

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place
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Clerk: Katherine Doughty



Minutes of the Facilities Committee meeting held on Monday 2nd June 2025 at 7 p.m. in the Jubilee Room, Pump House, Faringdon

Cllrs present: Cllr. Ford (Chair)
Cllr. Farmer
Cllr. Webb
Cllr. Wild

In attendance: Sarah Johnson, Services & Facilities Officer
Margaret Nairne, Town Clerk's Assistant

In attendance online: Cllr. Finn

1/4/25 Apologies for Absence

Cllrs. Castle, Finn, Leniec, Norris, Palmer

2/4/25 Election of Vice Chair

It was PROPOSED, SECONDED and RESOLVED to defer the appointment of Vice Chair until the next Facilities Committee meeting.

3/4/25 Minutes of last meeting

The minutes of the meeting held on Monday 31st March 2025 were signed as a correct record.

4/4/25 Declarations of interest

None

5/4/25 Public Question and Speaking Time

None

6/4/25 Facility Reports

Members NOTED updates and reports including decisions taken under delegated authority:

- a) Corn Exchange
- b) Pump House
- c) Elms Tennis Court: the lease agreement with OCC ends in 2026 and therefore will need to be reviewed.
- d) Tuckers Play Area
- e) All Saints Church Yard
- f) Town Park
- g) Oakwood Park
- h) Tidy Team
- i) The Wilderness: Members asked to be provided with statistics on use and access and future plans for community access.
- j) Bus stops
- k) Salt bins
- l) Telephone boxes

- m) Highworth Road Layby: Developers should be pursued to rectify poor and unsatisfactory surface left after their unauthorised use of the layby during building works.
- n) Eagles/Clos Mèlois

7/4/25 Project and Action List

Members NOTED the action list.

8/4/25 Corn Exchange

- a) Members received an update on the refurbishment project and agreed that given current resources and time constraints, this project must be deferred.
- b) Members PROPOSED, SECONDED and RESOLVED to update the Terms of Reference to delegate the authorisation of use of alcohol to the Town Clerk or Deputy Clerk.
- c) Members considered an alternative dishwasher, its installation and recommendation of funding this from Reserves. Cllr. Ford PROPOSED, Cllr. Webb SECONDED and it was RESOLVED to recommend a further cost of £1573 for a more reliable and energy-efficient dishwasher to the Finance Committee for approval.

9/4/25 Pump House

- a) Members received an update on the decoration and increased costs.
Following the committee's decision to split the work over 3 phases there is a fresh quote for the work. The original quote was £18,512.00. The firm has re-quoted for 3 phases plus materials that include Farrow and Ball paint.

1. Top floor rooms plus landing	£ 6,954.66
2. Middle floor, Jubilee room etc plus landing	£ 6,955.00
3. Ground floor rooms and stairs	£ 6,954.34
Total:	£20,864.00

 Cllr. Ford PROPOSED, Cllr. Wild SECONDED and it was RESOLVED to recommend the total of £20,864.00 to the Finance Committee for approval. Cllr. Webb abstained.
- b) Members considered the cost of additional items for the Pump House repairs by ODS. The total will include all aspects including painting the front: £22,945.00
Cllr. Ford PROPOSED, Cllr. Webb SECONDED and it was RESOLVED to recommend the total cost of £22,945.00 to the Finance Committee for approval.
- c) Members received and considered applying for S106 monies to fund CCTV installation and sash window improvements to include draft-proofing and secondary glazing in the Pump House.
Cllr. Ford PROPOSED, Cllr. Farmer SECONDED and it was RESOLVED to recommend to the Finance Committee for approval the application for S106 monies to fund CCTV installation and sash window improvements in the Pump House.
- d) Trauma Kit and Defibrillator to the front of The Pump House
It was PROPOSED, SECONDED and RESOLVED to approve the application for Listed Building Consent for installation of a trauma kit and defibrillator to be housed at the front of the Pump House, financed by Farcycles. This will be forwarded to Full Council for final approval.

10/4/25 Town Parks

- a) Members PROPOSED, SECONDED and RESOLVED that the following prohibited activities should be included on all play park signage:
 - No dogs except guide dogs
 - No cycling
 - No smoking
 - No alcohol
 - No bottles
 - Please take your litter home
- b) Town Park - Members NOTED an update on the refurbishment project.
- c) Oakwood Park - Members NOTED an update on the project.

11/4/25 Items for next agenda:

Items for the meeting to be held on 1st September 2025 must be sent to the Clerk by Monday 25th August 2025.

Meeting ended at 7.51 p.m.