

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place FARINGDON, Oxfordshire, SN7 7HL
Telephone 01367 240281
office@faringdowntowncouncil.gov.uk
www.faringdowntowncouncil.gov.uk
Clerk: Katherine Doughty



Community Infrastructure Levy (CIL) and s106 Working Party (WP) Terms of Reference

Membership: The WP will consist of no less than 5 members including, ex officio, the Mayor and Deputy Mayor.

Meeting frequency: At least twice a year.

Quorum: One third of membership.

Authority: The committee has **advisory authority** only as follows:-

1. What is CIL?

CIL is a payment made by developers building in Faringdon to Vale of White Horse District Council (VoWHDC) and FTC to help provide or improve facilities within the town.

CIL should be spent on facilities including (but not limited to):

- Community facilities and infrastructure
- Play areas
- Green spaces
- Sport/recreation and open spaces
- Roads and other transport
- Schools and other education
- Health

CIL can be used to increase the capacity of existing infrastructure or to repair failing infrastructure, if it is needed to support development.

The size of the CIL pot is determined by the size of the development and what is being built. CIL money is not paid on affordable housing. FTC currently receives 25% because an adopted Neighbourhood Plan is in place. Funds must be spent within five years or paid back to VoWHDC.

2. Constitution

- a) The Chair to be elected annually by the WP before proceeding to any other business at the first meeting.
- b) The Chair shall have a second or casting vote in the case of an equality of votes.
- c) The Town Clerk, or other officer appointed by the Town Clerk, shall be responsible for the day-to-day CIL WP matters.
- d) Members of the public are permitted to join this working group if recommended by Council
- e) The CIL WP is advisory and cannot make decisions on behalf of the council.
- f) Recommendations must be made to Full Council for approval.
- g) Once a quarter.
- h) Meetings of the CIL working party are not held in public.

3. Terms of Reference

- a) To develop detailed arrangements for the allocating, spending and reporting of CIL receipts, subject to the agreement of Council.
- b) Carry out community consultation to determine need and opinion.
- c) To consider suggestions from Council, local stakeholders and the community.
- d) Receive and consider applications for CIL funding from community groups and organisations.
- e) Make recommendations to Council on the allocating and spending of CIL receipts.
- f) Make an annual report to Full Council and VoWHDC on CIL receipts and spending.
- g) Review the arrangements for allocating CIL receipts to projects on an annual basis, report to Council and make recommendations on any changes to the arrangements.
- h) Monitor available s106 funds that could be applied for to provide infrastructure to the town.
- i) Recommend s106 applications to Council.
- j) Review its terms of reference at least every four years and make recommendations to Full Council as it deems appropriate.
- k) The working party has a duty to consider the long-term environmental impacts of its decisions and take steps to reduce FTC's carbon footprint and promote sustainability.