

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place FARINGDON,
Oxfordshire, SN7 7HL

Telephone 01367 240281

office@faringdowntowncouncil.gov.uk

www.faringdowntowncouncil.gov.uk

Clerk: Katherine Doughty



Minutes of Full Faringdon Town Council (FTC) meeting held on Monday 25th January 2025 at 7:00pm in the Jubilee Room, Pump House, Faringdon

Cllrs. present: Peter Castle (Chair)

Jane Boulton

Julie Farmer

Angela Finn

Alan Ford

Steve Leniec

Rufus Lunn

Chris Palmer

Gene Webb

Mark Wild

Mike Wise

In Attendance: Katherine Doughty, Town Clerk

Margaret Nairne, Town Clerk's Assistant

In attendance online: Cllr. Morgan

County/District Cllr. Thomas

District Cllr. Edwards

1/1/25 Apologies for Absence

Apologies for absence were NOTED from Cllr.Morgan

2/1/25 Minutes of last Meeting – Monday 9th December 2024

The Minutes of the meeting held on Wednesday 9th December 2024 were signed as a correct record.

3/1/25 Declarations of Interest & requests for dispensations

None

4/1/25 Public Speaking and Question Time

None

5/1/25 County Councillor and District Councillor's Reports

Members NOTED reports provided by the County and District Councillors which are available online at <https://www.faringdowntowncouncil.gov.uk/homepage/reports/>.

Cllr. Thomas was welcomed to the meeting online and answered a question in detail concerning the government's proposals for local government reorganisation and possible changeover to unitary authorities, assuring councillors that everything will be done to ensure the continuation of high quality services for residents.

6/1/25 Items for information and action list:

Members NOTED the action list.

7/1/25 Correspondence

Members NOTED a list of correspondence circulated by email up to and including 20th January 2025.

8/1/25 Complaint

Members received a complaint and resolved to NOTE the complaint, forward it to Oxfordshire County Council for a response, and let the complainant know that we appreciate and sympathise with their position.

9/1/25 Reports from Outside Bodies

None.

Town Clerk to contact TVP to ask them to attend a meeting and / or send a report to a full council meeting.

Cllr. Wise noted that there is a new Chair of the French Le Mele Twinning Association and it is the 35th anniversary this year.

Clerk to contact Faringdon Community College to arrange a meeting with the council.

10/1/25 Chair's Activity Report

Members NOTED the following:

The Mayor attended the OCC Chair's Gala Dinner on 10th January 2025

The Deputy Mayor attended the Abingdon Mayor's Quiz Night on 18th January 2025.

11/1/25 Reports from Committees

Members received and NOTED minutes, reports and recommendations from the following committee meetings, including decisions taken under delegated authority:

a) Community & Partnerships Committee meeting 2nd December 2024.

b) Faringdon Area Traffic Advisory Committee meeting 9th December 2024.

12/1/25 Clerk's Report and Finance

a) Cllr. Boulton PROPOSED, Cllr. Wise SECONDED and it was RESOLVED to approve the schedule of payments up to and including 20th January 2025 totalling £64,583.00.

b) Members NOTED the Clerk's external activities.

13/1/25 Precept 2025/26

a) Members received and approved the draft budget and precept request for 2025/26 as recommended by the Finance and Audit Committee held on 13th January 2025.

b) Cllr. Castle PROPOSED, Cllr. Wise SECONDED and it was RESOLVED UNANIMOUSLY to approve the precept request for 2025/26 of £579,233 which equates to £6.79 per annum increase for a band D property.

c) Members agreed the level of support being offered for a councillor finance training session to be provided by the Clerk.

14/1/25 To consider Planning Applications submitted to Vale of White Horse District Council and any others that are notified after the agenda publication date (below):

[P24/V2110/FUL](#) - Faringdon Infant School, Lechlade Road - AMENDMENT - as amended by soft landscaping scheme, green infrastructure plans, information on vehicle tracking and alterations to drop off and parking arrangements, and details on boundary treatment received 20 December 2024, and as amplified by additional information clarifying: drainage details, updated Arboricultural Impact Assessment and Method Statement, heritage appraisal of retention of existing building, designing out crime measures, noise, materials specification, light assessment, utilities mapped alongside tree constraints, landscaping and drainage, and responses to technical comments received 20 December 2024.

COMMENT: The pavement footpath and verge, which currently continues along the school-side of the Lechlade Road to the existing entrance to the old school, should be retained for the use of local residents.

