

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place
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Clerk: Katherine Doughty



Minutes of the Facilities Committee meeting held on Monday 31st March 2025 at 7 p.m. in the Jubilee Room, Pump House, Faringdon

Cllrs present: Cllr. Norris (Chair)
Cllr. Boulton
Cllr. Castle
Cllr. Finn
Cllr. Leniec
Cllr. Palmer
Cllr. Webb

In attendance: Sarah Johnson, Services & Facilities Officer
Margaret Nairne, Town Clerk's Assistant

1/3/25 Apologies for Absence
Cllr. Wild

2/3/25 Minutes of last meeting
The minutes of the meeting held on Monday February 24th 2025 was signed as a correct record.

3/3/25 Declarations of interest
None

4/3/25 Public Question and Speaking Time
None

5/3/25 Items for information only and Action List
Members NOTED the action list.

6/3/25 Financial reports
Members received and NOTED financial reports for the following:
a. Corn Exchange
b. Pump House
c. Recreation and Open Space

7/3/25 Facility Reports
Members NOTED updates and reports including decisions taken under delegated authority:
i. Corn Exchange
ii. Pump House
iii. Elms Tennis Court
iv. Tuckers Play Area
v. All Saints Church Yard
vi. Town Park
vii. Oakwood Park

- viii. Tidy Team
- ix. The Wilderness
- x. Bus stops
- xi. Salt Bins
- xii. Telephone boxes
- xiii. Highworth Rd Layby
- xiv. Clos Mêlois
- xv. Planters
- xvi. Noticeboards

8/3/25 Corn Exchange

- a. Members NOTED an update on the side doors where quotes are being obtained for automating the new doors as per the guidelines set by Building Control. Other options will also be reviewed.
- b. Members NOTED an update on the Corn Exchange remedial repairs from the quinquennial building report and the refurbishment project.
- c. Cllr. Norris PROPOSED, Cllr. Castle SECONDED and it was RESOLVED to sell the model horse but not for less than 20% above the original purchase price.

9/3/25 Pump House

- a. Members received quotes for a COSHH (Control of Substances Hazardous to Health) cabinet and Cllr. Norris PROPOSED, Cllr. Leniec SECONDED and it was RESOLVED to purchase two cabinets from 3D Storage @ £472.33 and £338.14.
- b. Members received quotes for the redecoration of the Pump House interior, it was agreed to consider approving the internal decorating in three phases. Based on the quotes, Minds Eye Associates were selected and the Officer will request a breakdown of costs before taking to Finance Committee for approval:
 - i. Ground floor and stairs
 - ii. Top floor
 - iii. Jubilee room and first floor rooms
- c. Members received quotes for repairing the sash windows and Cllr. Norris PROPOSED, Cllr. Castle SECONDED and it was RESOLVED to go ahead with the quote from Heritage Joinery for £3971.48, ensuring that draft proofing is included in their quote.
- d. Members received quotes for the restoration of the two Bennett portraits. Cllr. Castle PROPOSED, Cllr. Norris SECONDED and it was RESOLVED to go ahead with the quote from Plowden and Smith for £4305.
- e. Members considered the works that have arisen from the quinquennial report. Cllr. Norris PROPOSED, Cllr. Castle SECONDED and it was RESOLVED that based on cost, ODS should undertake the works. Also that the Clerk should obtain a quote for painting the external woodwork to coincide with the scaffolding on the outside of the building. This would mean that the sash windows would need to be repaired first. The revised quote would then be forwarded to the Finance Committee for approval.
In line with the Pump House repairs, Cllr. Norris PROPOSED, Cllr. Leniec SECONDED and it was RESOLVED to approve the quote for refurbishment of the original front door from Imperial Restoration to a sum of £1412 with money taken from CIL money or reserves, to be approved by the Finance Committee.

10/3/25 Fair Access Faringdon

Members received and NOTED proposed further accessibility awareness for the whole of the centre of town as per the recent presentation to Full Council. A fuller report is expected from the resident who gave the Fair Access Faringdon presentation.

11/3/25 Telephone box in the Market Place

Cllr. Norris PROPOSED, Cllr. Finn SECONDED and it was RESOLVED to go ahead with ` quote from MJ Painters for redecoration to be paid for from the maintenance budget.

12/3/25 Oakwood Park

Members NOTED an update on the refurbishment.

13/3/25 Town Park

- a. Members NOTED the design guide for the refurbishment.
- b. Members NOTED an update on the grants.
- c. Members considered and agreed in principle to apply for S106 money (biodiversity funding) towards the costs of the Town Park project.

14/3/25 Items for next agenda:

None

Meeting ended at 7.40 p.m.