

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place FARINGDON,
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Clerk: Katherine Doughty



Minutes of Full Faringdon Town Council (FTC) meeting held on Monday 13th October 2025 at 7:00pm in the Jubilee Room, Pump House, Faringdon

Cllrs. present: Ford (Chair)
Castle
Famakin
Farmer
Finn
Leniec
Lunn
Norris
Webb
Wise

In attendance: Katherine Doughty, Town Clerk
Margaret Nairne, Town Clerk's Assistant
C/Cllr. Bethia Thomas; D/Cllr. Lucy Edwards
2 members of the public.

In attendance online: Cllr. Boulton; Cllr. Morgan; 2 members of the public

1/9/25 Apologies for Absence

Apologies for absence were NOTED from Cllr. Wild

2/9/25 Minutes of last Meeting – Monday 8th September 2025

The Minutes of the meeting held on Monday 8th September 2025 were signed as a correct record.

3/9/25 Declarations of Interest & requests for dispensations

Cllr. Lunn declared a pecuniary interest in item 14/9/25 (b) and left the room.

4/9/25 Public Speaking and Question Time

- a) The Chair PROPOSED and it was SECONDED and RESOLVED to bring forward item 14/9/25 (a) to enable a member of the public to speak.
[P25/V0744/HH](#) – 5 Liddiards Row, Southampton Street - Proposed home office in garden, to replace existing shed (amended plans and additional information received 16 September 2025).
Cllr. Ford read out an email from a local resident objecting to this planning application. A local resident then spoke against the planning application. Cllr. Thomas told the meeting that the application is going to be called in by the planning department and that local residents could attend the relevant planning meeting. Cllr. Ford PROPOSED and it was SECONDED and RESOLVED that the Town Council OBJECT to the proposal on the grounds of overdevelopment and being out-of-keeping with the Victorian row of cottages. Cllr. Leniec abstained.
- b) C/Cllr. Thomas spoke to the meeting about a proposal to provide Christmas lunch on Christmas Day to support local residents with a perceived need at this time of year. Members were keen to support the project and Cllr. Leniec agreed to attend on

Christmas Day as required. It was agreed that the fee to use The Corn Exchange for the purpose of the Christmas lunch is waived on this occasion.

5/9/25 County Councillor and District Councillor's Reports

Members NOTED reports from C/Cllr. Thomas and D/Cllr. Edwards. The County and District Councillor reports will be available online at <https://www.faringdowntowncouncil.gov.uk/homepage/reports/>.

Members raised questions about Wessex Leisure Money, the potential withdrawal of the new Joint Local Plan, the proposed all-weather pitch to be built at the Leisure Centre; update on the need for the cut back of overgrowth to sides of The Hobble path.

6/9/25 Items for Information

a) The Chair PROPOSED and it was SECONDED and RESOLVED to bring forward item 12/9/25.

Folly Sports Park: A number of councillors and the Clerk had visited the site on the Folly Sports Park near the Rugby Club and established that there should be room for a small MUGA and a community sports hall. Cllr. Ford PROPOSED, Cllr. Castle SECONDED and it was RESOLVED to support pursuing planning for the creation of a community sports hall and MUGA at the Folly Sports Park.

b) Members NOTED the Action List

c) Faringdon Koenigstein Twinning Association correspondence

d) Visitor Economy Connect information

7/9/25 Correspondence

Members NOTED a list of correspondence circulated by email up to and including 13th October 2025.

8/9/25 Reports from Outside Bodies

None. Clerk to invite Thames Valley Police to attend the next meeting.

9/9/25 Clerk's Report

Members NOTED the Clerk's report.

10/9/25 Chair's Activity Report

Members NOTED the Chair's activity report.

11/9/25 Reports from Committees

Members received and NOTED minutes, reports and recommendations from the following committee meetings, including decisions taken under delegated authority:

a) Connectivity Working Party – 18 August 2025

b) Faringdon Area Traffic Advisory Committee – 15 September 2025

c) Strategy Working Party – 15 September 2025

d) Planning & Highways Committee – 22 September 2025

e) Community & Partnerships Committees – 29 September & 6 October 2025.

