

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place FARINGDON,
Oxfordshire, SN7 7HL
Telephone 01367 240281
office@faringdowntowncouncil.gov.uk
www.faringdowntowncouncil.gov.uk
Clerk: Katherine Doughty



Minutes of the Planning & Highways Committee meeting held on Monday 19th May 2025 at 7.00pm in the Jubilee Room, The Pump House, Faringdon

Cllrs present: Mike Wise (Chair)
Alan Ford
Rufus Lunn
Chris Palmer
Gene Webb
Mark Wild

In attendance: Katherine Doughty, Town Clerk
Margaret Nairne, Town Clerk's Assistant
1 member of the public

1/5/25 Apologies

Apologies for absence were NOTED from Cllr. Castle; Cllr. Farmer.

2/5/25 Minutes of Meeting

Minutes of the meeting held on Monday 14th April 2025 were AGREED and SIGNED as a correct record.

3/5/25 Declarations of Interest

None

4/5/25 Public Participation Time

None

5/5/25 Election of Vice Chair of the committee

It was PROPOSED, SECONDED and RESOLVED that Cllr. Wild be elected as Vice Chair for the Planning and Highways Committee.

6/5/25 Items for information to include:

- a) Members NOTED the Action List. The Clerk will re-circulate Pavement Survey plan to enable councillors to complete the final areas, reporting on Fixmystreet.
- b) Members NOTED the Notice of Landowner Deposit – Land at Sandhill, Faringdon.

7/5/25 Faringdon Footpath/Cyclepath Connectivity

Members PROPOSED, SECONDED and RESOLVED to appoint a member from Farcycles as a non-Councillor member to the Footpath/Cycle path Connectivity Working Party.

8/5/25 Parking Restrictions Scheme

Members received an update and discussed Oxfordshire County Council's Parking Restrictions Scheme draft consultation plans that now included proposed boundary zones

for each permit area. Following discussions and noting the objectives, Cllr. Wise PROPOSED that the scheme allow for the permit zone areas to be joined together that would enable residents and business owners with property (within the defined area) to park in the shared use permit parking bays. The proposed permit zone would include Church Street, Market Place, Cornmarket, London Street (up to Swan Lane junction), Marlborough Street, Gloucester Street and Gravel Walk. The proposed permit bays are located at Church Street, Coxwell Street, Gloucester Street, Marlborough Street and Market Place. Cllr. Lunn SECONDED the proposal and it was RESOLVED.

It was recommended that the proposal also includes a 6-month trial period after which the introduction of parking permits will be reviewed and adjusted. The Clerk will enquire as to enforcement, which should initially employ a soft approach following the parking permit introduction.

9/5/25 Automatic Number Plate Recognition in the Market Place

- a) Members received an update and discussed Oxfordshire County Council's proposals to install ANPR (Automatic Number Plate Recognition) to cover the slip road to the side of the Market Place.
- b) Members considered requesting the Traffic Regulation Order is amended for unrestricted loading. Cllr. Ford PROPOSED, Cllr. Lunn SECONDED that the wording should be as per that in Witney: "No access except for Buses, Taxis, Loading and Disabled" therefore removing the "HGV" element currently in place here. Members also discussed the need for better and clearer road markings. As with the parking permit system, once installed the effect and success of the ANPR should be carefully monitored.

10/5/25 Members NOTED the following from the [Planning Applications Log](#):

- a) **Traffic Regulation Notices received.**
- b) **Planning Permissions DECIDED.**
- c) **Planning Permissions OUTSTANDING.**
- d) **Planning Permissions WITHDRAWN.**
- e) **For information, Planning Applications AMENDED.**
- f) **Discharge of conditions notifications.**

11/5/25 Planning Applications to Vale of White Horse District Council awaiting comments from Faringdon Town Council

- a) [P25/V0764/RM](#) - Former Rogers Concrete, Sandhill, Faringdon SN7 7PQ - Reserved Matters Application following outline consent P20/V0855/O, to deliver 95 homes and 1,521 sqm of business space, with associated open space, landscaping, sustainable drainage and car parking. Members resolved to **OBJECT** on grounds of access/highways, drainage/soakaways, landscape, noise, affordable homes, energy and environment and a lack of allotments. The Town Clerk will clarify whether there is a ransom strip around the perimeter.
- b) [P25/V0830/HH](#) - 49 Gloucester Street - Proposed ground floor rear extension and first floor extension to the rear forming a box dormer. **NO OBJECTION**
- c) [P25/V0768/HH](#) - 24 Hawthorn Road - Two storey side extension. **OBJECT.**
- d) [P25/V0788/LDP](#) - 34 Lechlade Road - Replacement of timber entrance door with white wood effect uPVC double glazed door. **NO OBJECTION**
- e) [P25/V0744/HH](#) - 5 Liddiards Row, Southampton Street - Proposed garden (home) office to replace existing shed (and residential annexe). **COMMENT:** Comments from resident at No.9 should be taken into consideration and the development should not unduly effect neighbours.
- f) [P24/V1605/A](#) Malvern Tyres - Retrospective fixed, wall mounted, non-illuminated business name. (As amended by information received 12 May 2025.) **OBJECT.**

- g) [P25/V0994/HH](#) - 13 Fernham Gate - Proposed single storey side extension with room in the roof, single storey rear extension and garage conversion. **NO OBJECTION**

12/5/25 South Oxfordshire and Vale of White Horse Joint Local Plan examination

Members considered and approved a draft letter for the Planning Inspector's attention on Faringdon matters, asking that Faringdon be allowed to make representations by letter and in person.

13/5/25 Report from Cllr Wise on the ONPA meeting of 10th May 2025

Members received a report from Cllr. Wise. Cllr. Wise PROPOSED, Cllr. Ford SECONDED and it was RESOLVED to recommend to Full Council to set up a Working Party to review the Neighbourhood Plan. In the first instance, Cllr. Wise will forward a marked up copy of the Neighbourhood Plan to the Clerk and the Planning Committee.

14/5/25 Items for next Agenda for meeting to be held on Monday 23rd June 2025

1. State of Highworth Road layby
2. Review with VoWHDC of amenity space in Faringdon

Meeting ended at 8.55 p.m.