

# **FARINGDON TOWN COUNCIL**

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Clerk: Katherine Doughty



## **Town Centre Regeneration Working Party (TCRWP) Terms of Reference**

**Membership:** Members will be resolved at each Annual Town Council Meeting and will consist of no less than 5 members including, ex officio, the Mayor and Deputy Mayor and the Town Clerk.

**Meeting frequency:** At least twice a year.

**Quorum:** One third of membership.

**Authority:** The working party has **advisory authority** only as follows:-

### **1. Constitution**

- a) The Chair to be elected annually by the WP before proceeding to any other business at the first meeting.
- b) The Chair shall have a second or casting vote in the case of an equality of votes.
- c) The Town Clerk, or other officer appointed by the Town Clerk, shall be responsible for the day-to-day WP matters.
- d) Members of the public are not permitted to join this working group but will be invited to speak and inform as appropriate.
- e) The WP is advisory and cannot make decisions on behalf of the council.
- f) Recommendations must be made to Full Council for approval.
- g) The working party meets at least bi-annually
- h) Meetings of the working party are not held in public.

### **2. Terms of Reference**

- a) To draft and review a recommended action plan to regenerate the Town Centre.
- b) To advise FTC on the use of s106 funds from Faringdon Retail Park to mitigate the impact of the development on the Town Centre.
- c) To engage with businesses in the town centre to develop a coordinated approach to economic development.
- d) To support the economic development of the Town Centre.
- e) To advise FTC on appropriate infrastructure improvements in the Town Centre.
- f) To oversee the Town Centre planting and seating plans.
- g) The working party has a duty to consider the long-term environmental impacts of its decisions and take steps to reduce FTC's carbon footprint and promote sustainability.
- h) The working party will consider and recommend appropriate actions regarding accessibility of the Town Centre for those with mobility concerns.