

FARINGDON TOWN COUNCIL

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Clerk: Katherine Doughty



Minutes of the Planning & Highways committee meeting held on Monday 23rd June 2025 at 7.00pm in the Jubilee Room, The Pump House, Faringdon

Cllrs present: Mike Wise (Chair)
Jane Boulton
Alan Ford
Gene Webb
Mark Wild

In attendance: Katherine Doughty, Town Clerk
Margaret Nairne, Town Clerk's Assistant
2 members of the public

In attendance online: D/Cllr. Edwards

1/6/25 Apologies

Apologies for absence were NOTED from Cllr. Lunn.

2/6/25 Minutes of Meeting

Minutes of the meeting held on Monday 19th May 2025 were AGREED and SIGNED as a correct record.

3/6/25 Declarations of Interest

None

4/6/25 Public Participation Time

None

5/6/25 Election of Vice Chair of the committee

Previously resolved.

6/6/25 Items for information to include:

- a) Members NOTED the Action List.
Re: S106 funding application - Trust for Oxfordshire's Environment - Biodiversity offsetting scheme. Members noted the contents of an email from VoWHDC.

7/6/25 Highworth Road Layby

Members NOTED the poor condition of the layby following its use for parking by the contractors of the new development opposite but resolved to take no action at this time.

8/6/25 Street Lighting consultation

Members considered responding to Oxfordshire County Council's Street Lighting consultation and agreed that the Clerk would write in support.

9/6/25 Parking Restrictions Scheme

Members NOTED an update from Oxfordshire County Council's Parking Restrictions Scheme consultation and two local residents gave their views on the proposed residents' parking permits scheme and possible lifting of restrictions on Marlborough Street. It was PROPOSED, SECONDED and RESOLVED to agree to a 6-month trial of removing restrictions on Marlborough Street beyond the shops on the left hand side with no residents' parking permits. The final plans will be provided at the next P&H Committee meeting on 21 July 2025 for signing off.

10/6/25 Neighbourhood Plan

Members NOTED that the Government has discontinued grants for Neighbourhood Plans. Community First Oxfordshire have provided indicative costs for a Neighbourhood Plan review and Conservation Area Appraisal (CAA) (one quote received so far). Cllr. Wise PROPOSED, Cllr. Ford SECONDED and it was RESOLVED that

(1) The Clerk will apply for a Rural England Prosperity Fund grant to cover all of the costs of a CAA, subject to a conversation with an Officer on the likelihood of an application being successful. Only if our application is very likely to be successful will the following below be progressed:

(2) Consideration of quote(s) and appoint a contractor to undertake the work by 31 January 2026 be added to the Full Council meeting agenda for 7 July.

11/6/25 Members NOTED the following from the Planning Applications Log:

- a) **Traffic Regulation Notices received.**
- b) **Planning Permissions DECIDED.**
- c) **Planning Permissions OUTSTANDING.**
- d) **Planning Permissions WITHDRAWN.**
- e) **For information, Planning Applications AMENDED.**
- f) **Discharge of conditions notifications.**

12/6/25 Planning Applications to Vale of White Horse District Council awaiting comments from Faringdon Town Council

[P25/V1041/LDP](#) 6 Amptill Way: Conversion of garage into an office with windows to be added to the rear. **NO OBJECTIONS**

[P25/V1038/HH](#) 25 Highworth Road: Demolition of existing garage and lean to utility and the construction of a new kitchen extension to the rear of the property and a 4m x 5m shed in the front garden. **NO OBJECTIONS**

[P24/V0472/FUL](#) Land to East of Volunteer Way: Flood Risk Assessment consultation at the request of EA. **COMMENT:** ask that due note is made of the comments on the application from local residents who know the situation very well and the concerns about flooding, along with FTC's previous comments on the proposal.

[P25/V1200/O](#) Land at Step Farm Highworth Road Faringdon SN7 7NN: Construction of a rural worker's dwelling. **COMMENT:** the proposal is outside the town development envelope and FTC want to avoid an unwanted precedent being set for further development along this road or in this area.

13/6/25 Items for next Agenda for meeting to be held on Monday 21st July 2025.

- Update on Conservation Area Appraisal

Meeting ended at 8.28 p.m.