

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place FARINGDON,
Oxfordshire, SN7 7HL
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Clerk: Katherine Doughty



To: Members of the Finance and Audit Committee

Cllrs: Boulton, Castle, Farmer, Ford, Finn, Leniec, Morgan, Norris, Webb, Wild and Wise

You are summoned to attend a meeting of the Finance and Audit Committee on Monday 20th October 2025 at 7.00pm.

Press & Public are invited to attend in person or via this link: Click here to join the meeting

Questions can be submitted to: office@faringdowntowncouncil.gov.uk

AGENDA

1. Apologies for absence

To receive and note apologise for absence.

2. Minutes and notes of meetings

To agree minutes of a meeting held on **Monday 28th July 2025.**

3. Declarations of Interest & requests for dispensations

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter.

4. Public Participation Time

This period is designated for public speaking accordance with Standing Order 3 (f). Members of the public are welcome to speak on any business itemised on the agenda for up to 3 minutes. Questions will be restricted to one from each member of public, or a maximum of 3 per meeting.

5. Items for information only to include:

- a) Action List.
- b) Investment and Interest updates.

6. Information Centre

To receive and consider a report.

7. To consider use of Reserves for the following committee expenditure:

a) Grants Sub-Committee 14th July 2025

6/7/25 General grant applications.

- i) Southampton Street Car Park Community Gardeners £150 from General Reserves.
- ii) Faringdon Folly Tower Trust grant of £2500 from General Reserves.
- iii) Faringdon Netball Club grant of £2000 from General Reserves.

8. Finance Reports and Precept 2025.26

- a) To receive an interim report on projects and potential capital expenditure items for 2026.27.
- b) Office & Establishment
 - (i) To receive a half year financial report 2025.26.
 - (ii) To consider draft revenue and grants budget 2026.27.

- c) Faringdon Information Centre
 - i) To receive a half year financial report 2025.26.
 - ii) To consider draft revenue budget 2026.27.
- d) Direct Council Expenditure
 - i) To receive a half year financial report 2025.26.
 - ii) To consider draft revenue budget 2026.27.
- e) Facilities Committee
 - i) To receive half year financial reports 2025.26.
 - ii) To consider the draft revenue budget 2026.27.
- f) Community and Partnerships Committee
 - i) To receive half year financial reports 2025.26.
 - ii) To consider the draft revenue budget 2026.27.

9. Precept request 2025.26

To consider initial draft precept request and agree actions.

10. To receive full summary including notification of balances at 30th September 2025.

11. The Pump House

- a) To consider and approve S106 terms and conditions specified by the White Horse District Council for the CCTV project.
- b) To consider quotes for installation of a CCTV system.
- c) To create and appoint members to a Working Party to consider the Council's future accommodation.
- d) To consider a report and recommendations for a new Point of Sale system in the Information Centre and agree actions.

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman will move that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

12. Human Resources

- a) To note current Local Government 2025 pay claim status and agree actions.
- b) To note the Christmas office closure dates of Monday 22nd December and 25th December to 2nd January 2026 as per employee contracts.
- c) To consider amended job description/title and hours for the Marketing and Communities Officer.
- d) To consider a new job description/title for the current Activities Officer.

13. Agenda Items

To consider agenda items for the next meeting.



**Town Clerk
14th October 2025**