

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place FARINGDON,  
Oxfordshire, SN7 7HL  
Telephone 01367 240281  
office@faringdowntowncouncil.gov.uk  
[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)  
Clerk: Sally Thurston



## **Minutes of Full Faringdon Town Council (FTC) meeting held on Monday 10<sup>th</sup> March 2025 at 7:00pm in the Jubilee Room, Pump House, Faringdon**

Cllrs. present:                      Castle (Chair)  
   Boulton  
   Famakin  
   Farmer  
   Finn  
   Ford  
   Leniec  
   Lunn  
   Norris  
   Palmer  
   Webb  
   Wise  
  
In attendance:                      Katherine Doughty, Town Clerk  
   Margaret Nairne, Town Clerk's Assistant  
   C/Cllr. Thomas; D/Cllr. Edwards

### **1/3/25 Apologies for Absence**

Apologies for absence were NOTED from Cllr. Morgan, Cllr. Wild

### **2/3/25 Minutes of last Meeting – Monday 10<sup>th</sup> February 2025**

The Minutes of the meeting held on Monday 10<sup>th</sup> February 2025 were signed as a correct record.

### **3/3/25 Declarations of Interest & requests for dispensations**

None

### **4/3/25 Public Speaking and Question Time**

None

### **5/3/25 County Councillor and District Councillor's Reports**

Members NOTED reports from the County and District Councillors which will be available online at <https://www.faringdowntowncouncil.gov.uk/homepage/reports/>.

### **6/3/25 Items for information and action list:**

Members NOTED the following:

- a) Action List.
- b) Folly Sports Park: the Clerk will organise a meeting of the Working Party with a view to appointing a Planning Consultant for the project.
- c) The Old Crown Food Festival
- d) Twinning Association News

### **7/3/25 Correspondence**

Members NOTED a list of correspondence circulated by email up to and including 20<sup>th</sup> February 2025.

### **8/3/25 Reports from Outside Bodies**

Members NOTED verbal reports from the following:

- Community Bus: Cllr. Wise reported from the AGM that they now have 11 drivers and a new 16-seater bus is being bought. Last year there were 7,705 journeys, up from previous year.
- The Place
- Faringdon United Charities
- Twinning Associations

### **9/3/25 Chair's Activity Report**

Members NOTED the following:

- The Mayor attended the funeral of PCSO Howard Pack
- The Deputy Mayor attended the Lord Mayor's Charity Quiz in Oxford Town Hall.

### **10/3/25 Reports from Committees**

Members received and NOTED minutes, reports and recommendations from the following committee meetings, including decisions taken under delegated authority:

- Planning & Highways Committee meeting 24 February 2025

### **11/3/25 Clerk's Report and Finance**

a) Cllr. Castle PROPOSED, Cllr. Ford SECONDED and it was RESOLVED to approve the schedule of payments up to and including 10<sup>th</sup> March 2025 totalling £55,554.31. Members NOTED that Cllr. Leniec will authorise payments.

b) Members NOTED the Clerk's external activities.

### **12/3/25 Planning**

Members considered Planning Applications that are submitted to the Vale of White Horse District Council:

[P24/V2110/FUL](#) - Faringdon Infant School, Lechlade Road - The amended application is for: as amplified by updated CEMP, drainage calculations and details, details of access arrangements, and plans and visuals for solar carports received 13 February 2025.

**NO OBJECTIONS but Clerk to ask for confirmation of retention of public access along pavement path alongside the road.**

### **13/3/25 Annual Town Council Meeting**

Members NOTED the date of the Annual Town Council Meeting to be held on 12th May and for Councillors to start to consider election to committees and roles.

### **14/3/25 Agenda Items for the next meeting**

Items for Monday 7<sup>th</sup> April 2025 should be forwarded to Clerk by Tuesday 1<sup>st</sup> April 2025.

**Due to the confidential nature of the following item the Chair moved that the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the item be discussed in closed session. This was PROPOSED, SECONDED and RESOLVED.**

### **15/3/25 Staffing**

Members received the recommendations from the Finance & Audit Committee meeting of 10th March 2025 as follows:-

- a) Cllr. Castle PROPOSED, Cllr. Boulton SECONDED and it was RESOLVED to approve the permanent appointment of Katherine Doughty to the post of Town Clerk.
- b) Cllr. Castle PROPOSED, Cllr. Leniec SECONDED and it was RESOLVED to approve the appointment of Sarah Johnson to the post of Deputy Clerk.

Meeting closed at: 7.29 p.m.