12/9/25 Folly Sports Park: see item 6/9/25 (a)

13/9/25 Finance

a) Members considered and Cllr. Ford, PROPOSED, Cllr. Castle SECONDED and it was RESOLVED to approve the Schedule of Payments up to and including 13th October 2025 including those paid under delegated authority.

b) Members received and Cllr. Ford PROPOSED, Cllr. Wise SECONDED and it was RESOLVED to approve the external audit report by Moore.

14/9/25 Planning

- a) [P25/V0744/HH](#) – 5 Liddiards Row, Southampton Street - Proposed home office in garden, to replace existing shed (amended plans and additional information received 16 September 2025). See item 4/9/25 (a) above.
- b) [MW.0151/23](#) - Former Wicklesham Quarry, Faringdon, Oxfordshire, SN7 7PH – AMENDED. Outline flexible planning application for a total of up to 42,286 sq m GIA of commercial floorspace for Use Classes E(g) i (offices); and/or, E(g)(ii) (research and development); and/or, E(g)(ii) (light industrial); and/ or B2 (general industrial); and/or B8 (storage and distribution) and ancillary uses. All matters reserved for future determination except for access. AMENDED.
- Members PROPOSED, SECONDED and RESOLVED to re-submit previous submission.
Cllr. Leniec abstained.

15/9/25 Agenda Items for the next meeting

Items for Monday 10th November 2025 should be forwarded to Clerk by Tuesday 4th November 2025.

Meeting closed at: 8.08 p.m.

Appendix A. Schedule of Payments October 2025

| Name | Notes | £ Payable |
|-------------------|-----------------------|-------------------|
| Salaries | Salaries | £15,789.20 |
| HMRC | Tax and NI 214-F11H | £4,795.09 |
| OCC Pension CONTS | Pension Contributions | £5,382.81 |
| <i>Subtotal</i> | | <i>£25,967.10</i> |

BACS payments made early

| Name | Details | £ Payable |
|----------------|---------------------------------------|-----------|
| Cloudy IT | Contract renewal - outstanding amount | £1,035.65 |
| Kitty Mazinsky | VJ Day entertainment | £377.50 |

BACS payments

| Name | Details | £ Payable |
|-------------------------------|--------------------------------------------------|-----------|
| Val Hughes | Agency | £9.00 |
| George Woolliams | Agency | £12.60 |
| S Johnson expenses | Misc. expenses | £10.82 |
| PR & JV Tomlinson | Agency | £11.25 |
| Sheila Irigoyen | Agency | £15.75 |
| Helen Martin | Agency | £20.70 |
| Peter Wheeler | Agency | £24.75 |
| Mich Makes | Agency | £32.40 |
| Anne Hughes | Agency | £33.75 |
| Christine Purdy | Agency | £34.65 |
| SLCC | Cemetery & Churchyard Safety Training | £36.00 |
| J A Fennelly | Agency | £38.25 |
| Royal British Legion | Remembrance wreaths x 2 | £40.00 |
| Cllr Alan Ford | Mayor Fuel expenses | £40.05 |
| The Solid Bar Company | Agency | £40.33 |
| Jane Cole | Agency | £45.90 |
| Cotswold Woollen Weavers | Agency | £54.00 |
| Paul Botsford | Agency | £54.00 |
| Kathryn Dyche | Agency | £54.00 |
| Folly & Wild | Agency | £70.65 |
| Kateryna Trachuk | Corn Exchange hire refund | £80.85 |
| Anne Saunders | Agency | £87.75 |
| The Purple Plumbing People | CEX - Maintenance | £104.40 |
| Oxon First Aid Response | First Aid - Service of Remembrance | £110.00 |
| James Hallam | Additional driver ins premium | £138.01 |
| B&W Lift Services Ltd | Lift Maintenance - OTH | £142.00 |
| Advanced Imaging Systems | Photocopier/printer | £154.41 |
| Aston & James | Stationery | £216.84 |
| Dyche Laser Creations | Agency | £220.95 |
| K Doughty | Expenses - Booker Ltd - Cinema, Kitchen supplies | £230.51 |
| Seldram Supplies | Hygiene - CEX | £270.97 |
| B&W Lift Services Ltd | Lift Maintenance - PH | £283.99 |
| Cloudy IT | Laptop repair | £294.00 |
| Faringdon Electrical Services | CEX Maintenance - boiler | £358.42 |
| Warren the Window Cleaner | CEX & bus stops | £400.00 |
| Lou Smith | VJ Day catering | £450.00 |
| Pyrotec | CEX Fire Safety | £544.18 |