15/1/25 Allotments

Cllr. Boulton PROPOSED, Cllr. Ford SECONDED and it was RESOLVED to approve the updated Allotments Society Partnership Agreement.

16/1/25 Agenda Items for the next meeting

Items for Monday 10th February 2025 should be forwarded to Clerk by Tuesday 4th February 2025.

Meeting closed at: 7.51 p.m.

| Appendix A. Schedule of Payments January 2025 | | |
|---|---|------------|
| | | |
| Name | Notes | £ Payable |
| Salaries | Salaries | £17,933.70 |
| HMRC | Tax and NI 214-F11H | £4,253.81 |
| OCC Pension CONTS | Pension Contributions | £5,999.76 |
| | | |
| Payments made early | | |
| Name | Details | £ Paid |
| Warren The Window Cleaner | Corn Exchange window cleaning & bus shelters | £392.00 |
| Spotless Cleaning Services (Reading) Ltd | Dec cleaning £576.00 & Dec caretaking £237.60 | £813.60 |
| G Scarrott | Fairground rides - Christmas Lights Switch On event | £1,200.00 |
| Spurgeons | Final invoice | £4,987.63 |
| Aspect Woodworking Ltd | Corn Exchange Doors | £6,006.00 |
| | | |
| Bacs payments | | |
| Name | Details | £ Payable |
| Pyrotec Fire & Security | OTH replacement parts | £15.72 |
| Aston & James | Stationery | £37.84 |
| Pyrotec Fire & Security | PH replacement parts | £49.02 |
| Spotless Cleaning | Caretaking - Final invoice | £54.00 |
| Pyrotec Fire & Security | CEX replacement parts | £62.04 |
| Rialtas Busioness Solutions | Training KD | £84.00 |
| Christopher Dyche | Agency | £87.30 |
| Ann Batchelor | Agency | £87.75 |
| Paul Botsford | Agency | £90.00 |
| Filmbank Media | Cinema licence | £104.40 |
| Aspect Woodworking Ltd | Corn Exchange Doors - additional work | £120.00 |
| L A Fast | Agency | £135.45 |
| Shrivenham Fencing Ltd | Oakwood Park fencing posts | £144.00 |
| R M Williams | Agency | £150.00 |
| Advanced Imaging Systems | Photocopier costs | £157.42 |
| P N & S J Wheeler | Agency | £193.50 |
| J A Fennelly | Agency | £201.60 |
| M C S Nairne | Agency | £237.60 |
| Spotless Cleaning | Cleaning - Final invoice | £288.00 |
| Erika Kubiliene | Agency | £334.80 |
| R J Plumbing & Heating Ltd | Boiler service/call out | £502.50 |
| Auditing Solutions Ltd | Interim Audit | £612.00 |
| Clegg Associated Ltd | The Pump House Project - survey fees | £1,428.00 |
| Faringdon Electrical Services | 2024 Christmas Lights work | £7,286.53 |
| | | |
| <u>Additional:</u> | | |
| The Wheatsheaf | Painting & Planting Grant (£250 + £72.96) | £322.96 |
| Faringdon Coffee House | Painting & Planting Grant | £126.00 |
| | | |
| Direct Debits | | |
| Name | Details | £ Payable |

| | | |
|------------------------------------|---|-----------|
| Fuel Card | Fuel | £3.60 |
| O2 | Phones | £22.76 |
| O2 | Phones | £28.70 |
| Breathe HR | Software | £58.80 |
| Fuel Card Services | Fuel Dec | £71.97 |
| Everflow | Water supply | £79.83 |
| Veolia | Waste | £132.44 |
| Screwfix | Materials £58.98 + £101.47 | £160.45 |
| Barclaycard | Card fees - Dec £88.22 + Jan £105.06 | £193.28 |
| British Gas | PH Elec - Dec | £227.04 |
| Ayvens (previously LeasePlan) | Van lease £152.53 & Road Fund Licence recharge £84.00 | £236.53 |
| CF Corportate Finance Ltd | Photocopier lease | £246.25 |
| VWHDC | PH rates | £274.00 |
| Lloyds debit card | Repay | £394.41 |
| Cedar Telecom | Phone/Broadband | £400.81 |
| British Gas | CEX Elec - Dec | £544.03 |
| VWHDC | CEX Rates | £893.00 |
| British Gas | PH Gas - Nov/Dec | £937.02 |
| British Gas | CEX Gas - Dec | £1,189.12 |
| PWLB | Loan repayments - PW487316 & PW490837 | £3,990.03 |
| Total Town Council Invoices | £64,583.00 | |