

FARINGDON TOWN COUNCIL

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Clerk: Katherine Doughty



Minutes of Full Faringdon Town Council (FTC) meeting held on Monday 13th October 2025 at 7:00pm in the Jubilee Room, Pump House, Faringdon

Cllrs. present: Ford (Chair)
Castle
Famakin
Farmer
Finn
Leniec
Lunn
Norris
Webb
Wise

In attendance: Katherine Doughty, Town Clerk
Margaret Nairne, Town Clerk's Assistant
C/Cllr. Bethia Thomas; D/Cllr. Lucy Edwards
2 members of the public.

In attendance online: Cllr. Boulton; Cllr. Morgan; 2 members of the public

1/9/25 Apologies for Absence

Apologies for absence were NOTED from Cllr. Wild

2/9/25 Minutes of last Meeting – Monday 8th September 2025

The Minutes of the meeting held on Monday 8th September 2025 were signed as a correct record.

3/9/25 Declarations of Interest & requests for dispensations

Cllr. Lunn declared a pecuniary interest in item 14/9/25 (b) and left the room.

4/9/25 Public Speaking and Question Time

- a) The Chair PROPOSED and it was SECONDED and RESOLVED to bring forward item 14/9/25 (a) to enable a member of the public to speak.
[P25/V0744/HH](#) – 5 Liddiards Row, Southampton Street - Proposed home office in garden, to replace existing shed (amended plans and additional information received 16 September 2025).
Cllr. Ford read out an email from a local resident objecting to this planning application. A local resident then spoke against the planning application. Cllr. Thomas told the meeting that the application is going to be called in by the planning department and that local residents could attend the relevant planning meeting. Cllr. Ford PROPOSED and it was SECONDED and RESOLVED that the Town Council OBJECT to the proposal on the grounds of overdevelopment and being out-of-keeping with the Victorian row of cottages. Cllr. Leniec abstained.
- b) C/Cllr. Thomas spoke to the meeting about a proposal to provide Christmas lunch on Christmas Day to support local residents with a perceived need at this time of year. Members were keen to support the project and Cllr. Leniec agreed to attend on

Christmas Day as required. It was agreed that the fee to use The Corn Exchange for the purpose of the Christmas lunch is waived on this occasion.

5/9/25 County Councillor and District Councillor's Reports

Members NOTED reports from C/Cllr. Thomas and D/Cllr. Edwards. The County and District Councillor reports will be available online at <https://www.faringdowntowncouncil.gov.uk/homepage/reports/>.

Members raised questions about Wessex Leisure Money, the potential withdrawal of the new Joint Local Plan, the proposed all-weather pitch to be built at the Leisure Centre; update on the need for the cut back of overgrowth to sides of The Hobble path.

6/9/25 Items for Information

a) The Chair PROPOSED and it was SECONDED and RESOLVED to bring forward item 12/9/25.

Folly Sports Park: A number of councillors and the Clerk had visited the site on the Folly Sports Park near the Rugby Club and established that there should be room for a small MUGA and a community sports hall. Cllr. Ford PROPOSED, Cllr. Castle SECONDED and it was RESOLVED to support pursuing planning for the creation of a community sports hall and MUGA at the Folly Sports Park.

b) Members NOTED the Action List

c) Faringdon Koenigstein Twinning Association correspondence

d) Visitor Economy Connect information

7/9/25 Correspondence

Members NOTED a list of correspondence circulated by email up to and including 13th October 2025.

8/9/25 Reports from Outside Bodies

None. Clerk to invite Thames Valley Police to attend the next meeting.

9/9/25 Clerk's Report

Members NOTED the Clerk's report.

10/9/25 Chair's Activity Report

Members NOTED the Chair's activity report.

11/9/25 Reports from Committees

Members received and NOTED minutes, reports and recommendations from the following committee meetings, including decisions taken under delegated authority:

a) Connectivity Working Party – 18 August 2025

b) Faringdon Area Traffic Advisory Committee – 15 September 2025

c) Strategy Working Party – 15 September 2025

d) Planning & Highways Committee – 22 September 2025

e) Community & Partnerships Committees – 29 September & 6 October 2025.

12/9/25 Folly Sports Park: see item 6/9/25 (a)

13/9/25 Finance

a) Members considered and Cllr. Ford, PROPOSED, Cllr. Castle SECONDED and it was RESOLVED to approve the Schedule of Payments up to and including 13th October 2025 including those paid under delegated authority.

b) Members received and Cllr. Ford PROPOSED, Cllr. Wise SECONDED and it was RESOLVED to approve the external audit report by Moore.

14/9/25 Planning

a) [P25/V0744/HH](#) – 5 Liddiards Row, Southampton Street - Proposed home office in garden, to replace existing shed (amended plans and additional information received 16 September 2025). See item 4/9/25 (a) above.

b) [MW.0151/23](#) - Former Wicklesham Quarry, Faringdon, Oxfordshire, SN7 7PH – AMENDED. Outline flexible planning application for a total of up to 42,286 sq m GIA of commercial floorspace for Use Classes E(g) i (offices); and/or, E(g)(ii) (research and development); and/or, E(g)(ii) (light industrial); and/ or B2 (general industrial); and/or B8 (storage and distribution) and ancillary uses. All matters reserved for future determination except for access. AMENDED.

Members PROPOSED, SECONDED and RESOLVED to re-submit previous submission.
Cllr. Leniec abstained.

