

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

Telephone 01367 240281

[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)

Clerk: Katherine Doughty



## **To: Members of Faringdon Town Council (FTC)**

Cllrs: Boulton, Castle, Famakin, Farmer, Finn, Ford, Leniec, Lunn, Norris, Morgan, Palmer, Webb, Wild and Wise

**You are summoned to attend a Full Town Council meeting to be held Monday 8<sup>th</sup> September 2025 at 7.00pm in the Jubilee Room, 5 Market Place, Faringdon, SN7 7HL**

**Press & Public are invited to attend in person or via this link: [Join the meeting now](#)**

**Questions can be submitted to: [office@faringdowntowncouncil.gov.uk](mailto:office@faringdowntowncouncil.gov.uk)**

## **AGENDA**

### **1. Apologies for Absence**

To receive and note apologies for absence.

### **2. Minutes of last meeting**

To agree and sign as a correct record of the meeting held on **Monday 7<sup>th</sup> July 2025**.

### **3. Declarations of Interest & requests for dispensations**

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter.

### **4. Public Speaking and Question Time**

This period is designated for public speaking in accordance with Standing Order 3 (f). Members of the public are welcome to speak on any business itemised on the agenda for up to 3 minutes. Questions will be restricted to one from each member of the public, or a maximum of 3 per meeting. Written notice of questions must be received by the Clerk in advance of the meeting.

### **5. County Councillor and District Councillor's Reports**

To receive a report from County Councillor Thomas and Vale of White Horse District Council (VoWHDC) Councillors Thomas and Edwards (to follow).

### **6. Items for Information**

To include:

- a) Action List.

### **7. Correspondence**

To receive, for information only, correspondence up to and including 8<sup>th</sup> September 2025.

### **8. Reports from Outside Bodies**

To receive reports from Councillors.

### **9. Clerk's Report**

To note Clerk's external activities and consider recommendations.

### **10. Chair's Activity Report**

To receive an activity report from Town Mayor, Cllr. Alan Ford.

### **11. Reports from Committees**

To receive minutes, reports and recommendations of the following committee and working party meetings, including any decisions taken under delegated authority:

- a) Facilities Committee meeting – 2 June 2025. Recommendation:
  - i. To approve the tender from Sutcliffe Play South West subject to minor amendments to the design.

**12. Royal Garden Party Nominations 2026**

To consider correspondence from His Majesty's Lord-Lieutenant of Oxfordshire and agree a nomination.

**13. Faringdon Food Bank**

To consider a report and agree to the recommendations to support the Food Bank project in principle.

**14. Finance**

- a) To receive and consider the Schedule of Payments up to and including 8<sup>th</sup> September 2025 including those paid under delegated authority on 15<sup>th</sup> August (attached).
- b) To note the budget has been exceeded for the Corn Exchange/Maintenance & Repairs and resolve to permit future expenditure (taking into consideration use/offset of Reserves).

**15. Agenda items for the next meeting**

To consider items for the agenda of the next meeting.

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman will move that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

**16. Staffing**

To resolve to appoint Ben Lewis as Facilities Supervisor with effect from 1 September 2025.



**Town Clerk  
2<sup>nd</sup> September 2025**