| | | |
|-------------------------------|---------------------------------------------------|-------------------|
| Faringdon Electrical Services | CEX Dishwasher installation | £675.08 |
| Uffington Potter | Agency | £928.80 |
| Pyrotec | PH Fire Safety | £1,218.96 |
| Santos Cleaning Services | Cleaning contract - August cleaning 3 x venues | £1,500.00 |
| Santos Cleaning Services | Cleaning contract - September cleaning 3 x venues | £1,560.00 |
| Moore East Midlands | External auditor fee | £1,638.00 |
| The Advertiser Magazine | Advertising | £1,680.00 |
| Nicola Henshaw | Bench Trail - Final payment | £2,000.00 |
| Jackie Kerr Recruitment | Weeks 23 - 26 | £4,301.10 |
| | | |
| <i>Subtotal</i> | | <i>£20,268.07</i> |

| Direct Debits | | |
|----------------------|-------------------------------------|------------------|
| Name | Details | £ Payable |
| British Gas | PH Gas - Jul-Aug - in credit | -£265.44 |
| British Gas | PH Gas - Aug-Sept - in credit | -£217.41 |
| Everflow | Water rates - Sept - in credit | -£110.92 |
| Motia | Fuel card | £3.60 |
| Stripe | Venue online payment processing fee | £8.36 |
| O2 | Mobile - Sept-Oct | £13.18 |
| Screwfix | Maintenance | £27.88 |
| British Gas | PH Electric - Sept | £123.11 |
| Everflow | Water rates - Oct | £126.00 |
| Ayvens | Van lease | £152.53 |
| Veolia | Waste disposal | £195.31 |
| British Gas | CEX Electric - Jul-Aug | £210.48 |
| VWHDC | PH Business Rates | £274.00 |
| Screwfix | Maintenance | £275.63 |
| Peninsula | HR & H&S | £637.67 |
| VWHDC | CEX Business Rates | £986.00 |
| PWLB | Loan repayment | £1,927.50 |
| | | |

Credit card

| Name | Details | £ Payable |
|------------------------------------|----------------|-------------------|
| Lloyds | Repay | £177.90 |
| Co-op | Repay | £850.09 |
| | | |
| Total Town Council Invoices | | £53,043.79 |

| Co-op Credit Card | | | |
|--------------------------|---------------------|--------------------------------------------|----------------|
| <u>Date</u> | <u>Supplier</u> | <u>Item</u> | <u>Amount</u> |
| 17-Sep-25 | J.Parkers | Bulbs - town display | £196.72 |
| 06-Oct-25 | Filmbank Media | Cinema licenses | £367.20 |
| 18-Sep-25 | Screwfix | Dorguards/lock The Place - £19.99 returned | £246.97 |
| 01-Oct-25 | Co-op | Card fee | £2.00 |
| 16-Sep-25 | High Speed Training | PAT Test training | £37.20 |
| | | | |
| | | | £850.09 |
| Lloyds debit card | | - | <u>Amount</u> |
| 30-Sep-25 | Amazon | Cinema DVDs | £21.80 |

| | | | |
|-----------|--------|----------------------------|----------------|
| 30-Sep-25 | Amazon | Office footrests x2 | £38.24 |
| 01-Oct-25 | Amazon | Seat heater TIC | £50.97 |
| 01-Oct-25 | Amazon | Cinema DVD | £6.90 |
| 07-Oct-25 | Amazon | Poster case for front door | £59.99 |
| | | | |
| | | | £177.90 |