15/9/25 Agenda Items for the next meeting

Items for Monday 10th November 2025 should be forwarded to Clerk by Tuesday 4th November 2025.

Meeting closed at: 8.08 p.m.

Appendix A. Schedule of Payments October 2025

Name	Notes	£ Payable
Salaries	Salaries	£15,789.20
HMRC	Tax and NI 214-F11H	£4,795.09
OCC Pension CONTS	Pension Contributions	£5,382.81
<i>Subtotal</i>		<i>£25,967.10</i>

BACS payments made early

Name	Details	£ Payable
Cloudy IT	Contract renewal - outstanding amount	£1,035.65
Kitty Mazinsky	VJ Day entertainment	£377.50

BACS payments

Name	Details	£ Payable
Val Hughes	Agency	£9.00
George Woolliams	Agency	£12.60
S Johnson expenses	Misc. expenses	£10.82
PR & JV Tomlinson	Agency	£11.25
Sheila Irigoyen	Agency	£15.75
Helen Martin	Agency	£20.70
Peter Wheeler	Agency	£24.75
Mich Makes	Agency	£32.40
Anne Hughes	Agency	£33.75
Christine Purdy	Agency	£34.65
SLCC	Cemetery & Churchyard Safety Training	£36.00
J A Fennelly	Agency	£38.25
Royal British Legion	Remembrance wreaths x 2	£40.00
Cllr Alan Ford	Mayor Fuel expenses	£40.05
The Solid Bar Company	Agency	£40.33
Jane Cole	Agency	£45.90
Cotswold Woollen Weavers	Agency	£54.00
Paul Botsford	Agency	£54.00
Kathryn Dyche	Agency	£54.00
Folly & Wild	Agency	£70.65
Kateryna Trachuk	Corn Exchange hire refund	£80.85
Anne Saunders	Agency	£87.75
The Purple Plumbing People	CEX - Maintenance	£104.40
Oxon First Aid Response	First Aid - Service of Remembrance	£110.00
James Hallam	Additional driver ins premium	£138.01
B&W Lift Services Ltd	Lift Maintenance - OTH	£142.00
Advanced Imaging Systems	Photocopier/printer	£154.41
Aston & James	Stationery	£216.84
Dyche Laser Creations	Agency	£220.95
K Doughty	Expenses - Booker Ltd - Cinema, Kitchen supplies	£230.51
Seldram Supplies	Hygiene - CEX	£270.97
B&W Lift Services Ltd	Lift Maintenance - PH	£283.99
Cloudy IT	Laptop repair	£294.00
Faringdon Electrical Services	CEX Maintenance - boiler	£358.42
Warren the Window Cleaner	CEX & bus stops	£400.00
Lou Smith	VJ Day catering	£450.00
Pyrotec	CEX Fire Safety	£544.18

Faringdon Electrical Services	CEX Dishwasher installation	£675.08
Uffington Potter	Agency	£928.80
Pyrotec	PH Fire Safety	£1,218.96
Santos Cleaning Services	Cleaning contract - August cleaning 3 x venues	£1,500.00
Santos Cleaning Services	Cleaning contract - September cleaning 3 x venues	£1,560.00
Moore East Midlands	External auditor fee	£1,638.00
The Advertiser Magazine	Advertising	£1,680.00
Nicola Henshaw	Bench Trail - Final payment	£2,000.00
Jackie Kerr Recruitment	Weeks 23 - 26	£4,301.10
<i>Subtotal</i>		<i>£20,268.07</i>

Direct Debits		
Name	Details	£ Payable
British Gas	PH Gas - Jul-Aug - in credit	-£265.44
British Gas	PH Gas - Aug-Sept - in credit	-£217.41
Everflow	Water rates - Sept - in credit	-£110.92
Motia	Fuel card	£3.60
Stripe	Venue online payment processing fee	£8.36
O2	Mobile - Sept-Oct	£13.18
Screwfix	Maintenance	£27.88
British Gas	PH Electric - Sept	£123.11
Everflow	Water rates - Oct	£126.00
Ayvens	Van lease	£152.53
Veolia	Waste disposal	£195.31
British Gas	CEX Electric - Jul-Aug	£210.48
VWHDC	PH Business Rates	£274.00
Screwfix	Maintenance	£275.63
Peninsula	HR & H&S	£637.67
VWHDC	CEX Business Rates	£986.00
PWLB	Loan repayment	£1,927.50

Credit card

Name	Details	£ Payable
Lloyds	Repay	£177.90
Co-op	Repay	£850.09
Total Town Council Invoices		£53,043.79

Co-op Credit Card			
<u>Date</u>	<u>Supplier</u>	<u>Item</u>	<u>Amount</u>
17-Sep-25	J.Parkers	Bulbs - town display	£196.72
06-Oct-25	Filmbank Media	Cinema licenses	£367.20
18-Sep-25	Screwfix	Dorguards/lock The Place - £19.99 returned	£246.97
01-Oct-25	Co-op	Card fee	£2.00
16-Sep-25	High Speed Training	PAT Test training	£37.20
			£850.09
Lloyds debit card		-	<u>Amount</u>
30-Sep-25	Amazon	Cinema DVDs	£21.80

30-Sep-25	Amazon	Office footrests x2	£38.24
01-Oct-25	Amazon	Seat heater TIC	£50.97
01-Oct-25	Amazon	Cinema DVD	£6.90
07-Oct-25	Amazon	Poster case for front door	£59.99
			£177.90