

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place FARINGDON,
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Clerk: Katherine Doughty



Minutes of Finance and Audit Committee Meeting held on Monday 28th July 2025 at 7.00pm in the Jubilee Room, Pump House, Faringdon

Members Present: Cllr. Leniec (Chair)
Cllr. Boulton
Cllr. Castle
Cllr. Farmer
Cllr. Ford
Cllr. Wise

In attendance: Katherine Doughty, Town Clerk
Margaret Nairne, Town Clerk's Assistant

1/7/25 Apologies for Absence: Cllr. Finn, Cllr. Morgan, Cllr. Webb.

2/7/25 Minutes and notes of meetings

It was PROPOSED that the minutes of the meeting held on Monday 16th June 2025 be signed as a correct record. This was SECONDED and RESOLVED.

3/7/25 Declarations of Interest & requests for dispensations

None

4/7/25 Public Speaking and Question Time

None

5/7/25 To re-consider use of Reserves for Facilities Committee expenditure and agree actions

As the Asset Maintenance Reserves was currently projecting an overspend.
Cllr. Leniec PROPOSED, Cllr. Wise SECONDED and it was RESOLVED to vire the necessary sum from General Reserves to pay for the general repairs scheduled to be carried out at the Pump House by ODS. Full use of Reserves considered can be found at Appendix A.

Cllr. Farmer PROPOSED, Cllr. Boulton SECONDED and it was RESOLVED to go ahead with the work to the sash windows with funds coming from the Asset Maintenance Reserves.

6/7/25 Items for Information only to include:

Members NOTED
a) Investment and Interest updates
b) Action list

7/7/25 Information Centre

Members NOTED a report

8/7/25 Financial Reports

a) Members NOTED the following reports:

- i. Office and Establishment
- ii. Direct Council Expenditure
- iii. Faringdon Information Centre

b) Members NOTED summaries for the following committees:

- i. Facilities
- ii. Community and Partnerships

c) Bank Reconciliations

Members NOTED bank reconciliations for all accounts for quarter 1 2025/26

d) CIL payment notification and report

Members NOTED CIL payment notification and report.

9/7/25 Internal Controls

a) Cllr. Leniec PROPOSED, Cllr. Castle SECONDED and it was RESOLVED to approve the list of direct debits.

b) Cllr. Leniec PROPOSED, Cllr. Farmer SECONDED and it was RESOLVED to re-appoint Auditing Solutions as internal auditor for the 2026.27 financial year.

Meeting closed at: 7.41 p.m.

Appendix A

Facilities 31/3/2025	PH redecoration Minds Eye	£6954.34
Facilities 31/3/2025	PH sash windows draught proofing Heritage Joinery	£3971.48
Facilities 31/3/2025	PH front door refurb Imperial Restoration	£1412
Facilities 31/3/2025	PH general repairs ODS	£22945
Facilities 5/4/2024	CEX Abbey Electrical	£1142.81
Facilities 10/3/2025	Phone box repainting	£720
Facilities 4/2/24	Centenniel Safety Group PH fire doors	£120
Facilities 8/1/25 c	CEX dishwasher	£1500
Facilities 31/3/2025	Bennett portrait restorations	£4305
Facilities 2/6/2025	Extra funds for CEX dishwasher	£1573
FC 12/5/2025	Automation of CEX new doors	£5353.97
Facilities 17/6/2024	Phone box & defib Far Elec Serv.	£5141.00
Facilities 8/2/25	Oakwood Play Park equipment & PM	£107,500