months after completion of course | Nil |

Discretion on the implementation of these charges will remain with the Finance and Audit Committee.

This policy can only be applied to training commencing after October 2021

Approved by Finance and Audit on 5th September 2022